

IDB213-745/09

**JAMAICA**  
**NATURAL HAZARD MANAGEMENT IN URBAN COASTAL AREAS**  
**Consulting Services**  
**DISASTER RISK MANAGEMENT STRENGTHENING**  
**Project No. JA-T1019**  
**Contract No. ATN/OC-10747-JA; Expressions of Interest (EOI)**

Deadline: February 23, 2009

The Procurement Plan was published at the IDB Webpage on 1 April 2008. The Government of Jamaica (GOJ) has received financing from the Inter-American Development Bank (IDB), and it intends to apply part of the proceeds to consulting services under the technical cooperation Natural Hazard Management in Urban Coastal Areas.

The objective of the Technical Cooperation is to strengthen disaster risk management in towns and cities, located in coastal areas in Jamaica, includes improving coordination among Office of Disaster Preparedness and Emergency Management (), local governments and communities, enhancing parish response capabilities, and providing institutional support to ODPEM. In this regard a series of consultancies are to be engaged to accomplish this objection.

Consultants will be selected in accordance with the procedures set out in the IDB's <I>Policies for the Selection and Contracting of Consultants</I>, GN-2350-7, and the process is open to all eligible bidders as defined in the policies.

ODPEM now invites eligible consultancy firms or individuals to express their interest in providing the services. Interested firms or individuals must submit information establishing that they are qualified to perform the services (brochures, description of similar agreements, experience in similar conditions, availability of appropriate skills among staff, etc.). Consultancy firms or individuals may partner to enhance their qualifications.

\*Development of a Model for Coastal Community Risk Plan – Model development encompassing a framework for development of community plans for communities targeted under the project. The consultant will be required to review previous projects, review of hazard, vulnerability and risk assessments and develop the model in keeping with a framework that provides proactive disaster planning which provides for risk reduction, preparedness through to emergency responses. The method of procurement requires an individual consultant selection based on qualification.

Guiding notes:

- Knowledge of Risk Reduction Framework
- Capacity to develop a model encompassing Risk Reduction Principles

--Knowledge and experience working with natural hazards affecting Jamaica will be considered an asset.

--Previous experience in developing models of this type that have or can be applied in Jamaica will be considered an asset.

\*Review and analysis of Institutional and Legal Framework – Strengthening of National Disaster Management and Sustainable Development through comprehensive review of legislation relating to or impacting disaster management under the Project in association with ODPEM. The assignment calls for strong review of the laws that governs ODPEM's operation with a view to provide subsidiary legislation to strengthen the Disaster Preparedness and Emergency Management Act to perform its mandate within the National Disaster Plan and Programme. The method of procurement requires an individual consultant selection based on qualification.

Guiding notes:

--Legal background and experience in reviewing Institutional and Legal Framework for organizations

--Previous experience in reviewing of Disaster Management legislation and legal framework

--Knowledge of local legislation and policies related to Disaster Management in Jamaica is desired

--Capacity to provide recommendations and changes to support legislation that strengthens the Disaster Preparedness and Emergency Management Act (1993)

\*Review of National Disaster Programme and ODPEM's Organizational Structure – Strengthening of the national disaster management capacity through comprehensive review of the National Disaster Programme and ODPEM's Organizational Structure to support this programme. The method of procurement is requires an individual consultant selection based on qualification.

Guiding notes:

--Experience and capacity to review National Disaster Management Systems, Plans, Legislation and Policies and to provide recommendations to improve capacity for Disaster Management in Jamaica

--Wide knowledge base and experience in reviewing organizational structure of disaster agencies or similar entities to address improvements in capacity and efficiency

--Proven success in reorganization and or organizational capacity development

\*Support for Telecommunications Plan – Strengthening community disaster response through comprehensive review and upgrading of parish telecommunications arrangements and facilities under the project. The consultant will work with the ODPEM and external partner disaster agencies to strengthen the telecommunications network and facilities. The method of procurement requires an individual consultant selection based on qualification.

Guiding notes:

- Capacity to conduct review and audit of existing telecommunications systems of ODPEM and partners and provide recommendations for improvement
- Knowledge of telecommunications systems networks that can be employed for communication within Jamaica's mixed terrain
- Capacity to provide training in telecommunications systems and operations within ODPEM and wider network agencies
- Capacity to provide consultation, selection and procurement of telecommunications equipment

All EOI must be submitted, in English (indicating clearly the type of consultancy of interest), in the form of hard copies, and be deposited in the box located in the lobby of ODPEM, at the address below, from 8 February but no later than 23 February 2009 at 1500 hours. EOI can be submitted also by e-mail, to the address below, no later than the deadline above. Late EOI will not be considered.

Interested consultants may obtain further information from the address below during office hours (0830 to 1630), at ODPEM's e-mail, or through telephone (Mrs. Gloria Dale Morgan, Procurement Specialist, or Dale Bent, Project Coordinator).

Dale Bent, Project Manager  
Natural Hazard Management in Urban Coastal Area  
Office of Disaster Preparedness and Emergency Management  
12 Camp Road  
Kingston 4, Jamaica  
Tel: (876) 928-5111-4  
E-mail: [odpem@cwjamaica.com](mailto:odpem@cwjamaica.com)