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DB Reference N°: IDB-P1085109-10/22

Country: Barbados

Institution: Inter-American Development Bank

Sector: Miscellaneous, General - Miscellaneous

Deadline: 2022-11-23T00:00:00.00-04:00

Status: Published

Loan N°./Financing: 4342/OC-BA

Project: National Tourism Program

Title: Request for Expressions of Interest- Design and Supervision of Upgrades to the Exhibition Spaces of the Barbados Museum & Historical Society and the Cricket Legends of Barbados Museum

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Borrower/Bid No:

MINISTRY OF TOURISM AND INTERNATIONAL TRANSPORT

REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTING SERVICES -

DESIGN AND SUPERVISION OF UPGRADES TO THE EXHIBITION SPACES OF THE BARBADOS MUSEUM & HISTORICAL SOCIETY AND THE CRICKET LEGENDS OF BARBADOS MUSEUM

Institution: Inter-American Development Bank

Country: BARBADOS

Project: NATIONAL TOURISM PROGRAM

Sector: TOURISM

Abstract: To engage the services of a **Consulting Firm** or **Consortium** to design and supervise the upgrades to the exhibition spaces at the Barbados Museum and Historical Society and the Cricket Legends of Barbados Museum under *Component 1 – New Tourism Products.*

Loan Contract No. 4342/OC-BA

Contract/Bid No.: NTP – 1.3.5 & 1.7.2

Deadline: **4:30 p.m., Wednesday November 23, 2022**

1. The Government of Barbados has received financing from the Inter-American Development Bank (IDB), towards the cost of the National Tourism Program (NTP), and intends to apply part of the proceeds for consulting services.

2. The consulting services ("the Services") for which qualified **Consulting Firms** or **Consortia** will be invited to submit proposals that are intended to create exhibits that: (i) educate the viewer and engender cultural identity and critical thinking skills; (ii) offer an interactive and integrated visitor experience; and (iii) convey the history of the island of Barbados over the past 6,000 years.

3. Proposals will be invited for **each** of the **two** consultancies and should cover the following activities:

Project 1 - Design and Supervision of Upgrades to the Exhibition Spaces of the Barbados Museum

(i) To design and supervise upgrades to the exhibition space of the Harewood, Jubilee and All Galleries, respectively, of the Barbados Museum, in accordance with the objectives of the Terms of Reference which can be obtained from the Ministry of Tourism and International Transport. This consultancy is tentatively expected to commence on September 2, 2023 for a duration of approximately two (2) years and six (6) months, inclusive of a design phase, supervision of construction, defects liability period and submission of the Final Report.

Project 2 – Design and Supervision of Upgrades to the Cricket Legends of Barbados Museum

(ii) To design and supervise the upgrades to the Cricket Legends of Barbados Museum. This activity shall be undertaken in accordance with the objectives of the Terms of Reference, which can be obtained from the Ministry of Tourism and International Transport. This consultancy is tentatively expected to commence on October 2, 2023 for a duration of approximately two (2) years and seven (7) months, inclusive of a design phase, supervision of construction, defects liability period and submission of the Final Report.

4. The Government of Barbados, through the Project Executing Unit (PEU) of the Ministry of Tourism and International Transport now invites eligible **Consulting Firms or Consortia ("Consultants")** to submit their Expressions of Interest with respect to the referenced consultancy services.

5. Interested firms shall provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Firms, which intend to submit Expressions of Interest for both consultancies shall indicate their capacity to execute both assignments. Firms must provide the following documentation/information to establish or to illustrate their competence in the performance of the services required:

(i) General background of the consulting firm or consortia;

(ii) Evidence to show general experience of the Firm or Consortia in Consultancy services over the last ten (10) years and specifically, experience in consultancy services of a similar nature over the last five (5) years, with at least three (3) references from clients who have received these services. The information for the references must contain full contact details for each reference inclusive of names, addresses and telephone numbers. Experience in implementing design and supervision projects of a similar nature with a value of at least US $1M would be an asset.

(iii) Availability of the relevant qualified staff who have at least eight (8) to ten (10) years' professional experience in the following areas:

a) Conceptualisation, development and the fit-out of integrated museum designs, especially as it relates to lighting design, which incorporates energy conservation.

b) The development of three-dimensional frames for the exhibit's elements and the drawings/documents that will allow the exhibit to be built and installed as designed.

c) Strong research background, which would facilitate the creation of the storylines; and select, with the client, the appropriate objects and archival materials that will best support the content for the Barbados Museum and Historical Society and the Cricket Legends of Barbados Museum.

d) Proven experience in the management, preservation, treatment, and documentation of works of art, artefacts, and specimens.

e) Exhibit Design, Architecture, Mechanical and Structural Engineering.

f) Strong project management skills especially in the areas of implementation and supervision.

6. **Selection of the Consultant for each assignment will be undertaken through the Consultants Qualification Selection (CQS) method in accordance with the procedures set out in the Inter-American Development Bank: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank GN-2350-15, and is open to all eligible Consulting Firms as defined in the policies.**

7. The policies can be found via:

http://idbdocs.iadb.org/wsdocs/getdocument.aspx?docnum=EZSHARE-1132444900- 23306

8. Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of Joint Venture, the nationality of the firm appointed to represent it.

9. The successful applicant for each consultancy will be required to enter into a Contract drawn up by or in the form approved by the Solicitor General or another Legal Officer in the Public Service approved by her.

10. A surety for the due performance of the contract will be required by one of the methods listed below:

- By way of a deposit of a sum of money with the Treasury or approved securities to the value of not less than 10 percent of the contract price; or
- By way of a bank or accredited Insurance Company whose liability shall be not less than 10 percent of the contract price.

11. All Corporate Tenderers should include with their application a copy of the company's Certificate of Incorporation and Articles of Incorporation as evidence that the company is an existing registered company as at the date of application. The Certificate must be in the name of the Tenderer.

12. Where the Certificate or Articles of Incorporation have not been submitted at the date of the opening, the Tenderer will be given a maximum of two (2) weeks to meet the obligation. Failure to submit the documents within the extended period would render the Tender void.

13. Local Tenderers are advised that the Certificate of Incorporation referred above means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados or where applicable a Certificate of Amendment. Certificates must be dated after December 31, 1984.

14. Any firm incorporated outside of Barbados, which is awarded a contract will be required to be registered in Barbados as an External company under the 'Companies Act of Barbados' CAP. 308, found at https://www.investbarbados.org prior to the commencement of the contract. Information on the requirements for registering as an external company can be obtained from the Corporate Affairs and Intellectual Property Office (CAIPO), Ground Floor, Baobab Towers, Warrens, St. Michael, Barbados, Telephone No.:1 (246) 535-2401, E-mail Address: general@caipo.gov.bb OR request@caipo.gov.bb. Interested firms, which are required to be registered, must note that the registration process may be lengthy, and shall therefore commence this process as soon as possible.

15. Tenderers must be aware that the Labour Clauses (Public Contracts) Act CAP. 349 shall in so far as is applicable to the tenderer, apply to any contract made in respect of the tender. Full details of the conditions of this Act CAP. 349 may be obtained from the Chief Labour Officer, Warrens Office Complex, Warrens, St. Michael or via the ILO database of labour legislation website http://www.ilo.org/dyn/natlex/docs/ELECTRONIC/51892/74898/F417969845/BRB5182.pdf.

Consulting Firms should submit the certificate required by paragraph 3 of the schedule to the Act with their tender.

16. **A copy of the Terms of Reference for both consultancies and any related information can be obtained by submitting an e-mail to** tourismpeu@tourism.gov.bb.

17. Expressions of Interest may be submitted electronically or delivered manually. Expressions of Interest submitted **electronically** must be prepared in English and clearly marked **"Request for Expressions of Interest – Consultancy Services for Design and Supervision of Upgrades to the Exhibition Space of the Barbados Museum and Historical Society and/or the Cricket Legends of Barbados Museum for the Ministry of Tourism and International Transport,"- please indicate in the submission the consultancy or consultancies for which the Expression of Interest is intended -** and emailed to GPD.SpecialSubmissions@barbados.gov.bb no later than **4:30 p.m Barbados time** on **Wednesday November 23, 2022**.

18. Where Expressions of Interest are submitted in **hard copy,** one (1) original, one copy and an electronic copy [USB, Flash Drive] clearly marked **"Request for Expressions of Interest – Consultancy Services for Design and Supervision of Upgrades to the Exhibition Space of the Barbados Museum and Historical Society and/or the Cricket Legends of Barbados Museum for the Ministry of Tourism and International Transport" - please indicate in the submission the consultancy or consultancies for which the Expression of Interest is intended -** must be prepared in English and placed in the Tenders Box in a sealed envelope at the **Address** below, no later than **4:30 p.m. Barbados time**, on **Wednesday November 23, 2022.**

Address

The Chairman

Special Tenders Committee

Government Procurement Department

Holborn Circle

Fontabelle

St. Michael BB11145

BARBADOS, W.I.

19. Late submissions will not be accepted.

20. No Tender will be considered unless it complies with the conditions set out in this Notice.

21. Tenderers will be advised of the results of their applications in due course.

22. The Government of Barbados reserves the right to accept or reject any application received.