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DB Reference N°: IDB-P925819-02/22

Country: Jamaica

Institution: Inter-American Development Bank

Sector: General - Public Sector Management

Deadline: 2022-03-09T00:00:00.00-04:00

Status: Published

Loan N°./Financing: 4437/OC-JA

Project: National Identification System (NIDS) Project

Title: CONSULTANT TO DEVELOP THE NATIONAL IDENTIFICATION AND REGISTRATION AUTHORITY'S STANDARD OPERATING PROCEDURES

Borrower/Bid No: TENDER#: NIDS/2022/3.2.20/3CV

Government of Jamaica

IDB Inter-American Development Bank

OFFICE OF THE PRIME MINISTER

REQUEST FOR CURRICULUM VITAE

CONSULTANT TO DEVELOP THE NATIONAL IDENTIFICATION AND REGISTRATION AUTHORITY'S STANDARD OPERATING PROCEDURES

TENDER#: NIDS/2022/3.2.20/3CV

LOAN #4437/OC-JA – IMPLEMENTATION OF NATIONAL IDENTIFICATION SYSTEM FOR ECONOMIC GROWTH

The Office of the Prime Minister (OPM) acting on behalf of the Government of Jamaica (hereinafter called "Borrower") has received financing (hereinafter called "funds") in the amount equivalent to US $68,000,000.00 from the Inter-American Development Bank (hereinafter called "the Bank") toward the cost of the implementation of 4437/OC-JA – National Identification System (NIDS) Project. The Borrower intends to apply a portion of the funds to eligible payments under the contract for the upgrade/improvement of the Government's Information and Communications Technology Infrastructure. Payments by the Bank will be subject in all respects to the terms and conditions of the Loan Contract. Payments will be made only at the request of the Borrower and upon approval by the Bank in accordance with the terms and conditions of the financing contract between the Borrower and the Bank. No party other than the Borrower shall derive any rights from the Loan Contract or have any claim to the funds.

The OPM intends to engage the services of qualified consultant to develop the National Identification and Registration Authority's Standard Operating Procedures, pursuant to IDB's procurement policies GN-2350-9 for hiring of individual consultants.

Minimum Qualification & Experience:

- Master of Science Degree in Computer Science, Information Systems or equivalent from a recognized institution;
- Demonstrable technical proficiency in processes development, and training in any of the following ICT governance good practice framework: ISO, COBIT 5 or ITIL;
- Eight (8) years general experience in ICT governance, policies and SOPs development in Jamaica and internationally;
- Five (5) years specific experience in the development of information systems requirements, fit-gap processes and end-users guides;
- Demonstrated experience and understanding of the Public Bodies' Management and Accountability Act;
- Demonstrated experience and understanding of the Financial Administration and Audit (FAA) Act;
- Proven work experience in leading and facilitating validation workshops;
- Proven experience in dealing with multidisciplinary teams.

The full details of the engagement are included in the Request for Curriculum Vitae (CV) document which will be available for download on Monday**, 14th February 2022,** http://www.nids.gov.jm. CV along with Bid Submission Letter are to be submitted to jobs@nids.gov.jm by Wednesday**, 9th March 2022 at 11:59 p.m.**

All the required documents must be submitted for the application to be deemed eligible for shortlisting.

Note: Late submissions will not be accepted.

Only short-listed candidates will be invited to attend an interview.

A valid copy of Tax Compliance Letter shall be required on contract award if the successful candidate will execute scope of work in Jamaica.