Inter-American Development Bank
VPC/FMP

PROCUREMENT PLAN FOR NON-REIMBURSABLE TECHNICAL COOPERATIONS

Country: Guyana	**Executing agency: Ministry of Finance**	**Public or private sector:** Public
Project number: GY-T1177	**Title of Project: Guyana Economic Development Strategy**	
Period covered by the plan: 36 months		
Threshold for ex-post review of procurements: N/A	**Goods and services (in US$):** $ 365,000.00	**Consulting services (in US$):** $ 1,354,764.00

Item Nº	Ref. AWP	Description (1)	Estimated contract cost (US$)	Procurement Method (2)	Review of procurement (3)	Source of financing and percentage		Estimated date of the procurement notice or start of the contract	Technical review by the PTL (4)	Comments
						IDB/MIF %	Local/other %			
1		**Component 1. Economic Diversification Policy Mid-Term Development Strategy**								
1.1		**Individual consultants -** Strategic Advisor (Economic Development)	$ 100,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - Ex-Ante review modality will apply. All required tender documents must obtain Bank's Non-Objection prior to launching each stage of the hiring process.	12 months, renewable. Two consultancies of US$50,000.
1.2		**Individual consultants -** External consultancies for the design of pilot projects in economic diversification.	$ 49,000.00	IICQ	Ex-ante	100%	0%	Jan-22	Critical - requires review and approval of Terms of Reference (TOR).	Short term individual consultancies to design pilot projects in economic diversification, to support MSMEs diversify and access new markets. Maximum two individual consultants.
1.3		**Individual consultants -** External consultancies for the implementation of pilot projects in economic diversification	$ 112,764.00	IICQ	Ex-ante	100%	0%	Jan-22	Critical - requires review and approval of Terms of Reference (TOR).	Short term individual consultancies to implement pilot projects in economic diversification to support MSMEs diversify and access new markets. Maximum two consultants.
1.4		**Goods and Works -** Stakeholder consultations activities	$ 20,000.00	PC	Ex-ante	100%	0%	TBD	Not complex.	Goods or services for the facilitation of workshops (including speakers and presenters, learning materials) , webinars, interviews for stakeholder consultations (including IT services, venue, catering, etc). At least one events will take place per year.
1.5		**Goods and Works -** Learning opportunities and capacity building activities	$ 15,000.00	PC	Ex-ante	100%	0%	Jan-22	Not complex.	Air fares and per diem for at least two external travel visits (for approx. 3-4 participants) to countries with diversification success stories. The Price Comparison procurement method will be used for the purchase of air fares to ensure best value for money option.
2		**Component 2. Creating Investment Opportunities for Private Sector**								
2.1		**Individual consultants -** Strategic Advisor (Public Private Partnerships - PPPs)	$ 80,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - requires review and approval of Terms of Reference (TOR).	12 months, renewable.
2.2		**Individual consultants -** External consultancies for pilot project design in Public Private Partnerships	$ 100,000.00	IICQ	Ex-ante	100%	0%	Jan-22	Critical - requires review and approval of TOR.	Short term individual expert consultancies to design two pilot projects under the Public Private Partnerships modality. Design includes risk identifcation and allocation between public and private partiesMaximum two individual consultants.
2.3		**Individual consultants -** External consultancies for pilot project implementation in public private partnerships	$ 114,000.00	IICQ	Ex-ante	100%	0%	Jan-22	Critical - requires review and approval of TOR.	Short term individual expert consultancies to implement two pilot projects under the Public Private Modality. Implementation includes developing the legal, economic and financial structure of the projects. Maximum two individual consultants.
2.4		**Goods and Works -** Dialogue and stakeholder sensitization activities	$ 50,000.00	PC	Ex-ante	100%	0%	TBD	Not complex.	Support to national and sectoral for stakeholder consultations on development of strategic PPPs. Includes workshop materials, venue, speakers and audiovisual support
2.5		**Goods and Works -** Training visits	$ 25,000.00	PC	Ex-ante	100%	0%	Jan-22	Not complex.	Air fares and per diem for at least two (approx 2-4 persons) external travel visits to countries with PPPs. The Price Comparison procurement method will be used for the purchase of air fares to ensure best value for money option.
3		**Component 3. Strenghtening the technical capacity of the Government of Guyana to lead Economic Transformation in Guyana**								
3.1		**Individual consultants -** Lead Economic Development Advisor	$ 480,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - Terms of Reference (TOR) have been agreed with the Executing Agency. Ex-Ante review modality will apply. Therefore all required tender documents must obtain Bank's Non Objection prior to launching each stage of the hiring process.	His main task are to (i) lead the formulation and implementation of a medium-term development strategy for sustainable economic diversification in Guyana, (ii) . o coordinate and oversee the technical outputs and the quality of all the deliverable of this TC; (iii) tp ensure the project outputs and results are achieved; (iv) to support the Ministry of Finance with the technical requirement for informed decision making.
3.2		**Individual consultants** - Monitoring and Evaluation Specialist	$ 90,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - requires review and approval of TOR.	12 months, renewable. In charge of desgining the monitoring and evaluation system for the Economic Development strategy, including identification of relevant data sources and developing interfaces for data collection.
3.3		**Individual consultants -** Monitoring and Evaluation	$ 40,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - requires review and approval of TOR.	Individual consultancy to design and implement a monitoring and evaluation system.
3.4		**Goods and Works -** Computer hardware and software	$ 53,000.00	PC	Ex-ante	100%	0%	Oct-21	Ex-Ante review modality will apply. Therefore all required tender documents must obtain Bank's Non Objection prior to launching each stage of the hiring process.	This ICT is intended to facilitate the work of the PIU by providing tools with which they can work on the anticipated outputs of the TC, such as computers and the required software and hardware.
3.5		**Goods and Works -** Design and printing of material/ documents for meetings (this includes documentation for public and private sector briefings)	$ 30,000.00	PC	Ex-ante	100%	0%	TBD	Not complex.	Printing of materials for meetings, consultations, workshops, etc. This would be done on an ad hoc basis depending on when events are scheduled over the 36 months by the PIU. For each design and printing, a price comparison methodology will be used with at least 3 quotes.
4		**Component 4. Awareness and Diffusion**								
4.1		**Goods and Works -** Guyana Forum on Infrastructure Opportunities for Investors	$ 65,000.00	PC	Ex-post	100%	0%	Jan-22	Not complex.	Procurement of services in support of national forum on PPPs (including event coordinator, venue, catering, facilitation of presentors and panelist attendance, promotion material, and other services needed).
4.2		**Goods and Works -** Targeted Investor Workshops (case by case)	$ 40,000.00	PC	Ex-post	100%	0%	Jan-22	Not complex.	These sector/infrastructure-specific events will be identified by PIU and will include specific private sector individuals to craft case by case PPPs. At least 4 events will be held over the duration of the TC. Procurement of services to facilitate PPP workshops may include hiring of venue, catering, promotional material, etc.
4.3		**Goods and Works -** Public Consultations events	$ 27,000.00	PC	Ex-post	100%	0%	Jan-22	Not complex.	This would be done on an ad hoc basis depending on when events are scheduled over the 36 months by the PIU. At least two national events will be held (one on Economic Development, and one on PPPs). Procurement of services to facilitate these events may include hiring of venue, catering, promotional material, etc.
4.4		**Consulting services -** Communications campaign (including material and publicity)	$ 38,000.00	CQS	Ex-post	100%	0%	Jan-22	Not complex.	An communications firm will be engaged to design and run the external/public communications function for the activities of the PIU. Threfirm will be responsible for design and production of communications collateral.
5		**Project Execution**								
5.1		**Individual consultants -** Finance Officer (Part Time)	$ 54,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - requires review and approval of TOR.	12 months, renewable.
5.2		**Individual consultants -** Procurement Officer (Part Time)	$ 54,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - requires review and approval of TOR.	12 months, renewable.
5.3.		**Individual consultants -** Project Assistant (Full Time)	$ 81,000.00	IICQ	Ex-ante	100%	0%	Oct-21	Critical - requires review and approval of TOR.	12 months, renewable.
5.4		**Contingencies**	$ 100,000.00	T						
Total			$ 1,817,764.00	Prepared by: Claudia Stevenson			Date: 20 August 2021			

(1) Grouping together of similar procurement is recommended, such as computer hardware, publications, travel, etc. If there are a number of similar individual contracts to be executed at different times, they can be grouped together under a single heading, with an explanation in the comments column indicating the average individual amount and the period during which the contract would be executed. For example: an export promotion project that includes travel to participate in fairs would have an item called "airfare for fairs", an estimated total value od US$5,000, and an explanation in the Comments column: "This is for approximately four different airfares to participate in fairs in the region in years X and X1".

(2) **Goods and works:** CB: Competitive bidding; PC: Price comparison; DC: Direct contracting.

(2) **Consulting firms:** CQS: Selection Based on the Consultants' Qualifications; QCBS: Quality and cost-based selection; LCS: Least Cost Selection; FBS: Selection nder a Fixed Budget; SSS: Single Source Selection; QBS: Quality Based selection.

(2) **Individual consultants:** IICQ: International Individual Consultant Selection Based on Qualifications; SSS: Single Source Selection.

(2) Country system: include selection Method

(3) **Ex-ante/ex-post review:** In general, depending on the institutional capacity and level of risk associated with the procurement, ex-post review is the standard modality. Ex-ante review can be specified for critical or complex process.

(4) **Technical review**: The PTL will use this column to define those procurement he/she considers "critical"or "complex"that require ex ante review of the terms of reference, technical specifications, reports, outputs, or other items.