

CSD-HUD Climate Change Consultant (component 1)**Location**

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

About this position

The Housing and Urban Development Division (CSD/HUD) supports national and local governments to promote sustainable urban development in the region. The Division designs and implements projects for sustainable urban development, neighborhood improvement, socio-urban integration, green housing production, and other investments that promote resilient and low-carbon growth of LAC cities and improve the quality of life of their populations. Climate change and resilience is led by a thematic group made of professionals throughout the IDB. In addition to the systematic inclusion of climate change in CSD/HUD financial operations (loans and technical assistance), this multisectoral group seeks to study, foster, operationalize, and enrich the policy and technical tools that can support better resilience in urban areas.

We are looking for a proactive, experienced climate change consultant who can support the HUD team in its activities during 2023. As a consultant, you will be responsible for (i) supporting the inclusion of climate change perspective in the design of HUD operations, (ii) enriching the knowledge agenda related to climate change and resilience to promote continuous improvement and make visible our efforts and results on the subject; and (iii) promoting dialogue, tools and coordination spaces with key actors for synergies and collaborative work to boost urban climate action.

You will work with the Resilience and Climate Change Working Group team, which is part of the Housing and Urban Development Division (CSD/HUD).

What you'll do:

In order to fulfill the objective of the consultancy, without excluding other activities not mentioned that may become necessary during the development of the consultancy, the selected candidate must carry out the following activities:

- Provide operational support to include a climate change perspective in the design of HUD operations, including conducting climate change assessments, estimating the climate finance contribution, green finance contribution and Alignment with the Paris Agreement following IDB's guidelines. Monitoring the portfolio in execution/preparation on climate finance and the Paris Agreement's issues.
- Strengthen and enrich HUD's knowledge agenda on climate change and urban resilience to promote continuous improvement and make visible our efforts and results on the subject. Identify and conceptualize opportunities for capacity building, knowledge dissemination and knowledge exchange to support urban climate action.

- Identify opportunities for knowledge exchange between subnational and national governments to promote climate action in cities, the implementation of NDCs in investment projects at the urban level, and the mobilization of resources for climate action in cities.
- Analyze and review how cities are planning and implementing climate solutions in line with the Paris Agreement, systematize good practices and lessons learned.
- Conduct research on i) concessional resources from climate or green funds, ii) coordination mechanisms for climate action between national and subnational governments, iii) initiatives attempting to fill the gap between resilient infrastructure needs and financing.

Deliverables and Payments Timeline:

The selected candidate must submit reports of the activities carried out as described above, and others that are necessary.

- Each report will be delivered in a provisional version, subject to IDB comments, before the final version is edited.
- Deliveries and reports will be made electronically, in editable formats.
- Each report must contain a minimum of 2 pages and may include annexes.

<u>Deliverable #</u>	<u>Percentage</u>	<u>Planned Date to Submit</u>
Work Plan	20%	2 months after signing the contract
Deliver a report of the operations in execution and preparation that includes climate finance and Paris Agreement's issues	20%	5 months after signing the contract
<u>Deliver a report with the</u> Identifying opportunities for capacity building, knowledge dissemination and knowledge exchange to support urban climate action.	20%	7 months after signing the contract
Analyze and review how cities are planning and implementing climate solutions in line with the Paris Agreement, systematize good	20%	10 months after signing the contract

practices and lessons learned.		
Conduct a research report on i) concessional resources from climate or green funds, ii) coordination mechanisms for climate action between national and subnational governments, iii) initiatives attempting to fill the gap between resilient infrastructure needs and financing	20%	12 months after signing the contract

For each consultation entrusted to this contract, the consultant and the responsible coordinator will previously agree on the number of days required to answer it. The consultant will remain available to answer any questions or clarifications HUD may have until the end of the contract.

Payments will be made upon the consultant's submission of invoices for each deliverable along with HUD's acceptance of the associated individual deliverables. The invoices will account for the number of days worked on a given deliverable, the activities performed, and the results delivered.

What you'll need

- **Education:** Master's degree in the areas of urban planning, environment, climate change, public policy, economics, sociology, civil engineering and/or architecture.
- **Experience:** At least five years of proven relevant work experience implementing an agenda on green infrastructure, climate change planning and governance, GHG emissions measurement, and/or the vertical integration of NDCs. Experience working in operations and/or research in bilateral or international organizations.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

Key skills:

- Learn continuously
- Collaborate and share knowledge
- Focus on clients
- Communicate and influence
- Innovate and try new things

- Experience designing and implementing development projects, knowledge of IDB procedures, field experience in Latin American and the Caribbean, and familiarity with the international climate change finance partners will be considered a plus.
- Excellent written and verbal communication skills, in English and Spanish; proven ability to communicate complex concepts and prepare clear and concise reports; proven experience as problem solver at the project level; analytic capacity and proven ability to carry a research agenda; excellent team player.

Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.
- **COVID-19 considerations:** the health and safety of our employees are our number one priority. As a condition of employment, IDB/IDB Invest requires all new hires to be fully vaccinated against COVID-19.

Type of contract and duration:

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum
- **Length of contract:** 253 days in a period of 12 months.

What we offer

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

Our culture

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at diversity@iadb.org to request reasonable accommodation to complete this application.

Our Human Resources Team reviews carefully every application.

About the IDB Group

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social



HRD Terms of Reference

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development through lending and grants to public and private entities in Latin America and the Caribbean.

About IDB

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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<https://www.facebook.com/IADB.org>

https://twitter.com/the_IDB

CSD-HUD Consultant on climate change and governance (component 2)**Location**

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

About this position

The Housing and Urban Development Division (CSD/HUD) supports national and local governments to promote sustainable urban development in the region. The Division designs and implements projects for sustainable urban development, neighborhood improvement, socio-urban integration, green housing production, and other investments that promote resilient and low-carbon growth of LAC cities and improve the quality of life of their populations. Climate change and resilience is led by a thematic group made of professionals throughout the IDB. In addition to the systematic inclusion of climate change in CSD/HUD financial operations (loans and technical assistance), this multisectoral group seeks to study, foster, operationalize, and enrich the policy and technical tools that can support better resilience in urban areas.

We are looking for a proactive, experienced climate change consultant who can support the HUD team in its activities. As a consultant, you will be responsible for (i) designing and implementing a pilot to improve coordination of climate action between national and subnational governments, facilitate spaces for coordination and dialogue; identify climate action initiatives and projects in LAC cities; (ii) promoting dialogue, tools and coordination spaces with key actors for synergies and collaborative work to boost urban climate action; (iii) collecting lessons learned and developing a methodology that is useful for replicating and scaling the exercise in other countries and cities in the region.

You will work with the Resilience and Climate Change Working Group team, which is part of the Housing and Urban Development Division (CSD/HUD).

What you'll do:

In order to fulfill the objective of the consultancy, without excluding other activities not mentioned that may become necessary during the development of the consultancy, the selected candidate must carry out the following activities:

- Design a pilot intervention to improve coordination of climate action between national and subnational governments. The pilot should include: diagnosis, mapping of actors and needs and proposal to improve the coordination of climate action between national and subnational governments.
- Implement the pilot to improve coordination of climate action between national and subnational governments in a selected LAC country.
- Facilitate spaces for coordination and dialogue. Promote dialogue, tools and coordination spaces with key actors for synergies and collaborative work to boost urban climate action.
- Identify climate action initiatives and projects in LAC cities.

- Collect lessons learned and develop a methodology that is useful for replicating and scaling the pilot in other countries and cities in the region.
- Identify and conceptualize opportunities for capacity building, knowledge dissemination and knowledge exchange to support urban climate action.
- Identify opportunities for knowledge exchange between subnational and national governments to promote climate action in cities, the implementation of NDCs in investment projects at the urban level, and the mobilization of resources for climate action in cities.
- Analyze and review how cities are planning and implementing climate solutions in line with the Paris Agreement, systematize good practices and lessons learned.
- Conduct research on coordination mechanisms for climate action between national and subnational governments and initiatives attempting to fill the gap between resilient infrastructure needs and financing.

Deliverables and Payments Timeline:

The selected candidate must submit reports of the activities carried out as described above, and others that are necessary.

- Each report will be delivered in a provisional version, subject to IDB comments, before the final version is edited.
- Deliveries and reports will be made electronically, in editable formats.
- Each report must contain a minimum of 2 pages and may include annexes.

Deliverable #	Percentage	Planned Date to Submit
Work Plan	20%	2,5 months after signing the contract
Deliver a strategic document for the design and implementation of a pilot intervention to improve coordination of climate action between national and subnational governments. The report should include: diagnosis, mapping of actors and needs and proposal to improve the coordination of climate action between national and subnational governments	30%	5 months after signing the contract
Deliver a report on the opportunities identified for knowledge exchange	20%	7,5 months after signing the contract

between subnational and national governments to promote climate action in cities, the implementation of NDCs in investment projects at the urban level, and the mobilization of resources for climate action in cities		
•Analyze and review how cities are planning and implementing climate solutions in line with the Paris Agreement, systematize good practices and lessons learned.	30%	10 months after signing the contract

For each consultation entrusted to this contract, the consultant and the responsible coordinator will previously agree on the number of days required to answer it. The consultant will remain available to answer any questions or clarifications HUD may have until the end of the contract.

Payments will be made upon the consultant's submission of invoices for each deliverable along with HUD's acceptance of the associated individual deliverables. The invoices will account for the number of days worked on a given deliverable, the activities performed, and the results delivered.

What you'll need

- **Education:** Master's degree in the areas of urban planning, environment, climate change, public policy, economics, sociology, civil engineering and/or architecture.
- **Experience:** At least five years of proven relevant work experience implementing an agenda on green infrastructure, climate change planning and governance, GHG emissions measurement, and/or the vertical integration of NDCs. Experience working in operations and/or research in bilateral or international organizations.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

Key skills:

- Learn continuously
- Collaborate and share knowledge
- Focus on clients
- Communicate and influence
- Innovate and try new things

- Experience designing and implementing development projects, knowledge of IDB procedures, field experience in Latin American and the Caribbean, and familiarity with the international climate change finance partners will be considered a plus.
- Excellent written and verbal communication skills, in English and Spanish; proven ability to communicate complex concepts and prepare clear and concise reports; proven experience as problem solver at the project level; analytic capacity and proven ability to carry a research agenda; excellent team player.

Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.
- **COVID-19 considerations:** the health and safety of our employees are our number one priority. As a condition of employment, IDB/IDB Invest requires all new hires to be fully vaccinated against COVID-19.

Type of contract and duration:

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum
- **Length of contract:** 120 days in a period of 12 months.

What we offer

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

Our culture

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at diversity@iadb.org to request reasonable accommodation to complete this application.

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development through lending and grants to public and private entities in Latin America and the Caribbean.

About IDB

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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https://twitter.com/the_IDB

CSD-HUD Concept Note Consultant (component 2)**Location**

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

About this position

The Housing and Urban Development Division (CSD/HUD) supports national and local governments to promote sustainable urban development in the region. The Division designs and implements projects for sustainable urban development, neighborhood improvement, socio-urban integration, green housing production, and other investments that promote resilient and low-carbon growth of LAC cities and improve the quality of life of their populations. Climate change and resilience is led by a thematic group made of professionals throughout the IDB. In addition to the systematic inclusion of climate change in CSD/HUD financial operations (loans and technical assistance), this multisectoral group seeks to study, foster, operationalize, and enrich the policy and technical tools that can support better resilience in urban areas.

We are looking for a proactive, experienced consultant to prepare a concept note for a proposal with a green and sustainable housing approach, to be presented to the Green Climate Fund (GCF). He/she will work with the Climate Change and Resiliency Task Force team, which is part of the Housing and Urban Development Division (CSD/HUD) and with the Climate Change Concessional Finance (CSD/CCS) team. In this context, it is necessary to hire a consultant

What you'll do:

Prepare a climate concept note proposal for a climate-adapted, low-carbon, agile housing program to be submitted to the GCF, following the standardized guidelines, formats, and documents required by the GCF. In order to fulfill the objective of the consultancy, without excluding other activities not mentioned that may become necessary during the development of the consultancy, the selected candidate must carry out the following activities:

Product 1: Baseline and diagnosis

- Carry out a review of the requirements for the formulation of proposals before the GCF and select the best alternative (interpret and follow the guidelines prepared by the GCF for the preparation of concept notes, sectoral guide of the GCF on cities, buildings and urban development, analyze and consider good practices from other projects that the GCF has approved on this topic, among others).
- Carry out a bibliographic review of scientific, governmental and other documents on climate change, associated with impacts on human settlements, housing and others that guide and serve as support and inputs for the formulation of a concept for the GCF.
- Map options, initiatives and projects that can serve to inspire and guide the design of the concept note, including locally adapted, resilient and carbon neutral building materials in industrialized housing, digital manufacturing, nature-based solutions, biodesign.

- Carry out a survey and mapping of investment priorities in relation to the housing and urban development sector in related LAC countries that could be prioritized under potential GCF financing.
- Carry out consultations with the Countries (environmental and other relevant government agencies) and other relevant stakeholders regarding the approach to formulate the draft concept for the GCF.
- Prepare a detailed report establishing the baseline and diagnosis based on the information analyzed.

Product 2: Prepare a short report (~5 pages) and/or Power Point presentation with macro areas to focus the proposal for preliminary discussion with the GCF and other stakeholders, and get early feedback.

Product 3: Conceptual note

- Prepare a concept note for the GCF, based on a Sustainable and Resilient Housing approach, and covering other related sectoral issues. The “climate rationale” of the concept note should include the following elements:
 - Clear identification of the climate change impacts that the proposal would address.
 - Vulnerabilities and risks of the impacts of climate change on human well-being and housing.
 - A first approach to possible climate change adaptation and mitigation measures, considering the GCF indicator framework.
 - Definition of how the proposed measures fit within a broader local and international framework and how the decision-making process for their selection was (or should be).
- In addition to the above, the consultant must ensure that the following activities are carried out to guarantee a concept note in line with the GCF regulations, specifically:
 - Provide a solid climate change evidence base, using substantial scientific evidence that demonstrates the need for the proposed project.
 - Integrate national priorities and policy frameworks that ensure that the initial concept does not contradict national circumstances and that activities are appropriate for countries.
 - Interact with stakeholders in different parts of the concept note development process.
 - Identify and briefly address possible issues related to social and environmental safeguards that could arise as a result of the implementation of the proposed adaptation measures.
 - Propose a first possible financial plan/structure for the operation, project (donation and credits) linked to the IDB financing portfolio and other relevant articulated to the proposal.
 - Develop a Theory of Change that clearly addresses climate rationale and identified risks and barriers.
 - Explain how the concept note will address gender mainstreaming issues.

Product 4: Final report

- Moderate/guide and support the organization of workshops/virtual or face-to-face meetings on design, presentation of results, and evaluation with the participation of country delegates and technical teams from the institutions involved.
- Identify the process and roadmap to be developed for the formulation of the final design document in the GCF, detecting the requirements to be met by Member Countries and other relevant entities.
- Compile meeting minutes, identify lessons learnt and recommendations.

Deliverables and Payments Timeline:

The selected candidate must submit reports of the activities carried out as described above, and others that are necessary.

- Each report will be delivered in a provisional version, subject to IDB comments, before the final version is edited.
- Deliveries and reports will be made electronically, in editable formats.

Deliverable #	Percentage	Planned Date to Submit
Product 1: Baseline and diagnosis:	25%	3 months after signing the contract
Product #2 Prepare a short report (~5 pages) and/or Power Point presentation with macro areas to focus the proposal for preliminary discussion with the GCF and other stakeholders, and get early feedback.	25%	6 months after signing the contract
Product #3 Conceptual note	25%	9 months after signing the contract
Product #4 Final report	25%	12 months after signing the contract

For each consultation entrusted to this contract, the consultant and the responsible coordinator will previously agree on the number of days required to answer it. The consultant will remain available to answer any questions or clarifications HUD may have until the end of the contract.

Payments will be made upon the consultant's submission of invoices for each deliverable along with HUD's acceptance of the associated individual deliverables. The invoices will account for the number of days worked on a given deliverable, the activities performed, and the results delivered.

What you'll need

- **Education:** Master's degree in the areas of urban planning, environment, climate change, public policy, economics, sociology, civil engineering and/or architecture.
- **Experience:** At least five years of proven relevant work experience implementing an agenda on green infrastructure, climate change planning and governance, GHG emissions measurement, and/or the vertical integration of NDCs. Experience working in operations and/or research in bilateral or international organizations.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

Key skills:

- Learn continuously
- Collaborate and share knowledge
- Focus on clients
- Communicate and influence
- Innovate and try new things
- Experience designing and implementing development projects, knowledge of IDB procedures, field experience in Latin American and the Caribbean, and familiarity with the international climate change finance partners will be considered a plus.
- Excellent written and verbal communication skills, in English and Spanish; proven ability to communicate complex concepts and prepare clear and concise reports; proven experience as problem solver at the project level; analytic capacity and proven ability to carry a research agenda; excellent team player.

Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.
- **COVID-19 considerations:** the health and safety of our employees are our number one priority. As a condition of employment, IDB/IDB Invest requires all new hires to be fully vaccinated against COVID-19.

Type of contract and duration:

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum
- **Length of contract:** 60 days in a period of 12 months.



HRD Terms of Reference

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What we offer

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

Our culture

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

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Our Human Resources Team reviews carefully every application.

About the IDB Group

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social development through lending and grants to public and private entities in Latin America and the Caribbean.

About IDB

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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https://twitter.com/the_IDB

CSD-HUD Learning and Communications Consultant (component 3)**Location**

The IDB Group is a community of diverse, versatile, and passionate people who come together on a journey to improve lives in Latin America and the Caribbean. Our people find purpose and do what they love in an inclusive, collaborative, agile, and rewarding environment.

About this position

The Housing and Urban Development Division (CSD/HUD) supports national and local governments to promote sustainable urban development in the region. The Division designs and implements projects for sustainable urban development, neighborhood improvement, socio-urban integration, green housing production, and other investments that promote resilient and low-carbon growth of LAC cities and improve the quality of life of their populations. Climate change and resilience is led by a thematic group made of professionals throughout the IDB. In addition to the systematic inclusion of climate change in CSD/HUD financial operations (loans and technical assistance), this multisectoral group seeks to study, foster, operationalize, and enrich the policy and technical tools that can support better resilience in urban areas.

We are looking for a proactive, experienced climate change consultant who can support the HUD team in its activities. As a consultant, you will be responsible for (i) enriching the knowledge agenda related to climate change and resilience to promote continuous improvement and make visible our efforts and results on the subject; (ii) sharing knowledge on urban resilience, climate change and the Paris Agreement; (iii) compiling and disseminating good practices and climate solutions that LAC cities are leading and that can be replicated and scaled.

You will work with the Resilience and Climate Change Working Group team and the IDB Cities Network, which are part of the Housing and Urban Development Division (CSD/HUD).

What you'll do:

In order to fulfill the objective of the consultancy, without excluding other activities not mentioned that may become necessary during the development of the consultancy, the selected candidate must carry out the following activities:

- Share knowledge on urban resilience, climate change and the Paris Agreement mainly with the HUD team, subnational actors and others with an impact on the urban climate agenda and taking advantage of synergies with the Network of Cities.
- Systematize, make visible and disseminate good practices and climate solutions that LAC cities are leading and that can be replicated and scaled.
- Design, organize, and implement a training course for local governments (suggested topics: climate change planning and governance, climate financing, and project preparation, among others, to be prioritized based on a needs assessment).
- Design, organize and implement a series of workshops on Sustainable Development Goals (SDGs) in cities to strengthen climate action in cities and mainstream the perspective of climate change in the urban, economic and social agenda of cities

(suggested topics : resilient urban planning, green buildings, sustainable construction and materials, circular economy).

- Develop a knowledge document on subnational climate finance.
- Identify opportunities and tools to strengthen and enrich HUD's knowledge agenda on climate change and urban resilience to promote continuous improvement and make visible our efforts and results on the subject.
- Identify and conceptualize opportunities for capacity building, knowledge dissemination and knowledge exchange to support urban climate action.
- Identify opportunities for knowledge exchange between subnational and national governments to promote climate action in cities, the implementation of NDCs in investment projects at the urban level, and the mobilization of resources for climate action in cities.
- Analyze and review how cities are planning and implementing climate solutions in line with the Paris Agreement, systematize good practices and lessons learned.
- Conduct research on i) concessional resources from climate or green funds, ii) coordination mechanisms for climate action between national and subnational governments, iii) initiatives attempting to fill the gap between resilient infrastructure needs and financing.

Deliverables and Payments Timeline:

The selected candidate must submit reports of the activities carried out as described above, and others that are necessary.

- Each report will be delivered in a provisional version, subject to IDB comments, before the final version is edited.
- Deliveries and reports will be made electronically, in editable formats.
- Each report must contain a minimum of 2 pages and may include annexes.

<u>Deliverable</u>	<u>Percentage</u>	<u>Planned Date to Submit</u>
Work Plan	20%	2 months after signing the contract
Deliver a strategic document to Systematize, make visible and disseminate good practices and climate solutions that LAC cities are leading and that can be replicated and scaled. .	30%	5 months after signing the contract
Deliver a report on capacity building opportunities, knowledge dissemination and knowledge	20%	7months after signing the contract

exchange to support urban climate action in latin American and Caribbean cities.		
Analyze and review how cities are planning and implementing climate solutions in line with the Paris Agreement, systematize good practices and lessons learned	30%	12 months after signing the contract

For each consultation entrusted to this contract, the consultant and the responsible coordinator will previously agree on the number of days required to answer it. The consultant will remain available to answer any questions or clarifications HUD may have until the end of the contract.

Payments will be made upon the consultant's submission of invoices for each deliverable along with HUD's acceptance of the associated individual deliverables. The invoices will account for the number of days worked on a given deliverable, the activities performed, and the results delivered.

What you'll need

- **Education:** Master's degree in the areas of urban planning, environment, climate change, public policy, architecture, communications and/or related field.
- **Experience:** At least five years of proven relevant work experience communicationg issues related to green infrastructure, climate change planning and governance, GHG emissions measurement, and/or the vertical integration of NDCs. Experience working with subnational governments and/or research in bilateral or international organizations desired. Experience designing and/or deliverying trainings, workshops, capacity buildings on subjects related to climate change, urban resilience or similar is desired.
- **Languages:** Proficiency in Spanish and English, spoken and written, is required. Additional knowledge of French and Portuguese is preferable.

Key skills:

- Learn continuously
- Collaborate and share knowledge
- Focus on clients
- Communicate and influence
- Innovate and try new things

- Experience designing and implementing development projects, knowledge of IDB procedures, field experience in Latin American and the Caribbean, and familiarity with the international climate change finance partners will be considered a plus.
- Excellent written and verbal communication skills, in English and Spanish; proven ability to communicate complex concepts and prepare clear and concise reports; proven experience as problem solver at the project level; analytic capacity and proven ability to carry a research agenda; excellent team player.

Requirements:

- **Citizenship:** You are a citizen of one of our 48-member countries.
- **Consanguinity:** You have no family members (up to the fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB, IDB Invest, or IDB Lab.
- **COVID-19 considerations:** the health and safety of our employees are our number one priority. As a condition of employment, IDB/IDB Invest requires all new hires to be fully vaccinated against COVID-19.

Type of contract and duration:

- **Type of contract:** Products and External Services Consultant (PEC), Lump Sum
- **Length of contract:** 120 days in a period of 12 months.

What we offer

The IDB group provides benefits that respond to the different needs and moments of an employee's life. These benefits include:

- A **competitive compensation** package.
- A flexible way of working. You will be evaluated by deliverable.

Our culture

At the IDB Group we work so everyone brings their best and authentic selves to work, willing to try new approaches without fear, and where they are accountable and rewarded for their actions.

Diversity, Equity, Inclusion and Belonging (DEIB) are at the center of our organization. We celebrate all dimensions of diversity and encourage women, LGBTQ+ people, persons with disabilities, Afro-descendants, and Indigenous people to apply.

We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job interview process. If you are a qualified candidate with a disability, please e-mail us at diversity@iadb.org to request reasonable accommodation to complete this application.

Our Human Resources Team reviews carefully every application.

About the IDB Group

The IDB Group, composed of the Inter-American Development Bank (IDB), IDB Invest, and the IDB Lab offers flexible financing solutions to its member countries to finance economic and social



HRD Terms of Reference

ANNEX A

development through lending and grants to public and private entities in Latin America and the Caribbean.

About IDB

We work to improve lives in Latin America and the Caribbean. Through financial and technical support for countries working to reduce poverty and inequality, we help improve health and education and advance infrastructure. Our aim is to achieve development in a sustainable, climate-friendly way. With a history dating back to 1959, today we are the leading source of development financing for Latin America and the Caribbean. We provide loans, grants, and technical assistance; and we conduct extensive research. We maintain a strong commitment to achieving measurable results and the highest standards of integrity, transparency, and accountability.

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