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DB Reference N°: IDB-P1133004-02/23

Country: Jamaica

Institution: Inter-American Development Bank

Sector: Finance, Management and Administration, Finance, Accounting and Auditing, Fiscal and Taxation, Insurance and Pension, General - Finance, Management and Administration, Procurement, Project Management, Survey

Deadline: 2023-03-06T00:00:00.00-04:00

Status: Published

Loan N°./Financing: JA-L1075

Project: Credit Enhancement Programme for Micro, Small and Medium-sized Enterprises (MSME)

Title: REQUEST FOR EXPRESSIONS OF INTEREST CONSULTANCY SERVICES RE-TENDER

Borrower/Bid No: 4115/OC-JA

REQUEST FOR EXPRESSIONS OF INTEREST

CONSULTANCY SERVICES

RE-TENDER

Credit Enhancement Programme for Micro, Small and Medium-sized Enterprises (MSME)

ASSIGNMENT: Preparation of a Final Evaluation Report for the Credit Enhancement Programme for MSME

PROJECT #: **JA-L1075** | **4115/OC-JA**

SELECTION METHOD: **Selection of Individual Consultants**

The Development Bank of Jamaica (DBJ) through the Government of Jamaica (GoJ) has received financing from the Inter-American Development Bank (IDB) towards the cost of the Credit Enhancement Programme for Micro, Small and Medium-sized Enterprises (MSME) and intends to apply part of the proceeds for the selection of a consultant to undertake **a Final Evaluation for the Credit Enhancement Programme for MSME.**

The primary function of this consultancy is to prepare a Final Evaluation Report for the Credit Enhancement Programme for Micro, Small and Medium-sized Enterprises Project. The final evaluation's main goals are to:

1. Determine whether the objectives, outcomes and impact as stated in the logical framework and Results Matrix have been achieved and identify the reasons for any variances and shortfalls in the execution of the project.
2. Identify lessons learned to date and provide recommendations for similar operations in the future; and sustainability of the Credit Enhancement Fund.
3. Assess DBJ's role and performance as the executing agency.

This assignment is to be conducted over a four (4) month period.

The DBJ now invites eligible Consultants **("Individuals")** to indicate their interest in providing consultancy services for the specialized area. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

Educational Qualification:

- Academic degree/level & years of professional work experience: Master's degree in Business Management, Economics or project evaluation-related field or equivalent and a minimum of 10 years of relevant professional experience, or the equivalent in programs to support SMEs development in the Caribbean region.
- Experience in conducting project evaluations, having participated in a minimum of three such evaluations as lead. Specific experience related to the evaluation of IDB projects is preferred.
- Experienced in consultative research and producing high quality analyses.
- Thorough understanding of the key elements of results-based project management
- Excellent communication skills in English

The attention of interested Consultants is drawn to 1.9 of the IDB's Guidelines: Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank (GN-2350-9), March 2011 setting forth the IDB's policy on conflict of interest. The Consultant will be selected in accordance with the **Selection of Individual Consultants** method set out in the GN-2350-9, March 2011 on page 26, Item 5.1- 4.

The DBJ invites you to respond to the ***Terms of Reference (TOR)*** which will be available for download via the Government of Jamaica Electronic Portal **(www.gojep.gov.jm) as of Monday, February 13, 2023.**

Registration / Submission Details:

- **Consultants must first be registered on the Government of Jamaica Electronic Procurement System** at www.gojep.gov.jm.
- To register, please select the "Register as a Supplier" link from the system's homepage.
- **Bids must be submitted online via** www.gojep.gov.jm by **Monday, March 6, 2023 (EST).**
- **An online bid opening will take place on Monday, March 6, 2023, at 3:15 PM (EST)**
- **Deadline for Clarification:** All clarifications should be submitted on or before ***Tuesday, February 28, 2023,*** **at 3:00 PM (EST) via the electronic portal**.

For assistance regarding training, download of tender document and upload of bid documents, please contact the Ministry of Finance and the Public Service, Office of Public Procurement Policy (OPPP) Customer Care Desk at: (876) 932-5220/932-5253/932-5246 or via email at opppcustomercare@mof.gov.jm

The DBJ is not obligated to accept the lowest or any bid and reserves the right to terminate the bid process at any point before the award of contract without incurring any liability to any of the participants.

Attachments:

https://devbusiness.un.org/system/files/Tender%20Ad-%20Final%20Evaluation%20Report%20%28CEF%29%20Updated%20February%206%202023.doc

https://devbusiness.un.org/system/files/TOR%20-%20Final%20Evaluation%20of%20the%20Credit%20Enhancement%20Programme%20for%20MSMEs%206.2 Updated%20%28003%29.docx