

**PLAN OF OPERATIONS
REGIONAL SUPPORT
MAY 30, 2006**

I. EXECUTIVE SUMMARY

Project name:	Consultancy Services for Social Development Research		
Project number:	RG-T1242		
Team member:	Giselle Brain (RE3/SO3)		
Beneficiary:	Social Programs Division 3		
Executing agency:	Inter-American Development Bank		
Target Beneficiaries:	This technical cooperation is aimed at supporting Bank operations by contributing with more effective identification and analysis of operations being prepared. Hence, further research in operations preparation will increase efficiency in targeting all program beneficiaries.		
Financing:	JCF:	US\$28,740	
	IDB:	<u>US\$22,740</u>	
	Total:	US\$51,480	
Objectives:	The objective of this technical cooperation is to enhance the capacity of Social Programs Division 3 to effectively address the needs and demands of project teams in the preparation of project loans, technical cooperations, and research studies on social development within the Region.		
Execution timetable:	Execution Period:	12 months	
	Disbursement Period:	18 months	
Special contractual conditions:	There are no conditions prior to first disbursement or any other special condition.		
Exceptions to Bank policies and procedures:	There are no proposed exceptions to Bank policies or procedures.		
Environmental and social review:	There are no foreseeable environmental or negative social impacts occurring from the implementation of this TC		

II. BACKGROUND AND JUSTIFICATION

- 2.1 The Social Programs Division supports all projects that contribute with poverty reduction through social development in Regional Operations Department 3 countries. Currently its existing project pipeline contains over 35 operations, which are in the process of preparation (loans, technical cooperations, non-financial products, amongst others). However, despite the high demand of social programs, there has been a decline of resources within the division. At present there is a need of support and research assistance to facilitate the better identification and analysis of operations being prepared.
- 2.2 The basic objective of Region 3 is to deliver quality products to our borrowing member countries in a timely fashion and in support of their developmental objectives and priorities consistent with the Bank's overall purpose of "contributing to the acceleration of the process of economic and social development of the regional developing member countries, individually and collectively."
- 2.3 Furthermore, in accordance with the Social Development Strategy, this technical cooperation's significance relies in supporting SO3's operations preparation which intend "to increase the effectiveness of social sectors institutions, enhancing individual capabilities and opportunities, strengthening the social fabric, and improving the physical infrastructure for basic services"¹. This TC will emphasize research in current lessons learned described in the Strategy by contributing to the identification of cost-effective interventions in response to emerging social problems.
- 2.4 As a conclusion it has been acknowledged, that the presence of a research assistant is expected to be extremely helpful for both the group as a whole and individual team members. The existing project pipeline makes SO3 assume a growing demand for research and support for new projects in order to ensure a high efficiency and quality of work.

III. PROGRAM DESCRIPTION

A. Program Objective

- 3.1 The objective of this technical cooperation is to enhance the capacity of Social Programs Division 3 to effectively address the needs and demands of project teams in the preparation of project loans, technical cooperations, and research studies on social development within the Region.

¹ Social Development Strategy (GN-2241-1)

B. Program Description

- 3.2 This technical cooperation will provide the necessary resources to hire a Japanese consultant to support social development research in Social Programs Division 3.
- 3.3 The consultant will be based in Washington D.C. at the IDB Headquarters. Remuneration and benefits will be in accordance with appropriate current contracting policy of the Bank. The current operation is estimated to start in June 1st, 2006, and will have a one-year execution period.
- 3.4 The consultant will have the following responsibilities:
- a. Contribute to the Division in the preparation of the following documents: TC Briefs, Terms of References and Plan of operations.
 - b. Assist in review of the qualitative and quantitative information for the design of the components of the projects.
 - c. Collaborate with project teams in the integration of the studies and components into their final forms and the identification of issues and further steps for project preparation.
 - d. Perform background research, gather and analyze information to be used in the development of operational documents, meetings or presentations.
 - e. Participate as part of project teams in the design and analysis of components for on going division operations.
 - f. Analyze and review consultancy reports and other documents related to operations under study.
 - g. Other research and operational tasks as agreed with division Chief.
- 3.5 The consultant will have to fulfill the following requirements:
- a. **Education:** Master's degree in Social Sciences or International development is preferable;
 - b. **Experience:** Capacity in analyzing information and effectively articulating ideas, both in a written and oral capacity. International development experience is highly desirable.
 - c. **Languages:** A complete and precise knowledge of written and spoken in at least two of the Bank official language is required.
- 3.6 The candidate selected will report to and be supervised by the Chief of the Social Programs Division in the Regional Operations Department 3 (RE3/SO3). The

consultant's work program will be agreed with the Chief of the Social Programs in the Regional Operations Department 3 (RE3/SO3). The candidate will abide by all the pertinent Bank policies and regulations.

IV. COST AND FINANCING

- 4.1 The total cost of the operation has been estimated to be USD \$51,480, of which the contribution from the Japanese Trust Fund for Consultancy Services (JCF) will be up to the equivalent of US\$28,740. Counterpart funds will be equivalent to US\$21,900. A detailed budget is presented as follows:

Estimated Budget			
Detail	JCF (US\$)	RE3/SO3 (US\$)	Total (US\$)
Consultant Salary	\$21,840	\$21,840	\$43,680
Medical insurance allowance	\$900	\$900	\$1,800
Repatriation allowance (carried over from previous year)	\$3,500 ²	-	\$3,500
Airfare for the consultant (returning) (carried over from previous year)	\$2,500 ³	-	\$2,500
Total	\$28,740	\$22,740	\$51,480

V. EXECUTING AGENCY AND MECHANISM

C. Executing Agency

- 5.1 The executing agency for this Technical Cooperation will be the Bank. This technical cooperation will provide the resources necessary to hire a Japanese consultant for further assistance in social development research to support the operational work of SO3. The consultant will be based in Washington, D.C. at the IDB Headquarters, although some travel to the region will be required.

² This allowance will be paid if the contract is expired and the consultant returns to Japan. This allowance will be cancelled where the consultant becomes a consultant financed by the Bank or a staff of the Bank after the contract financed by JCF.

³ One-way airfare, economy class by the most direct route between residence and destination (Japan). Payment must be made for the amount actually paid. The return ticket will be authorized only if the consultant returns to Japan.

D. Executing period and disbursement schedule

- 5.2 The execution period will be 12 months and the disbursement period will be 18 months.
- 5.3 The payment for salary and medical insurance allowance will be made monthly on regular paydays of Bank's employees. All other payments will be disbursed on a one-time basis, except for repatriation and returning airfare allowances which are disbursed when actual events occur.

VI. MONITORING AND EVALUATION

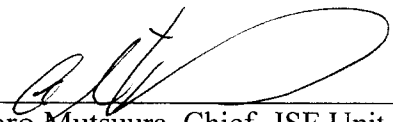
- 6.1 The consultant will prepare a final report to be presented to the IDB and the Japanese Trust Fund for Consultancy Services (JCF), describing the activities undertaken, achievements of the technical cooperation and any lessons learned.

VII. RECOMMENDATION

- 7.1 Giselle Brain, as team leader of this project, recommends its approval and the use of resources from the Japanese Trust Fund for Consultancy Services (JCF), for a total of US\$28,740, to finance this project.

VIII. CERTIFICATION

- 8.1 I certify that resources of up to US\$28,740 are available in the Japanese Trust Fund for Consultancy Services to finance the activities envisaged in the Plan of Operations.

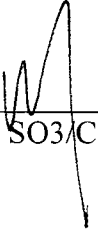


Goro Mutsuura, Chief, JSF Unit
RE2/FSS

Date: 5/30/08

IX. APPROVAL

Vo. Bo.


Michael Jacobs, SO3/CHF

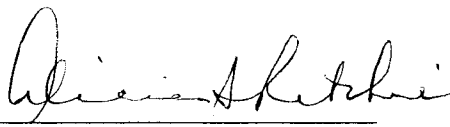
Date: 31 May '06

Vo. Bo.


Christian Gómez Fabling, RE3/DEP

Date: 6/2/06

Approved by:


Alicia Ritchie, RE3/MGR

Date: 6/5/06