

IDB648-780/10

BARBADOS

ADMINISTRATION OF JUSTICE PROGRAMME

Consulting services

COURT REPORTING CONSULTING SERVICES FOR MAGISTRATES COURTS

Loan 1332/OC-BA; Project No. BA-0055

Contract/Bid Numbers: JIPS/SM- 029 and JIPS/SM-030; Request for Expressions of Interest

Deadline: 11 August 2010

The Government of Barbados has received financing from the Inter-American Development Bank (IDB) toward the modernization and strengthening of Administration of Justice, and it intends to apply part of the loan funds to procure the services of two consultants for which this request for expression of interests is issued.

The project is expected to be undertaken over a six-month period and involves, inter alia:

*Consultant No. 1 – JIPS/SM-029- Providing the Magistracy with immediate court reporting services in the Magistrates courts

*Consultant No. 2 – JIPS/SM/030- Coordinating a pilot project in Audio Digital Court Reporting (ADCR) within the Magistrates' Courts

This invitation is open to applicants from eligible countries of the IDB.

The Government of Barbados through the executing agency, the Justice Improvement Program Secretariat, Office of the Attorney General, now invites eligible individual consultants from IDB member countries with experience in providing computer-aided transcription services as well as developing and implementing technology based court reporting/recording pilot programs to express their interest in providing the services.

Interested individual consultants must submit their Curriculum Vitae indicating that they are qualified to perform the required services. Information should include work experience in Barbados and the Caribbean region, description of similar assignments, experience in projects of similar scope and specialization, understanding of the required services, competence in English and other relevant information. Applicants will be evaluated based on the following criteria: (a) Academic Qualification; (b) General Experience; (c) Specific Experience; (d) Language. Consultants may bid for any one of the consultancies, but not both.

Consulting services will be selected and contracted in accordance with the <I>Policies for the Selection and Contracting of Consultants financed by the Inter American Development Bank </I>(GN-2350-7) July 2006, Section V. Selection of Individual Consultants, and participation is open to all eligible bidders as defined in the policies.

The successful applicant will be required to enter into a contract drawn up by or in a form approved by the Solicitor General or another Legal Officer in the Public Service who has received the Solicitor General's approval.

Applicants interested in any tenders by the Government of Barbados should be aware that the labor clauses (Public Contracts) ACT CAP 349 shall in so far as is applicable to the tender, apply to any contract made in respect of the tender. Full details of the conditions of the ACT CAP 349 may be obtained from the Chief Labor Officer, Labor Department (2nd Floor East Warrens Office Complex, Saint Michael, Barbados. Electronic copies may be obtained from the following website: [www.caricomlaw.org-doc-Labour Clauses \(Public Contracts\) Act Cap 349](http://www.caricomlaw.org-doc-Labour%20Clauses%20(Public%20Contracts)%20Act%20Cap%20349).

Interested applicants may obtain further information from the Justice Improvement Programme Secretariat at the first address below, during the hours of 08:30 to 16:30, Monday through Friday, except public holidays.

Two copies of the Curriculum Vitae must be prepared in English and submitted in sealed envelopes, clearly marked: "Barbados Administration of Justice Programme - Request for Expressions of Interest (Consultant No. 1 - JIPS/SM-029 or Consultant No. 2 - JIPS/SM-030) Court Reporting Consulting Services for the Magistrates Courts", to the second address below no later than 16:30 hours on 11 August 2010. Late submissions will not be accepted and will be returned unopened to the applicants.

Applicants will be advised in due course of the result of their applications. Only successful applicants expressing an interest in this consultancy will be invited to bid for the consulting services.

The Government of Barbados reserves the right to accept or reject any application received.

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