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## Guyana

### Institution

Inter-American Development Bank

### Procurement type

Consulting Services - Individual

Consulting Services - Firm

### Notice Type

✓ Request for Expression of Interest

### Project

Electronic Single Window for Trade

### Title

Strengthening of the Institutional framework of the partnering government agencies and developing a Communications Change Management strategy for ESW stakeholders

**GOVERNMENT OF THE CO-OPERATIVE REPUBLIC OF GUYANA**

**MINISTRY OF TOURISM, INDUSTRY & COMMERCE**

**EXPRESSIONS OF INTEREST IN CONSULTING SERVICES**

**ESTABLISHING AN ELECTRONIC SINGLE WINDOW FOR TRADE**

Loan No: 4659/BL-GY

Country: *Guyana*

Project: *Electronic Single Window for Trade in Guyana*

Sector: *Trade*

Contract/Bid No. :ESW 2023/001

Deadline: *3<sup>rd</sup> January, 2023*

The Co-operative Republic of Guyana, through its Executing Agency, the Ministry of Business has received financing from the Inter-American Development Bank (IDB), towards the cost of **Establishing an Electronic Single Window (ESW) for Trade** and intends to apply part of the proceeds for consulting services.

The consulting services ("the Services") ***include the Strengthening of the Institutional framework of the partnering government agencies and developing a Communications Change Management strategy for ESW stakeholders*** over a proposed 12-month duration. This consultancy intends to see proposed new organizational structures be adapted as a result of the implementation of the ESW along with the identification of opportunities and challenges that may impact stakeholders' full engagement.

The Ministry of Tourism, Industry & Commerce now invites eligible consulting firms ("Consultants") to indicate their interest in providing these Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services:

- Experience supporting the implementation of E-government projects in the public sector, and organizational restructuring projects either in the public or private sectors.
- Experience developing gap analysis and identifying challenges to optimize processes and transition from a paper-based environment with limited inter-agency

#### **ELIGIBILITY:**

Consultants will be selected in accordance with the procedures set out in the Inter-American Development Bank: *Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank* (<http://condc05.iadb.org/idbpps?pLanguage=ENGLISH&pMenuOption=oMenuPolicies>) GN-2350-9 and is open to all eligible bidders as defined in this policy.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

*For the purpose of establishing the shortlist, the nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of a Joint Venture, the nationality of the firm appointed to represent it.*

#### **SELECTION CRITERIA:**

A Consultant will be selected in accordance with the *Quality & Cost Based Selection (QCBS)* method set out in the Consultant Policies.

Shortlists shall comprise of six (6) firms with a wide geographic spread, with no more than two firms from any one country.

*For the purpose of establishing the shortlist nationality of a firm is that of the country in which it is legally incorporated or constituted and in the case of a Joint Venture, the nationality of the firm appointed to represent it.*

Further information can be obtained at the address below during office hours *09:00hrs – 15:00hrs*.

Expressions of interest must be delivered in a written form to the address below (in person, or by mail, or by email) by 09:00 hrs (Local time) *with the subject “**Expression of Interest for the Institutional Strengthening & Communications Change Management for Electronic Single Window for Trade Stakeholders.**”*

***Ministry of Tourism, Industry & Commerce***

**Electronic Single Window for Trade Project**

**Attn: Ms. Rhonda Nelson, Coordinator**

**Sophia Exhibition Center**

**Tel: (592) 219-0078**

**E-mail: [peu.esw@gmail.com](mailto:peu.esw@gmail.com) (<mailto:peu.esw@gmail.com>)**

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## **Contact information**

Ministry of Tourism, Industry & Commerce

Rhonda Nelson

Ministry of Tourism, Industry & Commerce Electronic Single Window for Trade

Guyana

5922190078

[peu.esw@gmail.com](mailto:peu.esw@gmail.com)

## **Deadline**

3 Jan 2023

## **Date Posted**

17 Nov 2022

## **Status \***

# Open

**DB Reference No**

IDB-P1103191-11/22

**Loan No/Financing**

4659/BL-GY

**Borrower/BID**

Government of Guyana

**Project Id**

GY-L1064

**Language**

English

**Related Notices and Contract Awards**

IDB-P1103188-11/22 (<https://devbusiness.un.org/content/procurement-licenses-deployment-esw-trade-%E2%80%933-lot-1-uat-environment-and-lot-2-prod-environment>)

IDB-P936287-03/22 (<https://devbusiness.un.org/content/construction-new-laboratory-facility-guyana-national-bureau-standards-gnbs>)

IDB-P528217-05/20 (<https://devbusiness.un.org/content/design-deployment-component-implementation-%E2%80%93design-build-operate-transfer%E2%80%93system-focused>)

IDB-P174788-03/19 (<https://devbusiness.un.org/content/general-procurement-notice-gpn-96>)

**\* Definition of status types:**

Open - Procurement notice is open for bidding;

Closed - Deadline has passed;

Cancelled - Procurement process is cancelled;

N/A - Not applicable, for General Procurement Notices with unspecified deadlines.


Please note that due to the difference in time zones, the actual deadline time may be a few hours earlier or later than when the status changes from Open to Closed on the website. Please do not solely rely on the above status and take note of the deadline in local time (found in the body of the text of each procurement notice).

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