

ANNEX A

Brazil – CCS/CBR

BR-T1361 Enhancing Brazil's capacity to access Green Climate Fund (GCF) finance for NDC implementation

Guidelines and proposals evaluation Manual

TERMS OF REFERENCE

Background

In April 2016, during the Meeting of Governors at the Bahamas, the IDB Group established a target of channeling 30% of its resources to climate and sustainability. This means that 30% of the projects portfolio and investments shall incorporate mitigation and adaptation measures, aligned with the 2030 Agenda for Sustainable Development in recognition of eradicating poverty in all its dimensions to provide social, economic and sustainable development. Given the importance of coordinating efforts in integrating climate as a cross-sectional issue for all sectors, the Sustainable Development Sector was created to develop climate projects by raising and mobilizing funds from the international cooperation among countries.

Brazil has a very bold National Determined Contribution (NDC) under the Paris Agreement, which aims to reduce emissions by 37% from 2005 levels by 2025. To fulfill this commitment, Brazil will need to promote a new approach in the way to conceive, build, finance, and use its infrastructure. Brazil has also committed to reforesting 12 million hectares and sourcing 45% of its energy from renewable resources by 2030. The agribusiness, land use and forestry sectors together have been by far the largest source of emissions in Brazil since the early 1990s, currently producing 51% of the GHG emissions. After 2004 this scenario changed with effective anti-deforestation policies that were implemented by the government, resulting in a reduction of GHG emissions of about 86% between 2005 and 2012. However, forest protection gains made over the past decade need to be consolidated, including through the promotion of sustainable uses for forestry resources.

The objective of this Technical Cooperation (TC) is to support the Government of Brazil, via its Ministry of Finance, to identify the most appropriate institutional arrangements, taking into account the national circumstances and institutional requirements, to enhance efficiency and efficacy in accessing finance from the Green Climate Fund (GCF) and assist the Ministry in operationalizing its role as the National Designated Authority (NDA) for the GCF, as well as supporting the engagement of other Ministries that are members of the national GCF governance in the activities related to the NDA. The project will also aim to analyze the most suitable financial instruments for the country to support the implementation of its Nationally Determined Contribution (NDC),

including the assessment of other sources of resources/funds, at national and international level, in order to assess the potential role of the GCF in this context.

Consultancy objective(s)

The objective of the individual consultancy is to support the process of strengthening SAIN as Brazil's Designated National Authority for the Green Climate Fund. More specifically, the consultant must develop a Manual containing guidelines, work routine and procedures for improving NDA capacities to fulfill its broad responsibilities as GCF focal point, taking into account national strategies, priorities and guidelines.

The Manual shall be composed by two main sections. The first section focus on NDA's routine practices and activities, and is intended to map the activities and develop guidelines for the procedures developed internally by the National Authority. The idea is to establish patterns and to clarify the process and interrelations of these activities, in order to improve accountability, predictability and transparency.

The second section has a more strategic approach and focus on the development of analytical procedures for evaluating and issuing the "no objection" letter for funding proposals to be presented to the GCF Board for funding. In this sense, the consultant will support the development of a robust methodology, based on technical criteria, for analyzing the projects submitted to the NDA by accredited entities. In this task, the exchange of experiences and lessons learned with other NDAs, implementing agencies and stakeholders is really relevant. In addition, the methodology must take into account national strategies and priorities related to climate change.

Main activities

- (i) Develop a Manual containing guidelines, work routine and procedures for improving NDA capacities to fulfill its broad responsibilities as GCF focal point, taking into account national strategies, priorities and guidelines.
- (ii) Map and analyze NDA's routine practices and activities, considering the interface with other government stakeholders, and developing guidelines for these internal processes, in order to improve accountability and transparency (Section 1 of the Manual).
- (iii) Develop a robust methodology, based on technical criteria, to be used by the NDA on project appraisals, in the process of issuing the "no-objection" letter (Section 2 of the Manual).

Reports / Deliverables

Product 1: Work plan.

Product 2: Map and description of NDA's routines and processes, including suggestions of efficiency improvement, referring to activity (ii).

Product 3: Guidelines and procedures for NDA's routines, referring to activity (ii). (Products 2 and 3 are included in the Section 1 of the Manual)

Product 4: Technical methodology for project appraisal on the "no-objection" analysis, referring to activity (iii).

Product 5: Full Manual, containing guidelines on the processes and routines developed by the NDA and the technical methodology for "no-objection" analysis.

Payment Schedule

- i. 10% after delivery and approval of Product 1
- ii. 20% after delivery and approval of Product 2
- iii. 20% after delivery and approval of Product 3
- iv. 25% after delivery and approval of Product 4
- v. 25% after delivery and approval of Product 5

Qualifications

- BSc in international affairs, political science, economics, business or similar fields. An MSc is extremely desirable.
- Minimum of 10 years' experience in project management in the areas of climate finance and sustainability. Experience working with the Green Climate Fund, the Global Environment Facility or multilateral development banks is highly recommended.
- Areas of Expertise: Brazilian economic and political scenarios, climate finance mechanisms, climate projects, mitigation, adaptation and international funds.
- Fluent in English and Portuguese.
- Skills required: deliver at pace, communication, planning and work under low supervision.

Characteristics of the Consultancy

- Consultancy category and modality: Products and External Services Contractual, Lump Sum
- Contract duration: *6 months, starting in June 2018.*
- Place(s) of work: External consultancy with availability to come to Brasília to meetings with the NDA's team (minimum two meetings during the contract length)
- Division Leader or Coordinator: The work will be coordinated by the Senior Specialist of the Climate Change and Sustainability Division in Brasilia-DF, Brazil (CCS-CBR).

Payment and Conditions: Compensation will be determined in accordance with Bank's policies and procedures. In addition, candidates must be citizens of an IDB member country.

Consanguinity: Pursuant to applicable Bank policy, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse) working for the Bank as staff members or Complementary Workforce contractuels, will not be eligible to provide services for the Bank.

Diversity: The Bank is committed to diversity and inclusion and to providing equal opportunities to all candidates. We embrace diversity on the basis of gender, age, education, national origin, ethnic origin, race, disability, sexual orientation, religion, and HIV/AIDs status. We encourage women, Afro-descendants and persons of indigenous origins to apply.

ANNEX A

Brazil – CCS/CBR

BR-T1361 Enhancing Brazil's capacity to access Green Climate Fund (GCF) finance for NDC implementation

Dissemination of the Country program

TERMS OF REFERENCE

Background

In April 2016, during the Meeting of Governors at the Bahamas, the IDB Group established a target of channeling 30% of its resources to climate and sustainability. This means that 30% of the projects portfolio and investments shall incorporate mitigation and adaptation measures, aligned with the 2030 Agenda for Sustainable Development in recognition of eradicating poverty in all its dimensions to provide social, economic and sustainable development. Given the importance of coordinating efforts in integrating climate as a cross-sectional issue for all sectors, the Sustainable Development Sector was created to develop climate projects by raising and mobilizing funds from the international cooperation among countries.

Brazil is the largest GHG emitter in Latin America having a very bold National Determined Contribution (NDC) under the Paris Agreement, which aims to reduce emissions by 37% from 2005 levels by 2025. To fulfill this commitment, Brazil will need to promote a new approach in the way to conceive, build, finance, and use its infrastructure. Brazil has also committed to reforesting 12 million hectares and sourcing 45% of its energy from renewable resources by 2030. The agribusiness, land use and forestry sectors together have been by far the largest source of emissions in Brazil since the early 1990s, currently producing 51% of the GHG emissions. After 2004 this scenario changed with effective anti-deforestation policies that were implemented by the government, resulting in a reduction of GHG emissions of about 86% between 2005 and 2012. However, forest protection gains made over the past decade need to be consolidated, including through the promotion of sustainable uses for forestry resources.

The objective of this Technical Cooperation (TC) is to support the Government of Brazil, via its Ministry of Finance, to identify the most appropriate institutional arrangements, taking into account the national circumstances and institutional requirements, to enhance efficiency and efficacy in accessing finance from the Green Climate Fund (GCF) and assist the Ministry in operationalizing its role as the National Designated Authority (NDA) for the GCF, as well as supporting the engagement of other Ministries that are members of the national GCF governance in the activities related to the NDA. The project will also aim to analyze the most suitable financial instruments for the country to support the implementation of its Nationally Determined Contribution (NDC),

including the assessment of other sources of resources/funds, at national and international level, in order to assess the potential role of the GCF in this context.

Consultancy objective(s)

The objective of the individual consultancy is to help the NDA team on the dissemination of the Country Program throughout the Brazilian territory and also to engage relevant stakeholders in the climate finance agenda, specially on project development, in order to help on the development of the Brazilian project/program pipeline. It will also integrate communication mechanisms of the AND to raise awareness, encourage support, and promote collaboration to mobilize stakeholders interested in developing projects linked to Brazil's Country Program for the GCF. The consultant will assist on the organization of workshops and seminars, logistics and communications of the NDA. Moreover, the consultant will work closely with the NDA with administrative duties, giving further support to the dissemination and consolidation of the Country Program and the effective engagement with the Green Climate Fund.

Main activities

- (i) Development of the communication strategy in order to disseminate the Country Program, utilizing the experience acquired on the process of discussion of the Country Program and best practices of other comparable NDAs;
- (ii) Mapping of stakeholder, target audiences, partners and prospective agencies for the development of the program/project pipeline for the GCF;
- (iii) Developing of the communication strategy in order to effectively disseminate knowledge related to GCF proposals preparation process and engage relevant stakeholders on the development of the program/project pipeline for the GCF;
- (iv) Organize and plan the Country Program workshops and seminars through logistics and operational support.

Reports / Deliverables

Product 1: Work plan.

Product 2: Development of the communication strategy to disseminate the Country Program, referring to activity (i).

Product 3: Mapping of relevant stakeholders and communication strategy to engage them on the development of the program/project pipeline for the GCF, referring to activities (ii) and (iii).

Product 4: Workshops and seminars reports, referring to activity (iv).

Payment Schedule

- i. 10% after delivery and approval of Product 1
- ii. 20% after delivery and approval of Product 2
- iii. 20% after delivery and approval of Product 3
- iv. 50% after delivery and approval of Product 4

Qualifications

- BSc in international affairs, social science, economics, business or similar fields.
- Experience working with public consultations, events organization and planning meetings between the government, private sector and civil society.
- Areas of Expertise: knowledge of the Green Climate Fund and climate change projects.
- Fluent in English and Portuguese.
- Skills required: deliver at pace, communication, planning and work under low supervision.

Characteristics of the Consultancy

- Consultancy category and modality: Products and External Services Contractual, Lump Sum
- Contract duration: 18 *months, starting in July 2018.*
- Place(s) of work: Ministry of Finance
- Division Leader or Coordinator: The work will be coordinated by the Senior Specialist of the Climate Change and Sustainability Division in Brasilia-DF, Brazil (CCS-CBR).

Payment and Conditions: Compensation will be determined in accordance with Bank's policies and procedures. In addition, candidates must be citizens of an IDB member country.

Consanguinity: Pursuant to applicable Bank policy, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse) working for the Bank as staff members or Complementary Workforce contractuels, will not be eligible to provide services for the Bank.

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TERMS OF REFERENCE***Project/program pipeline development*****Brazil*****BR-T1361- Support to enhance Brazil's capacity to access GCF finance for NDC implementation*****1. Background and Justification**

- 1.1. In April 2016, during the Meeting of Governors at the Bahamas, the IDB Group established a target of channeling 30% of its resources to climate and sustainability. This means that 30% of the projects portfolio and investments shall incorporate mitigation and adaptation measures, aligned with the 2030 Agenda for Sustainable Development in recognition of eradicating poverty in all its dimensions to provide social, economic and sustainable development. Given the importance of coordinating efforts in integrating climate as a cross-sectional issue for all sectors, the Sustainable Development Sector was created to develop climate projects by raising and mobilizing funds from the international cooperation among countries.
- 1.2. Brazil has a very bold National Determined Contribution (NDC) under the Paris Agreement, which aims to reduce emissions by 37% from 2005 levels by 2025. To fulfill this commitment, Brazil will need to promote a new approach in the way to conceive, build, finance, and use its infrastructure. Brazil has also committed to reforesting 12 million hectares and sourcing 45% of its energy from renewable resources by 2030. The agribusiness, land use and forestry sectors together have been by far the largest source of emissions in Brazil since the early 1990s, currently producing 51% of the GHG emissions. After 2004 this scenario changed with effective anti-deforestation policies that were implemented by the government, resulting in a reduction of GHG emissions of about 86% between 2005 and 2012. However, forest protection gains made over the past decade need to be consolidated, including through the promotion of sustainable uses for forestry resources.
- 1.3. The objective of this Technical Cooperation (TC) is to support the Government of Brazil, via its Ministry of Finance, to identify the most appropriate institutional arrangements, taking into account the national circumstances and institutional requirements, to enhance efficiency and efficacy in accessing finance from the Green Climate Fund (GCF) and assist the Ministry in operationalizing its role as the National Designated Authority (NDA) for the GCF, as well as supporting the engagement of other Ministries that are members of the national GCF governance in the activities related to the NDA. The project will also aim to analyze the most suitable financial instruments for the country to support the implementation of its Nationally Determined

Contribution (NDC), including the assessment of other sources of resources/funds, at national and international level, in order to assess the potential role of the GCF in this context.

2. Objectives

- 2.1.** The objective of this consultancy is to support the development of a project/program pipeline to the GCF and other funds. The consultancy will support the identification of investment opportunities for the private and public sectors in Brazil that will help implement specific actions under its Country Program for the GCF, according to eligibility criteria established by NDA

3. Scope of Services

- 3.1.** The consultancy must have prior experience in developing project pipelines. Specific knowledge on GCF projects is required to support the NDA to engage the relevant stakeholders, specially the private sector, to identify appropriate areas for GCF financing, considering the potential for transformational impact and scale up. It is expected that the consultancy possesses at least 5 years of experience in the field with a multidisciplinary team to support the identification of projects, key actors and investment in different areas (for example, environment, agriculture, industry, transport and so on). Capacity to design/idealize a system application based on surveys, researches and innovations is a plus. Knowledge about the Brazilian NDC and how it relates and aligns with the main global funds for climate change (i.e., UNFCC Adaptation Fund; Global Environment Facility (GEF); Multilateral Fund for the implementation of the Montreal Protocol; and the World Bank - International Development Association) is essential for the proper development of the pipeline and the selection of its projects. Fluency in English and Portuguese is mandatory. It is an asset if the consultancy is internationally recognized for developing projects with a multi-stakeholders approach. Desired skills involve working with minimal supervision and previous experience partnering with government ministries, departments, and nongovernmental organizations. The ability to engage relevant stakeholders, specially the private sector, is essential to carry out this activity.

4. Key Activities

- 4.1.** The tasks which need to be completed for successful completion of this project/contract are indicated below, and should be related to existing initiatives such as guidelines and criteria for project appraisals performed by the NDA (including procedures for issuing the “no objection” letter for funding proposals):
- I. Development of the methodology that will be used for the project pipeline development - it is interesting to consider eligibility criteria and approaches taken by other institutions, multilateral banks and NDA's on this issue.
 - II. Analysis of stakeholders that will have to be engaged on the process for the project pipeline construction.

- III. Development of a system based on surveys, researches and innovations for the identification of areas of interest of potential project developers and investors.
- IV. Consultation to policymakers, experts, public and private sectors who have the capacity to make investments in order to structure the project pipeline.
- V. Political, legal and institutional frameworks analysis for the development of the project pipeline.
- VI. Participate in the organization and engagement of key actors in the workshops for capacity building in the elaboration of proposals.
- VII. Coordinate workshops and compile its results.
- VIII. Deliver a project/program pipeline aligned with the country strategy for the GCF, priorities identified by project developers and accredited entities.

5. Expected Outcome and Deliverables

5.1. Product 1: Work plan establishing the strategy for delivering the other products of this consultancy / Updated schedule.

Product 2: Methodology and System developed to assess priorities and interests for the development of the project pipeline / Preliminary list of stakeholders that will be engaged in the process of project pipeline development.

Product 3: Report with results of the consultations, analysis, assessments and workshops and guidelines for the project pipeline development.

Product 4: Final document presenting a project/program pipeline.

6. Project Schedule, Milestones and Reporting Requirements

6.1. Products will be delivered according to the indicative schedule below:

Report	Description	Milestones	Workshop	Date	Language
Product 1	Work Plan	Establishing a strategy for accomplishing all activities.	NO	October 2018	PORTUGUESE
Product 2	Assessment methodology and system	Having the methodology ready before the meetings/consultations and workshops.	NO	December 2018	PORTUGUESE
Product 3	Guidelines for project pipeline	Compiling results from data collection and analysis, consultations and workshops.	YES	May 2019	PORTUGUESE
Product 4	Project/program pipeline	Final product.	NO	July 2019	ENGLISH/ PORTUGUESE- TBD

7. Acceptance Criteria

- 7.1. Deliverables of this consultancy will be presented in two (2) versions: i) preliminary and ii) final (incorporating comments made by IDB and Ministry of Finance on the preliminary version).
- 7.2. The products of this consultancy will be sent to the IDB within the deadlines previously established in this ToR and revised in the Work Plan (Product 1). The Product received will be reviewed and shared with the focal point in the Ministry of Finance. Comments of both teams will be compiled by the IDB and sent to the firm that will incorporate the received comments and send a final version of the Product.
- 7.3. This Product will be considered approved once it is verified that the comments made have been incorporated or that a justification for not incorporating it is presented.

8. Other Requirements

- 8.1. Trips should be included in the contract amount (Lump sum contract).

9. Supervision and Reporting

- 9.1. The work will be coordinated by the Senior Specialist of the Climate Change and Sustainability Division in Brasilia-DF, Brazil (CCS-CBR).

10. Schedule of Payments

- 10.1. The consultancy services related to this Project will receive the payment according to the following deliveries:

Payment Schedule	
<i>Deliverable</i>	%
1. <i>Product 1</i>	20%
2. <i>Product 2</i>	25%
3. <i>Product 3</i>	25%
4. <i>Product 4</i>	30%
TOTAL	100%

ANNEX A

Brazil – CCS/CBR

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GCF full project proposal

TERMS OF REFERENCE

Background

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The objective of this Technical Cooperation (TC) is to support the Government of Brazil, via its Ministry of Finance, to identify the most appropriate institutional arrangements, taking into account the national circumstances and institutional requirements, to enhance efficiency and efficacy in accessing finance from the Green Climate Fund (GCF) and assist the Ministry in operationalizing its role as the National Designated Authority (NDA) for the GCF, as well as supporting the engagement of other Ministries that are members of the national GCF governance in the activities related to the NDA. The project will also aim to analyze the most suitable financial instruments for the country to support the implementation of its Nationally Determined Contribution (NDC),

including the assessment of other sources of resources/funds, at national and international level, in order to assess the potential role of the GCF in this context.

Considering Brazil's priorities, including the Country Program, and the activities underway for the development of a national pipeline for the GCF, one opportunity will be selected for further appraisal in the context of this project, in order to develop a concept note or full funding proposal to access GCF resources. The proposal selected should represent a high-quality project with the potential to generate transformational impact, providing the opportunity to highlight the contribution of GCF financing to the implementation of the NDC, as well as showcasing innovative approaches that could be replicated in the Brazilian and international context. This proposal would be canalized by the IDB as accredited entity for the GCF. Financing from other sources, either as co-financing with the GCF or as alternative sources of funding, may also be considered in the development of proposals.

Consultancy objective(s)

The objective of the individual consultancy is to develop a full funding proposal for the IADB to access GCF resources. In this sense, given the development of the pipeline of programs/projects to the GCF predicted as a result of the cooperation, the consultant shall select one high-quality project with the potential to generate transformational impact to further develop a Funding Proposal for submission to the GCF.

Main activities

- (i) Develop a strategy for mapping and analysis of general GCF proposals alongside the NDA and the IADB.
- (ii) Design a Funding Proposal to be submitted for approval on the GCF.

Reports / Deliverables

Product 1: Work plan that reflects the needs described in activity (i).

Product 2: Brief report on meetings with stakeholders and prospective GCF proposal ideas, referring to activity (i).

Product 3: Preliminary version of the GCF Funding Proposal, referring to activity (ii).

Product 4: Final version of the GCF Funding Proposal, referring to activity (ii).

Payment Schedule

- i. 10% after delivery and approval of Product 1
- ii. 20% after delivery and approval of Product 2
- iii. 30% after delivery and approval of Product 3
- iv. 40% after delivery and approval of Product 4

Qualifications

- BSc in international affairs, political science, economics, business or similar fields. An MSc is extremely desirable.
- Minimum of 10 years' experience in project management in the areas of climate finance and sustainability. Experience working with the Green Climate Fund, the Global Environment Fund or multilateral development banks is highly recommended.
- Areas of Expertise: Brazilian economic and political scenarios, climate finance mechanisms, climate projects, mitigation, adaptation and international funds.
- Fluent in English and Portuguese.
- Skills required: deliver at pace, communication, planning and work under low supervision.

Characteristics of the Consultancy

- Consultancy category and modality: Products and External Services Contractual, Lump Sum.
- Contract duration: *6 months, starting in June 2019.*
- Place(s) of work: External consultancy
- Division Leader or Coordinator: The work will be coordinated by Senior Specialist of the Climate Change and Sustainability Division in Brasilia-DF, Brazil (CCS-CBR).

Payment and Conditions: Compensation will be determined in accordance with Bank's policies and procedures. In addition, candidates must be citizens of an IDB member country.

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