

REGIONAL

Country dialogues and program preparation for the UK Sustainable Infrastructure Program

RG-T3337

TERMS OF REFERENCE

I. Background

- 1.1 Infrastructure is essential to a country's development and prosperity. But, in Latin America and the Caribbean the level and quality of infrastructure is inadequate and identified as one of the principal barriers to growth and development (IMF, 2016). To close this 'infrastructure gap', the region will need to raise its investment levels in this area to at least 5% of its GDP, which equates to additional infrastructure investment of about 2-2.5% of GDP annually, or around US\$ 120–150 billion a year over an extended period (IDB, 2015). Private-sector funding mobilization is key to this end given that countries in LAC have limited fiscal space to cover such a significant investment gap.
- 1.2 Moreover, how these infrastructure investments are made will be crucial. This is because infrastructure assets are typically long-lasting and can influence firms and households' investments choices — choices that are difficult to reverse, creating lock-ins. As such, infrastructure decisions need to be forward looking. In light of climate change and the combination of urbanization and changing socioeconomics, the region's infrastructure investments must be sustainable, low-carbon and climate-resilient (Fay et al, 2017).
- 1.3 The IDBG is implementing a program to support sustainable low carbon infrastructure development, funded by the UK. The UK Sustainable Infrastructure Program (UKSIP) aims to accelerate and enable implementation of Nationally Determined Contributions (NDCs) by supporting and catalyzing strategic private sector investments in sustainable low carbon infrastructure in Brazil, Colombia, Mexico and Peru.
- 1.4 As a core component of the program agreed with the donor, in order to facilitate a strategic and programmatic approach to using UKSIP resources to catalyze low carbon infrastructure investment, a process of 'country dialogues' will be undertaken to enable identification and development of priorities for programming activities, engagement/consultation with relevant public and private stakeholders and responsive implementation of identified priorities.

II. Consultancy objectives

- 2.1 The objective of the Consultancy is to a) bring to together relevant stakeholders to inform and develop programming under the UKSIP b) undertake initial analytical and capacity building activities to support early implementation of initiatives agreed between IDBG, the UK and partner governments to be supported under the UKSIP.

III. Deliverables

- 3.1. The consultancy will include [one or more of] the following deliverables:
 - a. Workplan

- b. Workshop(s) or roundtable(s) with government, private sector, and other stakeholders relevant to informing and identifying priority program areas and interventions for the UKSIP, including design of workshop, communications, information materials, and write up of outcomes
- c. Workshop(s) with relevant stakeholders to develop activities or undertake capacity building activities under agreed priority program areas for UK SIP, including communications, development of information materials, facilitation of workshops of capacity building activities, write up of outcomes
- d. Sector studies or assessments to support implementation of interventions in agreed priority sectors or themes e.g. review of policy or regulation, assessment of best practices or technology options, institutional capacity assessments, stakeholder surveys or consultations, development of policy options.

IV. Payment Schedule

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| Delivery of workplan | 20% |
| First draft of study/assessment and/or draft of workshop materials | 30% |
| Deliver of final study/assessment and/or delivery of workshop and outcomes report | 50% |

V. Qualifications of the Consulting Firm's staff

- 5.1. Academic Degree / Level & Years of Professional Work Experience: MSc, MPhil or similar, PhD advantageous. Academic background preferably in public administration, law, finance, political economy, or engineering combined with additional policy qualifications relevant to specific sectors of focus. Minimum 10 years professional work experience including in an international context and in Latin America, including with the private sector. Experience working with/at MDBs a plus.
- 5.2. Languages: Fluency in English and Spanish is required. Working knowledge of Portuguese is desirable. [Portuguese essential if activities to be undertaken in Brazil].
- 5.3. Areas of specific expertise: general LAC regional expertise, infrastructure and investment expertise, public administration, policy-making, public law, previous experience working in government related to infrastructure advantageous, sustainability expertise (social, environmental, economic, institutional, financial), in particular low-carbon development.
- 5.4. Skills: Report drafting, quantitative and qualitative analysis, policy development, management / organization of drafting/consultation processes, incl. organization and facilitation of multi-stakeholder events, experience managing international (multiple countries) consultant teams for studies.

VI. Characteristics of the Consultancy

- 6.1. Consultancy category and modality: BEO Firm Procurement
- 6.2. Contract duration: Up to 12 months
- 6.3. Place(s) of work: External consultancy

6.4. Division Leader or Coordinator: Principal Specialist CSD/CCS

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About us: At the Inter-American Development Bank, we're devoted to improving lives. Since 1959, we've been a leading source of long-term financing for economic, social, and institutional development in Latin America and the Caribbean. We do more than lending though. We partner with our 48-member countries to provide Latin America and the Caribbean with cutting-edge research about relevant development issues, policy advice to inform their decisions, and technical assistance to improve on the planning and execution of projects. For this, we need people who not only have the right skills, but also are passionate about improving lives.

Payment and Conditions: Compensation will be determined in accordance with Bank's policies and procedures. The Bank, pursuant to applicable policies, may contribute toward travel and moving expenses. In addition, candidates must be citizens of an IDB member country.

Visa and Work Permit: The Bank, pursuant to applicable policies, may submit a visa request to the applicable immigration authorities; however, the granting of the visa is at the discretion of the immigration authorities. Notwithstanding, it is the responsibility of the candidate to obtain the necessary visa or work permits required by the authorities of the country(ies) in which the services will be rendered to the Bank. If a candidate cannot obtain a visa or work permit to render services to the Bank the contractual offer will be rescinded

Consanguinity: Pursuant to applicable Bank policy, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse) working for the IDB, IDB Invest, or MIF as staff members or Complementary Workforce contractuels, will not be eligible to provide services for the Bank.

Diversity: The Bank is committed to diversity and inclusion and to providing equal opportunities to all candidates. We embrace diversity based on gender, age, education, national origin, ethnic origin, race, disability, sexual orientation, and religion. We encourage women, Afro-descendants and persons of indigenous origins to apply.

REGIONAL

Country dialogues and program preparation for the UK Sustainable Infrastructure Program - Low-carbon infrastructure consultant - Low-carbon infrastructure sector gaps, barriers and needs assessment

RG-T3337

TERMS OF REFERENCE

I. Background:

- 1.1. Infrastructure is essential to a country's development and prosperity. But, in Latin America and the Caribbean the level and quality of infrastructure is inadequate and identified as one of the principal barriers to growth and development (IMF, 2016). To close this 'infrastructure gap', the region will need to raise its investment levels in this area to at least 5% of its GDP, which equates to additional infrastructure investment of about 2-2.5% of GDP annually, or around US\$ 120–150 billion a year over an extended period (IDB, 2015). Private-sector funding mobilization is key to this end given that countries in LAC have limited fiscal space to cover such a significant investment gap.
- 1.2. Moreover, how these infrastructure investments are made will be crucial. This is because infrastructure assets are typically long-lasting and can influence firms and households' investments choices — choices that are difficult to reverse, creating lock-ins. As such, infrastructure decisions need to be forward looking. In light of climate change and the combination of urbanization and changing socioeconomics, the region's infrastructure investments must be sustainable, low-carbon and climate-resilient (Fay et al, 2017).
- 1.3. The IDBG is implementing a program to support sustainable low carbon infrastructure development, funded by the UK. The UK Sustainable Infrastructure Program (UKSIP) aims to accelerate and enable implementation of Nationally Determined Contributions (NDCs) by supporting and catalyzing strategic private sector investments in sustainable low carbon infrastructure in Brazil, Colombia, Mexico and Peru.
- 1.4. As a core component of the program agreed with the donor, in order to facilitate a strategic and programmatic approach to using UKSIP resources to catalyze low carbon infrastructure investment, a process of 'country dialogues' will be undertaken to enable identification and development of priorities for programming activities, engagement/consultation with relevant public and private stakeholders and responsive implementation of identified priorities. Relevant analysis of potential programming priorities for the UK SIP will be an important aspect of this process.

II. The team:

- 2.1. The Climate Change and Sustainable Development Sector (CSD) advises Management on climate change and sustainable development issues and develops overall Bank policies, strategies, operational guidelines and programs in these areas. It is responsible for conducting relevant sector research, analytical work, best sector practices and case studies on climate change and sustainability and provides specialized technical sector support to climate change and sustainability related operations and activities.

- 2.2. The climate change team is responsible for coordinating the country dialogue process for the UK SIP and public sector related operations funded by the program.

III. What you'll do:

- 3.1. The objective of the consultancy is to assess gaps, barriers and needs in relation to planning, policy, regulation and institutional capacity for [renewable energy; lower carbon and energy efficient generation; energy efficiency; low carbon transport; water and waste] in [Brazil, Colombia, Mexico, Peru] in order to promote private sector investment in infrastructure in the sector.
- 3.2. The selected consultant will deliver a final report to the IDB, including:
- a. Executive Summary
 - b. Overview of the current state of planning, policy, regulation and investment in the given sector and country
 - c. Analysis of the gaps, barriers and opportunities in relation to accelerating investment into the given sector
 - d. Assessment of key stakeholders relevant to accelerating investment into the given sector, including existing initiatives to support acceleration of investment into the given sector
 - e. Assessment of relevant interventions which could be funded by the UK SIP to address gaps, barriers and opportunities identified
 - f. Outline of the methodology, sources etc used to carry out the analysis in b-e above

IV. Deliverables:

- 4.1. The consultant will deliver the following products:
- a. Workplan
 - b. Sector analysis report
- 4.2. All deliverables must be drafted in English and Spanish and approval will be subject to approval of the IDB Climate Change Division (CSD/CCS).

V. Payment timeline:

- a. 30% against the delivery and approval of the first workplan.
- b. 30% against the delivery and approval of the first draft.
- c. 40% against the delivery and approval by the final report

VI. Skills you'll need:

- **Education:** Master's Degree or equivalent with a minimum of ten years of relevant professional experience, or the equivalent combination of education and experience in economics, engineering, public policy, or finance in relation to the [insert sector specialism].

- **Experience:** Relevant work experience in low carbon infrastructure planning, policy, delivery and financing. Experience in Latin America desirable, in particular in the four countries relevant to the UK SIP.
- **Languages:** Fluency in English and Spanish is required.
- **Core and Technical Competencies:** Excellent written and verbal English communication skills; proven ability to communicate complex concepts and prepare clear, concise and meaningful reports; analytic capacity and ability to synthesize complex information into a clear narrative and recommendations.

VII. Opportunity Summary:

- **Type of contract and modality:** PEC Consultant
- **Length of contract:** 3 months
- **Location:** Remote location.
- **Responsible person:** Sector Principal Specialist (CSD/CCS)

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REGIONAL

Country dialogues and program preparation for the UK Sustainable Infrastructure Program - Case study development for the UK Sustainable Infrastructure Program RG-T3337

TERMS OF REFERENCE

I. Background

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- 1.2 Moreover, how these infrastructure investments are made will be crucial. This is because infrastructure assets are typically long-lasting and can influence firms and households' investments choices — choices that are difficult to reverse, creating lock-ins. As such, infrastructure decisions need to be forward looking. In light of climate change and the combination of urbanization and changing socioeconomics, the region's infrastructure investments must be sustainable, low-carbon and climate-resilient (Fay et al, 2017).
- 1.3 The IDBG is implementing a program to support sustainable low carbon infrastructure development, funded by the UK. The UK Sustainable Infrastructure Program (UKSIP) aims to accelerate and enable implementation of Nationally Determined Contributions (NDCs) by supporting and catalyzing strategic private sector investments in sustainable low carbon infrastructure in Brazil, Colombia, Mexico and Peru.
- 1.4 An important component of the program is to generate and disseminate knowledge in relation to program activities, and promote the implementation of sustainable infrastructure and Nationally Determined Contributions under the Paris Agreement.

II. Consultancy objectives

- 2.1 The objective of the Consultancy is to develop case studies showcasing events and program activities supported by the UK SIP.

III. Deliverables

- 3.1. The consultancy will deliver case studies which showcase activities of the UK SIP and low carbon infrastructure outcomes supported by the UKSIP. These case studies may include a combination of:
 - a. Video of events and other material that showcases the activities of the UK SIP, such as interviews with stakeholders or demonstration of low carbon projects and outcomes.
 - b. Online and / or hardcopy infographic or leaflet style materials to showcase activities of the UKSIP and low carbon infrastructure outcomes.

- c. Draft communications materials for digital and non-digital media e.g. op eds, tweets, blogs etc relating to the case studies or other UKSIP activities or projects.

IV. Payment Schedule

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| Delivery of workplan | 20% |
| Delivery of draft case study(s) package | 40% |
| Deliver of final case study(s) package | 40% |

V. Qualifications of the Consulting Firm staff

- 5.1. Professional Work Experience: Minimum 10 years professional work experience developing communications materials including video for digital and non-digital media, including in an international context and in Latin America.
- 5.2. Languages: Fluency in English and Spanish is required. Working knowledge of Portuguese is desirable.
- 5.3. Skills: Drafting clear concise communications materials, tailored for different audiences; ability to generate and edit high quality creative and compelling visual and infographic content; experience engaging with a range of stakeholders to produce materials, and working to deliver timely outputs.

VI. Characteristics of the Consultancy

- 6.1. Consultancy category and modality: BEO Firm Procurement
- 6.2. Contract duration: 12 months
- 6.3. Place(s) of work: External consultancy
- 6.4. Division Leader or Coordinator: Principal Specialist CSD/CCS

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REGIONAL

Country dialogues and program preparation for the UK Sustainable Infrastructure Program - Communication and Events coordination consultant UK SIP Knowledge and Showcasing Events

RG-T3337

TERMS OF REFERENCE

I. Background:

- 1.1. Infrastructure is essential to a country's development and prosperity. But, in Latin America and the Caribbean the level and quality of infrastructure is inadequate and identified as one of the principal barriers to growth and development (IMF, 2016). To close this 'infrastructure gap', the region will need to raise its investment levels in this area to at least 5% of its GDP, which equates to additional infrastructure investment of about 2-2.5% of GDP annually, or around US\$ 120–150 billion a year over an extended period (IDB, 2015). Private-sector funding mobilization is key to this end given that countries in LAC have limited fiscal space to cover such a significant investment gap.
- 1.2. Moreover, how these infrastructure investments are made will be crucial. This is because infrastructure assets are typically long-lasting and can influence firms and households' investments choices — choices that are difficult to reverse, creating lock-ins. As such, infrastructure decisions need to be forward looking. In light of climate change and the combination of urbanization and changing socioeconomics, the region's infrastructure investments must be sustainable, low-carbon and climate-resilient (Fay et al, 2017).
- 1.3. The IDBG is implementing a program to support sustainable low carbon infrastructure development, funded by the UK. The UK Sustainable Infrastructure Program (UKSIP) aims to accelerate and enable implementation of Nationally Determined Contributions (NDCs) by supporting and catalyzing strategic private sector investments in sustainable low carbon infrastructure in Brazil, Colombia, Mexico and Peru.
- 1.4. As a core component of the program agreed with the donor, a process of 'country dialogues' which will include events to showcase the UKSIP and share knowledge on themes relating to implementation of sustainable infrastructure.

II. The team:

- 2.1 The Climate Change and Sustainable Development Sector (CSD) advises Management on climate change and sustainable development issues and develops overall Bank policies, strategies, operational guidelines and programs in these areas. It is responsible for conducting relevant sector research, analytical work, best sector practices and case studies on climate change and sustainability and provides specialized technical sector support to climate change and sustainability related operations and activities.
- 2.2 The climate change team is responsible for coordinating the country dialogue process for the UK SIP and public sector related operations funded by the program.

III. What you'll do:

- 3.1 The consultant will be responsible for organizing events to showcase UK SIP and disseminate knowledge on sustainable infrastructure, including the following activities
- a. Developing proposals for event outline and agenda.
 - b. Working with internal and external stakeholders to identify relevant speakers and participants for events.
 - c. Developing and managing invitations, responses and communications with potential participants
 - d. Organizing logistical arrangements such as venue, catering, travel for events
 - e. Development and/or coordination of communications or presentation materials for the events
 - f. Development of an event report, and follow up communications.

IV. Deliverables:

- 4.1 The consultant will deliver the following products:
- a. Agenda, speaker and participant lists
 - b. Draft invitations and information materials
 - c. Event arrangements
 - d. Event report and follow up communications
- 4.2 All deliverables must be drafted in English and Spanish and approval will be subject to approval of the IDB Climate Change Division (CSD/CCS).

V. Payment timeline:

- a. 20% against the delivery and approval of a workplan.
- b. 50% on completion of the event
- c. 30% against the delivery and approval of the event report and follow up communication materials.

VI. Skills you'll need:

- **Education:** Master's Degree or equivalent with a minimum of ten years of relevant professional experience, or the equivalent combination of education and experience in communications, marketing or events management.
- **Experience:** Relevant work experience in organizing impactful knowledge sharing events or showcases, with experience in Latin America, in particular in the four countries relevant to the UK SIP. Prior experience of delivering such events on topics such as infrastructure, sustainability or international development would be highly desirable.

- **Languages:** Fluency in English and Spanish is required. [Portuguese if event to be held in Brazil]
- **Core and Technical Competencies:** Excellent written and verbal English and Spanish communication skills; proven ability to communicate complex concepts and prepare clear, concise and meaningful ways; ability to work precisely and to deadlines and manage multiple strands of work.

VII. Opportunity Summary:

- **Type of contract and modality:** PEC Consultant
- **Length of contract:** 4 months
- **Location:** Remote location.
- **Responsible person:** Sector Principal Specialist (CSD/CCS)

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