

REQUEST FOR EXPRESSIONS OF INTEREST **CONSULTING SERVICES**

Selection # as assigned by e-Tool: BH-T1096-P001

Selection Method: Full Competitive Selection

Country: The Bahamas

Sector: Disaster Risk Management

Funding – TC #: BH-T1096

Project #: BH-T1096-P001

TC name: Support policy reform in comprehensive disaster risk management

Description of Services: (1) To propose a methodology for an institutional capacity assessment of the main stakeholders that will have a key role on the implementation of the mandates established by the Disaster Risk Management Bill, 2022 (DRM Bill) ; (2) to carry out the said institutional capacity assessment; and (3) to draft recommendations, based on the previous assessment, on the organizational structure and operational procedures and to close any detected gaps in terms of human resources, professional training, budget allocation, physical facilities and technology support of the said stakeholders.

Link to TC document: <https://www.iadb.org/Document.cfm?id=EZSHARE-508293749-21>

The Inter-American Development Bank (IDB) is executing the above-mentioned operation. For this operation, the IDB intends to contract consulting services described in this Request for Expressions of Interest. Expressions of interest must be delivered using the IDB Portal for Bank Executed Operations (<http://beo-procurement.iadb.org/home>) by: **November 17th, 2022, 5:00 P.M.** (Washington D.C. Time).

To access the IDB Portal, the firms must generate a registration account, including **all** the data requested by the Portal. In the event that any of the information requested is not included, the firm will not be able to participate in this or any other Bank-executed selection process for operational work. If the firm has been previously registered, please validate that you have **all** the firm's information updated and complete before submitting an expression of interest.

The consulting services ("the Services") include:

- **Description of a methodology** for assessing the institutional capacity of key stakeholders to implement the mandates set forth in the DRM Bill. The consulting firm will use a proven methodology that has already been successfully applied for similar purposes, or that can be easily adapted to suit the objectives of this consultancy.
- **Assessment of the institutional capacity of key stakeholders:** for each key stakeholder, assess the needed institutional capabilities to successfully implement the mandates established by the new DRM, in terms of organizational structure, operational procedures and human (expertise, experience, number), financial, and material resources (physical facilities, IT, instrumentation) and identify the main gaps, using the above methodology.
- **Recommendations** on how key stakeholders should be organized, trained, and resourced in the short, medium, and long term to comply with the legal mandates set forth in the DRA Bill and considering the budgetary constraints of the country.

Scope of the Services: The institutional capacity assessment will focus on: (1) the new Disaster Risk Management Authority to be created by merging the Disaster Management Unit (DMU, under the Office of

the Prime Minister), the National Emergency Management Agency (NEMA) and the Disaster Reconstruction Authority (DRA); (2) the Ministry of Finance (MoF); and (3) local governments of Family Islands and public bodies key to DRM to be defined and justified by the Consulting Firm, such as the Ministry of Works and Utilities, the Ministry of Environment and Natural Resources, the Ministry of Social Services, the Ministry of Agriculture, Marine Resources and Family Island Affairs and the Ministry of Health. Other key scientific and technical institutions such as The Bahamas Department of Meteorology, the University of The Bahamas and The Bahamas National Geographic Information Systems (BNGIS) Centre, should also be in the scope of this institutional capabilities assessment.

This service is expected to be implemented during the first semester of 2023. The leading professional areas required for this service are disaster risk management public policy, and capacity assessment of public institutions.

The total workload required for this service is expected to be approximately between 50 and 70 person-days (this workload includes several field visits to The Bahamas).

Eligible consulting firms will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policy for the Selection and Contracting of Consulting firms for Bank-executed Operational Work](#) - GN-2765-4. All eligible consulting firms, as defined in the Policy may express an interest. If the Consulting Firm is presented in a Consortium, it will designate one of them as a representative, and the latter will be responsible for the communications, the registration in the portal and for submitting the corresponding documents.

The IDB now invites eligible consulting firms to indicate their interest in providing the services described above in the [draft summary](#) of the intended Terms of Reference for the assignment. Interested consulting firms must provide information establishing that they are qualified to perform the Services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Eligible consulting firms may associate in a form of a Joint Venture or a sub-consultancy agreement to enhance their qualifications. Such association or Joint Venture shall appoint one of the firms as the representative.

Interested eligible consulting firms may obtain further information during office hours, 09:00 AM to 05:00 PM, (Washington D.C. Time) by sending an email to: Hori Tsuneki (tsunekih@iadb.org)

Inter-American Development Bank

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