**Barbados**

**Implementation of the Emerging and Sustainable Cities Initiative (ESCI) in the city of Bridgetown**

**Support to the ESCI implementation in Bridgetown**

**Individual Local Consultant**

**TERMS OF REFERENCE**

1. Background
   1. The Emerging and Sustainable Cities Initiative (ESCI) employs a multidisciplinary approach to addressing the challenges facing the urban areas of LAC, integrating environmental sustainability, comprehensive urban development, fiscal sustainability and good governance.
   2. The ESCI provides a set of tools for intermediate cities to: (i) identify key bottlenecks that they may face in their path towards sustainability; (ii) weigh and prioritize the identified problems to guide investment decisions in the sectors that may generate more positive impacts; (iii) find specific adequate solutions according to their cost-benefit that would pave the road towards increasing sustainability. In addition, solutions should take into consideration different local sources to finance them as well as the institutional capacity for their implementation; and (iv) follow up progress and advances in closing gaps and reaching goals. The work culminates in an action plan for each city, related to the three dimensions.
   3. The environmental and climate change dimension is concerned with environmental management and local pollution control issues (including air and water pollution, solid waste management, and disaster prevention), climate change mitigation (through energy efficiency and other measures), and climate vulnerability reduction and adaptation measures.
   4. The urban development dimension refers to the effects of the city’s design and footprint (or its ability to control its growth through effective planning and land use control), social inequality and uneven distribution of urban services, efficiency of its urban transportation network, economic competitiveness, and the level of public safety.
   5. The fiscal sustainability dimension is related to the ability of local governments to prioritize and finance needed investments, fund and maintain their urban and social services, adequately control their expenditures and debt, and make decisions in a transparent manner.
   6. As explained above, the Initiative consists of five phases: preparation (Phase 0), analysis and diagnosis (Phase 1), prioritization (Phase 2), development of solutions (Phase 3), action plan and its implementation (Phase 4), and monitoring (Phase 5). One of the major activities of the analysis and diagnosis phase is the collection of data to complete the ESCI’s set of 117 indicators of sustainable urban development for the city. A local consultant is contracted in each city to collect the data needed for the diagnosis, working with local and national institutions and independently researching secondary or tertiary (e.g. interview) source data as needed.
   7. The Initiative is currently initiating work in Bridgetown, Barbados. A local consultant is needed to help collect and organize the information needed for the assessment of the city.
2. Consultancy objective
   1. The objective of this consulting assignment is to support the Sustainable Emerging Cities Initiative’s Montego Bay team in collecting the data needed for diagnosis of Montego Bay’s sectors, working with relevant institutions and independently researching secondary or tertiary (e.g. interview) source data as needed.
3. Main Activities
   1. Research, collect and clean the data required to complete the ESCI’s set of (approximately 117) indicators for Bridgetown, Barbados, including the value, data source and year, political-administrative level of data, and any relevant notes on the particular methodology used, if applicable. Analyze relevancy of data to the ESCI indicators and perform appropriate calculations to transform the data into the indicators described in Annex 2 to the ESCI methodological guide, where relevant. Propose appropriate proxy indicators in cases where data is not available for the ESCI indicators.
   2. Organize relevant data and qualitative information presented by IDB specialists, government or other local actors and other members of the ESCI Bridgetown team.
   3. Assist in preparing reports based on collected data, specialist analysis, and/or meetings attended, as needed.
   4. Prepare tables, charts, or other materials as needed for the presentation of information.
   5. Coordinate the collection of data with other members of the ESCI Bridgetown team, including IDB specialists.
   6. Meet with national and local stakeholders in Bridgetown as needed to collect relevant information. Maintain record of meetings and information collected therein.
   7. Analyze data and data sources as needed to determine “stoplight color” classification for indicators in Bridgetown.
   8. Provide logistical support to the ESCI Bridgetown team, including working with the ESCI Bridgetown team leader and members, government counterparts, and other external actors to organize missions. This includes, but is not limited to, preparing terms of reference, scheduling the corresponding meetings; organizing events and procuring services from vendors, such as catering, meeting rooms, etc.; and drafting mission reports.
   9. Advise ESCI Bridgetown team on local matters, such as institutional framework, protocol, cost estimates, relevant current events, and government schedule.
4. Schedule of payment
   1. The consultant will be paid twice a month.
5. Coordination
   1. Team Leader or Coordinator: Huascar Eguino, Fiscal and Municipal Development Lead Specialist (IFD/FMM), Coordinator for the Emerging and Sustainable Cities Initiative for IFD; and Gilberto Chona, Fiscal and Urban Development Economics Lead Specialist (IFD/FMM), Team Leader
   2. Department/Division: IFD/FMM
6. Characteristics of the consultancy
   1. Consultancy Category & Modality: National Individual Consultancy, Monthly
   2. Contract Duration: 6 months, renewable. Estimated start date: August 2014.
   3. Place(s) of work: Bridgetown, Barbados.
7. Qualifications
   1. Academic Degree/level and years of professional experience: Bachelor’s or Master’s degree in international development, economics, international relations, or similar related field with an interdisciplinary approach. Minimum one year of experience in a research capacity and one year in a capacity coordinating with government or external clients. Experience in Barbados highly desirable.
   2. Language: English (Spanish desirable for communications with HQ and other ESCI city teams.)
   3. Areas of expertise: international development, Barbados/Caribbean, research methods
   4. Skills: data collection and indicator analysis; excellent written and oral communication in English; cultural sensitivity; ability to liaise with a variety of actors, including local and national government authorities, civil society organizations, and staff of multilateral organizations.