

Country: BARBADOS

Program: ADMINISTRATION OF JUSTICE PROGRAM

Sector: Technology

Product: DESIGN, INSTALLATION AND MAINTENANCE OF AN INTEGRATED JUSTICE INFORMATION SYSTEM

Loan No. 1332/OC-BA

Extension to Expressions of Interest

Please note that the new submission date for the expressions of interest is now 15 October 2003.

This request for expressions of interest follows the general procurement notice for this project that appeared in *UN Development Business* No. 589 of 31 August 2002.

The Government of Barbados has received a loan from the Inter-American Development Bank (IADB) to assist in financing the establishment of an Integrated Justice Information System, and it intends to apply part of the proceeds of this loan to payments under a build, own and operate (BOO) contract: design, installation and maintenance of an Integrated Justice Information System (IJIS).

The IJIS will have to include information from and must meet the information needs of:

- The Office of the Attorney General
- The Royal Barbados Police Force
- The Prosecutors
- The Courts
- The Corrections agencies
- The National Council on Substance Abuse
- The National Task Force on Crime Prevention
- All other relevant stakeholders in the Justice Sector and be able to extend to
- The Immigration Department
- Customs and Excise Department

It must also meet the needs of the public, in the sense of facilitating the generation of information about crime and justice.

Specifically the services that will be required to achieve an IJIS are expected to include the following:

- Information and Communication Technology (ICT) Services which will deliver the technical infrastructure – the backbone and the technical platform of the IJIS
- Application Development and Maintenance Services, which will provide to end-users the functionality that will enable the capture and maintenance of high quality data
- End-user Support Services which will help users in the sector (e.g. Police, Prosecutors, Courts, and so on) to overcome technical problems and to exploit the information systems that are made available to them
- Business Information and Knowledge Management Services which will ensure that the information required by the criminal justice sector meets defined quality standards and is available in the form required by users in the sector
- Business Process Re-design and Change Management Services which will ensure that efficiencies are introduced where required and that wider organizational and cultural changes and new ways of working are considered and addressed when implementing new IT systems.

The government will specify the service levels that must be achieved and the performance levels that will apply and will purchase these services from a private sector provider.

It is expected that the contract of works will be undertaken in two phases:

- Phase I will constitute:
 - Conceptual design of the proposed system;
 - Implementation of a pilot project to test and confirm the applicability of the technology and its suitability
 - Final design of the full IJIS including maintenance and replacement regimes for the final installed and operational system
- Phase II will consist of:
 - Implementation of the remaining aspects of the IJIS
 - Delivery of change management and business process re-engineering services related to the operation of the IJIS
 - Implementation of the maintenance and replacement program for the specified contract period

Services pertaining to the above should commence in the first quarter of 2004 and last for up to seven years and be renewable annually.

The Justice Improvement Program Secretariat, Office of the Attorney General now invites eligible firms and consortia to indicate their interest in providing the services detailed above. Interested firms must complete the pre-qualification document, letter of application and provide the relevant documentation indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, financial capacity, access to appropriate technology, availability of appropriate skills among staff, etc.). Companies may associate to enhance their position. However, firms, joint ventures or partnerships submitting an expression of interest must be from member countries of the IDB. Note that a separate pre-qualification document must be completed for each member of any joint venture or partnership that submits expressions of interest in relation to this contract.

The applicable rules of the IDB will apply in determining eligibility of the applicants, and works under this contract will be subject to the provisions of the loan No. 1332/OC-BA for the Administration of Justice Program between the Government of Barbados and the IDB.

All corporate applicants must include with their application a copy of the company's Certificate of Incorporation as evidence of the fact that the company is an existing registered company as at the date of application. The certificate must be in the name of the applicant. Failure to provide the Certificate of Incorporation will render the submission ineligible for pre-qualification.

Applicants incorporated in Barbados are advised that the Certificate of Incorporation referred to in the paragraph above means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados, or where applicable a Certificate of Continuance and/or a Certificate of Amalgamation or a Certificate of Amendment. Certificates must be dated after 31 December 1984.

Any firm incorporated outside of Barbados that is eventually awarded a contract by the Government of Barbados must register as an external company under the "Companies Act of Barbados" and be aware of and adhere to the Labor Clauses (Public Contracts) Act, CAP 349.

Firms seeking to be pre-qualified are required to submit a completed pre-qualification application form. Interested applicants may obtain further information and applications forms from the Justice Improvement Program Secretariat between the hours of 0830 and 1630 (Barbados time) Monday to Friday except on public holidays from the first address below.

Application forms will be made available upon payment of a non-refundable fee of BD\$ 100 or its equivalent in a freely convertible currency. The method of payment must be in the form of a Certified Check, Bank Draft or International Money Order, made payable to the Accountant General.

Consultants applying for this work must be fluent in the English language. Applications will be evaluated in accordance with the following criteria:

- General background and organization of the firm
- Financial capability
- Similar work experience in the supply and installation of information systems
- Prior experience in Barbados or in countries with similar conditions
- Language proficiency
- Use of local consultants

A shortlist of eligible firms will be invited to submit technical and financial proposals for the delivery of the service. The terms of reference and the contract documents will be made available to shortlisted firms only.

Four copies (one original and three copies) of the expression of interest prepared in English, must be delivered in sealed envelopes and should be clearly marked:

"Expressions of Interest for the Design, Installation and Maintenance of An Integrated Justice Information System" – Barbados Administration of Justice Program.

Sealed expressions of interest must be submitted and placed in the Tenders Box located at the second address below, no later than 1630 hours (Barbados time) on Wednesday, 15 October 2003.

Late submissions will not be accepted and will be returned unopened to the applicants.

The Government of Barbados does not bind itself to accept any application received.

(1) The Program Director

Justice Improvement Program Secretariat
2nd Floor
Goding House, Spry St.
St. Michael, Barbados
Tel: 246) 427-7579
Fax: 246) 427-8061
E-mail: jips@caribsurf.com

(2) The Chairman
Special Tenders Committee
Central Purchasing Department
“Holborn Circle,” Fontabelle
St. Michael, Barbados
Tel: (246) 427-3024
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