

**GOVERNMENT OF BARBADOS
BARBADOS ADMINISTRATION OF JUSTICE PROGRAMME**

**INVITATION TO BID FOR THE SUPPLY OF LAW BOOKS, LAW
REPORTS AND LEGAL REFERENCES FOR THE LAW LIBRARY
SUPREME COURT OF BARBADOS**

Country: Barbados

Project: Administration of Justice Programme

Financing: Inter-American Development Bank

Loan/Credit/Number; Loan No. 1332/OC-BA

Project No: 1332/OC-BA-026

Contract/Bid Number: ICB:JIPS/AJ/LIBRARY-026

Deadline: **June 9 , 2010**

1. The Government of Barbados has received a loan from the Inter-American Development Bank (IDB) to assist in financing the modernization and strengthening of the Administration of Justice and intends to apply a part of the proceeds of this loan towards the purchase of supplies for the Law Library of the Supreme Court of Barbados in three (3) lots.
2. More details on the requirements for each lot are contained in the Standard Bidding Document.
3. The Justice Improvement Programme Secretariat, Office of the Attorney General, using the procurement method International Competitive Bidding, now invites sealed bids from eligible bidders for the supply of Law Books, law Reports and Legal References for the Law Library, Supreme Court of Barbados.
4. Bidders must be registered/incorporated/constituted in an IADB member country and will be selected based on the procedures described in the Standard Bidding Document (SBD), in accordance with the Policies of the Inter American Development Bank detailed in (GN 2349-7) *Policies for the Procurement of Goods and Works*

financed by the Inter American Development Bank, which can be located on the following website:<http://www.iadb.org/procurement>.

5. Interested eligible bidders may obtain further information from the Justice Improvement Programme Secretariat at the address stated at 5a below, during office hours 8.30 am to 4.30 pm. A complete set of bidding documents in English may be obtained by interested bidders on the submission of a written application to the address below and upon payment of a nonrefundable fee of BDS \$50.00 or US \$25.00 to the Accountant General. The method of payment must be in the form of a Certified Cheque, Bank Draft or International Money Order. The documents will be sent by mail overseas or local, and or picked up at the address indicated below.

5a The Project Director
Justice Improvement Programme Secretariat
2nd Floor Goding House
Spry Street
Bridgetown
St. Michael
Barbados
West Indies
Tel: (246) 427-7579, Fax (246) 427-8061
Email: jips@caribsurf.com or
justiceimprovement@barbados.gov.bb

6. In the comparison of bids only and all those factors, methods and criteria specified in Section 111, Evaluation and Qualification Criteria, will be used in accordance with the provisions stipulated in the Instructions to Bidders.
7. All corporate bidders must include with their application a copy of the Company's Certificate of Incorporation as evidence of the fact that the company is an existing registered company as at the date of application. The certificate must be in the name of the bidder.
8. Where the Certificate of Incorporation has not been submitted as the date of opening, the bidder will be given a maximum of two (2) weeks to meet this obligation. Failure to submit the Certificate of Incorporation within the extended period would render the bid void.
9. Local Bidders are advised that the Certificate of Incorporation referred to in the above paragraph means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados

or where applicable a Certificate of Amendment. Certificates must be dated after December 31, 1984.

10. Bidders should be aware that the Labour Clauses (Public Contracts) ACT CAP 349 shall in so far as is applicable to the tender, apply to any contract made in respect of the tender. Full details of the conditions of the ACT CAP 349 may be obtained from the Chief Labour Officer, 2nd Floor East, Warrens Office Complex, St. Michael.
11. Electronic copies may be obtained from the following website:
<http://www.caricomlaw.org-doc-Labour> Clauses (Public Contracts) Act Cap 349.
12. The successful Bidder will be required to enter into a Contract approved by the Solicitor General (SG) or another Legal Officer in the Public Service approved by the SG. A surety for the due performance of the contract will be required by way of one of the following methods listed below:-
 - i. by way of a deposit with the Treasury of a sum of money or approved securities to the value of not less than ten percent (10%) of the contract price; or
 - ii. by way of a Bank or an accredited Insurance Company whose liability shall not be less than ten percent (10%) of the contract price. The cost of obtaining such a surety shall be the responsibility of the contractor, who need not specifically make arrangements for sureties unless and until his/her tender has been accepted; or
 - iii. by way of satisfactory personal sureties
13. One (1) original and one (1) copy of the Standard Bidding Document must be prepared in English and submitted in sealed envelopes clearly marked ***“Barbados Administration of Justice Programme - Invitation to Bid for the supply of Law Books, Law Reports and Legal References for the Law Library- Supreme Court of Barbados- ICB:JIPS/AJ/LIBRARY-026”*** to:

The Chairman
Special Tenders Committee

c/o Central Purchasing Department
Holborn Circle
Fontabelle
St. Michael
Barbados

14. Bids should be placed in the Tenders Box located at the address in the paragraph below no later than **4.30 p.m. Barbados time on Wednesday, June 9th, 2010. Late submissions will not be accepted and will be returned unopened to the Bidders.**

The Central Purchasing Department,
Holborn Circle,
Fontabelle,
St. Michael,
Barbados

15. The Government of Barbados reserves the right to accept or reject any bid received.