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DB Reference N°: IDB-P529934-06/20

Country: Jamaica

Institution: Inter-American Development Bank

Sector: Information and Communications Technology

Deadline: 2020-06-30T00:00:00.00-04:00

Status: Published

Loan N°./Financing: 4437/OC-JA

Project: National Identification System (NIDS) Project

Title: CONSULTING SERVICES – DIGITIZATION OF VITAL RECORDS - REGISTRAR GENERAL'S DEPARTMENT

Borrower/Bid No:

OFFICE OF THE PRIME MINISTER

REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES – DIGITIZATION OF VITAL RECORDS - REGISTRAR GENERAL'S DEPARTMENT

Country: JAMAICA

IDB Loan No: 4437/OC-JA

The Office of the Prime Minister (OPM) acting on behalf of the Government of Jamaica (hereinafter called "Borrower") has received financing (hereinafter called "funds") in the amount equivalent to US $68,000,000.00 from the Inter-American Development Bank (hereinafter called "the Bank") toward the cost of the implementation of 4437/OC-JA – National Identification System (NIDS) Project. The Borrower intends to apply a portion of the funds to eligible payments under the contract for the upgrade/improvement of the Government's Information and Communications Technology Infrastructure. Payments by the Bank will be subject in all respects to the terms and conditions of the Loan Contract. Payments will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the financing contract between the Borrower and the Bank. No party other than the Borrower shall derive any rights from the Loan Contract or have any claim to the funds.

The OPM now invites eligible firms ("Consultants") to indicate interest in providing the required services. Interested Consultants should provide information demonstrating:

1. A minimum of two (2) years' experience and expertise on similar assignment with a focus on digitization of hard copy records
2. Completion of a similar project within the last five years

3. Experience with civil records (Firm or Key Expert) would be an asset

4. The proposed team of experts for this consultancy with the capacity and a suitable methodology to undertake a project of this magnitude

5. Registration of firm, that is, presentation of a valid certificate of business registration.

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: *Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank* GN-2350-9 and is open to all eligible bidders as defined in the policies. A Consultant will be selected in accordance with the ***Quality-and Cost-Based-Selection (QCBS)*** method set out in the Consultant Policies. For the purpose of establishing the short list, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it. ***Short lists shall therefore comprise no more than the top six firms meeting the minimum required score of 70 points and with a wide geographic spread, with no more than two firms from any one country***

The Terms of Reference will be made available for download via the e-GP Procurement System at https://www.gojep.gov.jm. **For assistance regarding registration, training on use of system, download of tender documents and upload of tender proposals, please contact the Ministry of Finance, Procurement and Asset Policy Unit Customer Care Desk at (876)932-5220/932-5253 or email** opppcustomercare@mof.gov.jm**.**

Expressions of Interest must be completed using the Expression of Interest Submission Document and submitted electronically in **PDF Format** via the GoJ's e-GP Procurement system at https://www.gojep/gov.jm by **16:00 pm local time on Tuesday, June 30, 2020.**

The OPM reserves the right to terminate the procurement process and reject all submissions at any time prior to the award of contract, without thereby incurring any liability to any of the bidders.