

IDB451-705/07

BARBADOS
ADMINISTRATION OF JUSTICE PROGRAMME
Consulting Services
PROCUREMENT OF PRISON REHABILITATION
Loan No. 1332/OC-BA
Invitation for Prequalification

This invitation for prequalification for consulting services follows the general procurement notice for this project that appeared in *UN Development Business* No. 589 of 31 August 2002.

The Government of Barbados has received a loan from the Inter-American Development Bank (IDB) toward the cost of the modernization and strengthening of the Administration of Justice Programme, and it intends to apply part of the loan proceeds to payments under the contract for consulting services for the rehabilitative program of the Prison.

Prequalification is open to applicants from eligible countries of the IDB. The Justice Improvement Programme Secretariat now invites sealed applications for the above-mentioned services.

The project is estimated to be undertaken in 190 working-days over a 12-month period and involves, inter alia:

- The development and implementation of a training program for middle and upper management on inmate rehabilitation
- The development of an appropriate strategy to rehabilitate offenders and reduce recidivism
- The implementation, monitoring and evaluation of a Prison Rehabilitative Pilot project sufficiently representative of the master plan
- The development of a training manual using the data collected and the lessons learnt during the pilot project

The prequalification documents, in the English, may be obtained by interested applicants on the submission of a written application to the first address below for a non-refundable fee of BDS\$ 50 or US\$ 25. The method of payment will be in the form of a certified check, bank draft or international money order, made payable to the Accountant General.

Interested eligible applicants may obtain further information from the Justice Improvement Programme Secretariat in respect of the prequalification documents at the same address (Office hours: 0830 to 1630 – Barbados time, Monday through Friday, except on Public Holidays).

Applicants should be aware that the labor clauses (Public Contracts) ACT CAP 349 shall, in so far as is applicable to the tender, apply to any contract made in respect of the tender. Full details of the conditions of the ACT CAP 349 may be obtained from the Chief Labor Officer (Warrens Office Complex, Warrens, Saint Michael).

All corporate applicants must include with their application a copy of the company's Certificate of Incorporation (or equivalent documentation) as evidence of the fact that it is an existing registered company as of the date of application. The certificate must be in the name of the applicant.

Where the Certificate of Incorporation has not been submitted at the date of the opening, the applicant will be given a maximum of 2 weeks to meet this obligation. Failure to submit the Certificate of Incorporation (or equivalent documentation) within the extended period would render the application void.

Local applicants are advised that the certificate referred to above means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados or, where applicable, a Certificate of Amendment. Certificates must be dated after 31 December 1984.

The Justice Improvement Programme Secretariat will not be responsible for any costs or expenses incurred by applicants in connection with the preparation or delivery of applications.

In the comparison of applications, only and all those factors, methods, and criteria specified in Section III., Evaluation Criteria, will be used in accordance with the provisions stipulated in the instructions to applicants.

Applicants will be advised in due course of the result of their applications. Only applicants prequalified under this process will be invited to bid under the international competitive bidding for the consulting services.

A shortlist of no fewer than three and no more than six firms will be invited to submit technical and financial proposals for the delivery of the service. The tender documents will be made available to the shortlisted firms only.

Four completed applications (one original and three copies), in English, must be submitted in sealed envelopes clearly marked "Invitation to Prequalify for the Procurement of Prison Rehabilitation Consulting Services" to the second address below.

Submissions should be placed in the tenders box at the same address no later than 1630 hours (Barbados time) on Wednesday, 18 July 2007. Late submissions will not be accepted and will be returned unopened to the applicants. Applications will be opened in the presence of the applicant's representatives who choose to attend, at the address, date and time indicated in the prequalification documents.

The Government of Barbados reserves the right to accept or reject any application received.

Justice Improvement Programme Secretariat
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Special Tenders Committee
Attn: Chairman
C/o Central Purchasing Department
Holborn Circle, Fontabelle
Saint Michael, Barbados