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Country: Jamaica

Institution: Inter-American Development Bank

Sector: General - Education and Training, General - Security, Justice and Legal Affairs

Deadline: 2021-06-30T00:00:00.00-04:00

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Loan N°./Financing:

Project: Security Strengthening Project (SSP)

Title: SURVEILLANCE TRAINING IN CCTV OPERATIONS AND BEHAVIOUR PATTERN RECOGNITION

Borrower/Bid No: MNS/SSP/2021/05/REOI-002

Government of Jamaica

IDB Inter-American Development Bank

REQUEST FOR EXPRESSIONS OF INTEREST

SURVEILLANCE TRAINING IN CCTV OPERATIONS AND BEHAVIOUR PATTERN RECOGNITION

Institution: Inter-American Development Bank

Country: Jamaica

Project: Security Strengthening Project (SSP)

Loan/Credit/Grant No.: *JA-L1074*

Contract/Bid No. : *MNS/SSP/2021/05/REOI-002*

Deadline*: 30 June 2021*

Abstract:

The Government of Jamaica through the Ministry of National Security (MNS) is implementing the Security Strengthening Project (SSP) which is comprised of the following three (3) components:

i. Violent crime prevention and management;
ii. Improving investigative capabilities for homicides and;
iii. Change Management and Communications.

The Security Strengthening Project is aligned with the Sector Strategy on Institutions for Growth and Social welfare (GN-2587-2 and the Sector Framework for Citizen Security and Justice (OP1201). The project is consistent with the 2016-2021 IDBG Country Strategy with Jamaica (GN2868) and will contribute to the Corporate Results Framework (CRF) 2016-2019 (GN-2727-6) output indicators of: (i) Government agencies benefited by projects that strengthen technological and managerial tools to improve public service delivery; and (ii) Crime information systems strengthened. The project is also aligned with the 2017 Jamaica's Ministry of National Security Five Pillar Strategy for Crime Prevention and Citizen Security.

The Ministry of National Security *has received* financing from *the Inter-American Development Bank (IDB)*, and it intends to apply part of the proceeds to payments under the project Security Strengthening Project (SSP), for a firm to undertake a Surveillance Training in CCTV Operations and Behaviour Pattern Recognition.

The Ministry of National Security now invites suitably qualified consulting firms to submit their Expressions of Interest (EOI) to undertake the Surveillance Training in CCTV Operations and Behaviour Pattern Recognition. Your EOI must include details of your Firm's relevant experience and qualifications to perform the services. Only shortlisted firms will be contacted and requested to submit a combined technical-price proposal.

Consultancy Objective

The objectives of the Surveillance Technical Specialist Firm is to:

a. Provide off-the-shelf Train the Trainer (TTT) content in surveillance in the areas: Closed Circuit Television (CCTV- at least level 3) Operations as well as Behaviour Pattern Recognition (BPR) geared towards managing and utilising surveillance in crime fighting

b. Provide training to the instructors in the Ministry of National Security primarily, the instructors at The National Police College of Jamaica (NPCJ) to strengthen their capacity on skills in CCTV operations and Behavior Pattern Recognition.
c. Coordinate the instruction and implementation of the curriculum and training to be offered
d. Align training to the current software of the Ministry of National Security.
e. Create capacity building and sustainability of course offerings
f. Infuse new and emerging technology in the design matrix of training
g. Provide all content, training materials, assessments, and strategies for courses to the Ministry.

More specifically, the consulting firm is required to:

<u>Content</u>

- Provide all content, outline, handouts, manuals, and assessments materials for a 3-5-days training program in CCTV Operation and Behavior Pattern Recognition

- Provide a document that includes standards, scope, and sequence of the course

Training Service and Implementation

- Develop Proposal/Curriculum outline comprising but not limited to:
    - Learning design model ○ Standards
    - Measurement on achievements

Learning objectives, assessment, and outcomes

- Host meetings with SSP to discuss implementation strategies
- Produce a training delivery schedule with full itinerary of the events
- Organize training venue, training materials and other necessary arrangements for the participants to attend in the training online (preferably) or face to face
- Deliver training using online (preferably) or blended approach
- Deliver training program for CCTV Operators and BPR
- Provide Ministry of National Security/SSP with Proposal on how objective will be achieved, including framework for implementation
- Provide presenter training/sensitization materials to be left with the project to enable the internal training/sensitization of new stakeholders that join the project, after the training, in areas specified
- Train a minimum of 30 instructors for both courses and 12 trainers
- Provide the Train the Trainers (TTT) student guide for training in both areas to a minimum of 12 instructors
- Submit the final training materials (including pre-assessments, post assessments, power point presentations, PDF files, group work exercises, simulation exercise, games, videos, polls etc)

Feedback, Monitoring and Evaluation

- Compile and submit feedback on training for each training program along with attendance registers of the participants
- Provide the SSP/MNS with periodic updates on the intervention
- Report based on session objectives and assessment and evaluation of participants. Report can also highlight main strengths and weaknesses and make recommendations deemed necessary for successful implementation of courses (Prepare final report detailing the achievement level of participants based on pre- and post-assessments conducted.)
- Provide Ministry of National Security/SSP with a monitoring and evaluation framework to assess the effectiveness of the programs

Support

- Provide support and guidance to the NPCJ team in uploading content on the Learning Management System (LMS).
- Provide guidance to team in monitoring data on the LMS
- Prepare proposal/workplan, including cost per participant and agenda.

This procurement process requires consultants to have the following specific experience and/or capabilities:

Qualifications:

The proposed team must include persons with the qualifications, skills and experience below. The proposal must also include the team member who will be coordinating the effort of the proposed team and who will function as the single point of contact for SSP.

- **Academic Degree / Level & Years of Professional Work Experience:**
  - Post Graduate Certification and/or master's degree in Curriculum Development/Instructional Design/ Surveillance Management and/or related disciplines. ○ ISO Ratified
  - Internationally recognized certification in surveillance management ○ At least eight (8) years of experience in curriculum development, instructional design and/or training in CCTV and BPR or similar discipline
  - Capacity and ability to provide training in field
  - Record of successful delivery of similar engagements
  - Record of above average customer satisfaction and feedback
  - Clientele list includes local and international personnel

A Consulting firm will be selected in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the

Inter-American Development Bank GN-2350-9 for Quality-and Cost-Based Selection (QCBS).

The selection of the Consultant will also be in accordance with the Government of Jamaica's Public Procurement Act (2015).

The full detail of the engagement is included in the Terms of Reference which can be viewed at www.mns.gov.jm. The closing date for submission of Expressions of Interest is **Wednesday June 30, 2021 at 2:00 pm** and must be delivered to peu@mns.gov.jm or the address below. Late submissions will not be accepted.

The Ministry of National Security reserves the right not to accept the lowest, or any other tender or to abort the tender process and reject all bids at any time prior to the award of contract without incurring any liability.

Attn: Procurement Specialist

Ministry of National Security

Security Strengthening Project

Shops 31 – 32

Kingston Mall

Kingston

Jamaica WI

Attachments:

https://devbusiness.un.org/system/files/TERMS%20OF%20REFERENCE%20%28SURVEILLANCE%29%20E