

PROMOTING THE PARTICIPATION OF WOMEN IN PUBLIC PROCUREMENT

RG-T2778

CERTIFICATION

I hereby certify that this operation was approved for financing under the Gender and Diversity Special Program (GDF) through a communication dated July 19, 2016 and signed by Mariana Mendoza (ORP/GCM). Also, I certify that resources from said fund are available for up to **US\$250,000** in order to finance the activities described and budgeted in this document. This certification reserves resource for the referenced project for a period of four (4) calendar months counted from the date of eligibility from the funding source. If the project is not approved by the IDB within that period, the reserve of resources will be cancelled, except in the case a new certification is granted. The commitment and disbursement of these resources shall be made only by the Bank in US dollars. The same currency shall be used to stipulate the remuneration and payments to consultants, except in the case of local consultants working in their own borrowing member country who shall have their remuneration defined and paid in the currency of such country. No resources of the Fund shall be made available to cover amounts greater than the amount certified herein above for the implementation of this operation. Amounts greater than the certified amount may arise from commitments on contracts denominated in a currency other than the Fund currency, resulting in currency exchange rate differences, represent a risk that will not be absorbed by the Fund.

Documento Original

11/04/2016

\_\_\_\_\_  
Sonia M. Rivera

\_\_\_\_\_  
Date

Chief

Grants and Co-Financing Management Unit  
ORP/GCM

Documento Original

11/08/2016

Approved:

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Vicente Fretes Cibils

\_\_\_\_\_  
Date

Division Chief

Fiscal And Municipal Management Division  
IFD/FMM

## TC DOCUMENT

### I. BASIC PROJECT DATA

▪ Country/Region:	Regional
▪ TC Name:	Promoting the Participation of Women in Public Procurement
▪ TC Number:	RG-T2778
▪ Team Leader/Members:	Leslie Harper (IFD/FMM), Team Leader; Maria Eugenia Roca (VPC/FMP); Maria Teresa Villanueva (SCL/GDI); Margie-Lys Jaime Ramirez (LEG/SGO); Alejandra Villota (ITN/TIN); Isabel Mejia (ITN/TIN); Daniel Sanchez, (IFD/FMM); Agnes Wierzbicki (IFD/FMM); and Susana Roman (IFD/FMM)
▪ Taxonomy:	Client Support
▪ Date of TC Abstract authorization:	July 19, 2016
▪ Beneficiary:	IDB Borrowing Member Countries
▪ Executing Agency and contact name:	Inter-American Development Bank (IDB) through the Fiscal and Municipal Management Division (IFD/FMM)
▪ Donors providing funding:	Gender and Diversity Special Program (GDF)
▪ IDB Funding Requested:	US\$250,000
▪ Local counterpart funding, if any:	US\$25,000 <sup>1</sup>
▪ Disbursement period:	36 months
▪ Required start date:	December, 2016
▪ Types of consultants:	Firms and Individuals
▪ Prepared by Unit:	IFD/FMM
▪ Unit of Disbursement Responsibility:	Institutions for Development Sector (IFD)
▪ Included in Country Strategy and CPD:	No
▪ Alignment with Update to the Institutional Strategy UIS 2010-2020 (document AB-3008)	Social policy for equity and productivity, Fostering development through the private sector, Institutions for growth and social welfare

### II. OBJECTIVE AND JUSTIFICATION

- 2.1 The main objective of this technical cooperation program is to support governments in the region in the development of policies and the adoption of good practices for increasing the participation of women and women-owned businesses in the public procurement market.
- 2.2 There is growing evidence that supports a positive correlation between women becoming economically active and increases in Gross Domestic Product (GDP) per capita and human development. According to a recent IMF study, “GDP per capita losses attributable to gender gaps in the labor market have been estimated at up to 27% in certain regions.” Key economists have posited that “raising the female labor force participation rate to country-specific male levels would, for instance, raise the GDP in the United States by 5%, in Japan by 9%, in the United Arab Emirates by 12%

<sup>1</sup> Local counterpart resources will be in-kind.

and Egypt by 34%.<sup>2</sup> The International Labour Organization (ILO) has also claimed that women's employment, both paid and unpaid, may be the single most important poverty reducing factor in developing economies,<sup>3</sup> largely because women "tend to reinvest their income in improved nutrition, health and education of household members thus increasing living standards and reducing 'non-income poverty' in the long term."<sup>4</sup>

- 2.3 An international consensus has formed around the critical importance of women's role in socio-economic development. The United Nations Secretary-General Ban ki-Moon, in his report, *A Life of Dignity for All*, observed that "inclusive economic growth with decent employment and decent wages has proven to be a prerequisite for achieving the Millennium Development Goals (MDGs)" Gender equality is now one of the 17 Sustainable Development Goals (SDGs), which followed from the 2015 MDGs.
- 2.4 At the intersection of market regulation and participation, public procurement is an area where governments can relatively quickly and cost-effectively deploy gender inclusive policies. Accounting for approximately US\$800 billion in 2015, (15% of GDP in developed nations, and as much as 30% of GDP in emerging market economies and 25% in low-income countries)<sup>5</sup> public procurement is an area of economic importance that provides great opportunities for non-traditional economic actors. However, women have not benefitted from this lucrative marketplace, they represent one third of the small and medium-sized enterprises of developing countries, nevertheless, women-owned businesses account for only a small fraction of government goods and services contracts. Research has pointed to a number of common challenges that have prevented women from accessing and successfully participating in this marketplace. These include: a lack of awareness and access to information on bidding opportunities, cumbersome and complex procurement procedures, large contract sizes, unreasonable technical and financial qualifications requirements, insufficient time to assemble proposals and a lag in payments. In addition, cumbersome procurement processes have made it difficult for women to participate in the public procurement market and meet the necessary requirements.<sup>6</sup>
- 2.5 Governments in Latin America and the Caribbean (LAC) have an opportunity to effectively promote women as economic actors in the public procurement market, by developing policies that facilitate better and more fair access, lower transaction costs, support demand and offer matching, and when feasible establish set asides. Such policies have benefits in the long-term as many women-owned businesses and professionals use the public sector market as an anchor and foundation to become more competitive and viable in the private sector. On the government side, there are also benefits as the promotion of new economic actors in the public procurement market generates more competition and consequently savings, while improving the quality of goods and services for public sector agencies.
- 2.6 In spite of this window of opportunity, countries in the region are lagging behind in the adoption of gender inclusive policies in public procurement, however a few have been successful in implementing such policies and are starting to see results. Chile, for example, has successfully lowered transaction costs and entry barriers for women,

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<sup>2</sup> Women, Work and the Economy: Macroeconomic Gains from Gender Equity, IMF 2013.

<sup>3</sup> Heintz, James. Globalization, economic policy, and employment: Poverty and gender implications, International Labor Organization 2006.

<sup>4</sup> Promoting Employment for Women, OECD, 2009.

<sup>5</sup> Public Expenditure Reform: Making Difficult Choices. IMF, 2014

<sup>6</sup> Empowering women through public procurement. International Trade Center, 2014.

while the Dominican Republic has leveraged the quotas assigned by law to this sector and has made them effective through intensive civil society engagement, targeted training and awareness activities.

- 2.7 In 2015, a working group to promote the participation of women in the public procurement market was formed during an international conference on the subject, under the umbrella of the Bank and the Inter-American Network on Government Procurement (INGP), which is the most important forum of discussion on public procurement reform and modernization in LAC. Governments and the heads of procurement in the region highlighted the importance of implementing initiatives for gender inclusive public procurement. These officials agreed that a regional strategy, knowledge base and public awareness were needed to further design, implement and adopt these policies<sup>7</sup>.
- 2.8 The present operation was developed to address the recommendations and objectives of the aforementioned working group, being its main contribution the research of successful implementations in the region. Additionally, it is of strategic importance for the Bank as it supports objectives of the Gender Action Plan (2014-2016) to partner with governments and organizations in order to: (i) leverage Bank resources with those of partners interested in co-investing in specific, innovative projects; (ii) amplify the business case and promote the inclusion of gender equality in the regional development agenda; and (iii) build on the Bank's experience supporting procurement modernization and reform in virtually all of our borrowing member countries.
- 2.9 Furthermore, in the recent update to IDB's Institutional Strategy 2010-2020 (AB-3008), the Bank established gender equality as one of the main cross cutting issues in addressing the Region's challenges. The Region faces deep inequalities, which means that the focus on fairness must be increased to ensure that those underserved or excluded—primarily women- are given equal opportunities for growth.
- 2.10 The TC is also aligned with the objectives of the Gender and Diversity Multi-Donor Fund (GDF), by fostering gender equality in public procurement. It will do so by contributing to the goal of strengthening the institutional capacity of government entities to incorporate the strategic needs and interests of the target populations more effectively in programs and projects.

### III. DESCRIPTION OF ACTIVITIES/COMPONENTS AND BUDGET

- 3.1 In order to achieve the TC objective to support governments in the region in the development of policies and the adoption of good practices for increasing the participation of women and women-owned businesses in the public procurement market, the technical cooperation program will include the following components:
- 3.2 **Component I. Strategic planning (USD\$100.000).** The objective of this component is to develop a strategic plan for the region to guide the countries in the development of policies to support gender inclusive public procurement.<sup>8</sup> This component will support: (i) the design of a strategic plan to promote the participation of women in

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<sup>7</sup> Please refer to INGP Statement Declaration "Promoting Inclusive Development and Increasing the Participation of Women in Public Procurement," May 27, 2015. Argentina, Barbados, Chile, Dominican Republic, Ecuador, Jamaica, Mexico, Nicaragua, Peru, and Uruguay were signatories on this document.

<sup>8</sup> Due to varying levels of development within countries, the strategic plan will take in consideration different degrees of capacity and advances in the area.

procurement; (ii) preparation of a handbook to implement activities/policies to promote the topic for heads of procurement; and (iii) capacity building and training activities on designing and implementing public policy in this area.

- 3.3 Component II. Research and knowledge management (US\$90.000).** The objective of this component is to carry out a diagnostic study,<sup>9</sup> generating data and indicators on women in public procurement, and systematize lessons learned in order to provide a baseline and evidenced-based data to serve as an initial contribution and foundation of knowledge for future reforms.<sup>10</sup> Countries will provide available information and relevant data to develop a baseline, if the initiative succeeds, it is intended that countries will work within the umbrella of the INGP to keep this data updated in the long term. This component will include: (i) creation of indicators and baseline in public procurement at the regional and sub-regional level; (ii) research on the impact and lessons learned in the implementation of actions focused on the promotion of women in public procurement; and (iii) an assessment of the capacity of countries to implement these policies.
- 3.4 Component III. Dissemination (US\$40.000).** The objective of this component is to disseminate the knowledge generated by the program among the INGP member countries so that it has maximum impact. This component will also support knowledge exchange and partnerships with other MDBs and international organizations. It will include: (i) the publication of the results of the program; (ii) knowledge activities in regional and sub-regional conferences; and (iii) a final dissemination event at the end of the program to present the results.

### Results Matrix

Indicator	Unit description	Units of measure	Baseline	Results					Means of verification
			2016	2017	2018	2019	2020		
Outcome statement. Participation of women and women-owned businesses in the public procurement market increased									
Component I	Strategic Planning. These outputs will provide the necessary tools for the design and adoption of gender inclusive policies, including planning, handbook and training.								
1.1 Strategic plan	Regional strategic plan developed	#	0	1	NA	NA	NA	Consultant report	
1.2 Handbook	Handbook developed	#	0	NA	1	NA	NA	Consultant report	
1.3 Training program	Training program developed and implemented	#	0	NA	1	NA	NA	Training program	
Component II	Research and knowledge management. These outputs will provide data and analysis on the current state of the participation of women in public procurement in the region.								
2.1 Indicators and baseline	Baseline on the participation of women in public procurement carried out	#	0	NA	1	NA	NA	Consultant report	
2.2 Paper on impact and lessons learned	Paper on impact and lessons learned from efforts in the region to promote women in public procurement prepared	#	0	NA	NA	NA	1	Consultant report	
2.3 Capacity assessment	Assessment of the capacity of countries to implement these policies carried out	#	0	NA	NA	1	NA	Consultant report	
Component III	Dissemination. These outputs will provide information to policy makers and officials with information on the results of the program.								
3.1 Publication of results of program	Results of program published	#	0	NA	NA	NA	1	Consultant report	
3.2 Panel on gender procurement	Panel on gender in public procurement in INGP annual meeting carried out	#	0	1	NA	NA	NA	Minutes from INGP annual meetings	
3.3 Dissemination event	Dissemination event to share results of program with Heads of Procurement and development organizations carried out	#	0	NA	NA	NA	1	Minutes of dissemination events	

<sup>9</sup> Covering IDB Latin American and the Caribbean Member Countries.

<sup>10</sup> This activity will leverage several studies carried-out by other donors and organizations, specially the IMF, WB and INTRANCEN.

### Indicative Budget

Activity/Component	Description	Procurement	IDB/Fund Funding	Counterpart Funding	Total Funding
<b>1. Regional strategic planning</b>	<b>Development of a regional action plan to guide the countries of the region in designing policies to support gender inclusive public procurement.</b>		<b>\$100,000</b>	<b>\$10,000</b>	<b>\$110,000</b>
1.1 Strategic plan	Design of a regional strategic plan to promote the participation of women in procurement.	Two consultants – one senior and one junior	\$30,000	\$3,000	\$33,000
1.2 Handbook	Preparation of a handbook to implement activities/policies for the promotion of the topic to heads of procurement.	Two consultants – one senior and one junior	\$30,000	\$3,000	\$33,000
1.3 Training program	Capacity building and training activities.	Consultancy firm	\$40,000	\$4,000	\$44,000
<b>2. Research and knowledge management</b>	<b>Generation of data and indicators and systematization of lessons learned in order to provide a solid factual foundation for future reforms.</b>		<b>\$90,000</b>	<b>\$10,000</b>	<b>\$100,000</b>
2.1 Indicators and baseline	Creation of indicators and baseline in public procurement at the regional and sub-regional level.	One consultant	\$40,000	\$4,000	\$44,000
2.2 Paper on impact and lessons learned	Research on the impact and lessons learned in the implementation of actions focused on the promotion of women in public procurement.	One consultant	\$30,000	\$3,000	\$33,000
2.3 Capacity assessment	Assessment of the capacity of countries to implement these policies.	One consultant	\$20,000	\$3,000	\$23,000
<b>Component III.</b>	<b>Dissemination of knowledge generated by the program among the countries of the INGP so that it has maximum impact.</b>		<b>\$40,000</b>	<b>\$5,000</b>	<b>\$45,000</b>
3.1 Publication of results of program	Publication of results of program.	Firm	\$20,000	\$2,000	\$22,000
3.2 Knowledge events	Knowledge activities in regional and sub-regional conferences.	Logistics expenses for two international experts	\$10,000	\$1,000	\$11,000
3.3 Dissemination event	Final dissemination event at the end of the program to present the results.	Firm	\$10,000	\$2,000	\$12,000
<b>Sub-total</b>					
Evaluation	\$10,000				
Contingencies	\$10,000				
<b>Sub-total</b>	<b>\$20,000</b>				
<b>Total</b>	<b>\$250,000</b>				

3.5 This TC will be executed by the Bank and supervised by Leslie Harper from the Fiscal and Municipal Management division (IFD/FMM) in coordination with relevant Bank divisions such as GDI, FMP, INT and country offices. The members of the INGP working group on gender and public procurement has provided inputs and served as a steering committee for the design of this TC and will continue to support the execution of the program in the same capacity.

3.6 There will be a final evaluation three months before the close of the execution period or when 90% of the resources have been utilized. The methodology for

the evaluation will be determined based on the proposal of the consultant/firm selected to carry it out.

## **VI. EXECUTING AGENCY AND EXECUTION STRUCTURE**

- 4.1 This TC will be executed by the Bank and directly coordinated, administered, managed and supported by the Fiscal and Municipal Management division (IFD/FMM). The justification for this execution structure is that this is a regional program that is of relevance to all countries in LAC. The Bank, as the executing agency, will enable the program to take into account the variety of experiences and lessons learned from the countries.
- 4.2 **Letter of request.** The working group member countries (footnote #7) submitted a request letter for the technical assistance on May 27, 2015.
- 4.3 **Procurement.** For the selection and contracting of individual consultants, consulting firms, and non-consulting services the project team will observe the Bank's current procedures and policies.

## **V. MAJOR ISSUES AND PROJECT RISKS**

- 5.1 There is a risk that other priorities will take precedence in the participating countries over the activities of the TC. To mitigate this risk, the project team will work closely with the participating members to ensure their active participation from the very beginning, leveraging the momentum for the topic generated by INGP. Additionally, this risk will be mitigated by internal governance of the working group, which will include a structuring of activities in a way that countries have to work in coordination and thus create incentives for self-monitoring of advances.
- 5.2 Additionally, there's a risk that while INGP country representatives may be onboard with the adoption of policies and good practices for increasing the participation of women in the public procurement market, the political support to implement these policies may be varied across the region. This risk will be mitigated through Component III of the project, whereby emphasis will be placed on disseminating knowledge gained through Components I and II. Not only will project results be published, but also this knowledge will be featured at various high-level conferences throughout the region to build awareness among policy decision-makers. In addition, the program will bring on board the support of other bilateral and multilateral development agencies that can adopt and maintain the foundation of the program across political cycles. Finally, high level meeting convened by the specifically targeting Prime Ministers and/or Members of Cabinets to ensure political buy-in.
- 5.3 There is also a risk that countries from the region may lack capacity in carrying forward the outcomes of this program. As a mitigation measure, Component II of this program will assess of the capacity of countries in the region to implement gender-inclusive policies in public procurement, taking into account the level of inter-institutional coordination for gender inclusive policy-making and implementation. For those countries where this risk occurs, the Bank will explore the possibility of developing country-specific TC programs to address the issue.
- 5.4 The policies supported by the program could also run the risk of favoring women and women-owned businesses in urban areas over rural communities. This risk

will be mitigated by making sure the outputs of the program include guidelines on how to promote women in the public procurement market at the subnational and municipal levels. For example, the Chilean experience regarding leveling the playing field and the experience that the Dominican Republic had in the matching of geographic demand and offer.

## **VI. SUSTAINABILITY**

- 6.1 The sustainability of the results of this program will be ensured by the multiplier effect caused by countries successfully designing and adopting public policies for the inclusion of women in the public procurement market. Additionally, the program includes a comprehensive set of dissemination activities to facilitate impact of the outputs developed by this initiative.

## **VII. ENVIRONMENTAL AND SOCIAL STRATEGY**

- 6.1 In view of the nature of the operation and under Environment and Safeguard Compliance Guidelines and Policy (OP-703), this program was classified as a category “C” operation and does not need environmental assessments or social consultations.

### **Annexes:**

- Annex I: [Request from client](#)
- Annex II: [Terms of Reference](#)
- Annex III: [Procurement Plan](#)



STATEMENT  
DECLARACION

**Promoting Inclusive Development and Increasing the Participation of Women in Public Procurement.**

**Promoviendo el Desarrollo Inclusivo y el Incremento de la Participación de las Mujeres en la Contratación Pública**

Within the objective of the meeting held on the 26<sup>th</sup> and 27<sup>th</sup> of May, 2015, organized by the Inter-American Development Bank (IDB), the Organization of American States (OAS), and the Inter-American Network on Government Procurement (INGP), entitled “Promote Inclusive Development and Incrementing the Participation of Women in Government Procurement,” the participants including representatives of the aforementioned organizations, declare:

Dentro del objetivo de la reunión celebrada los días 26 y 27 de mayo del 2015, en ocasión del Seminario organizado por el Banco Interamericano de Desarrollo (BID), la Organización de los Estados Americanos, y la Red Interamericana de Compras Gubernamentales, titulado “*Promover el Desarrollo Inclusivo y el Incremento de la participación de las Mujeres en la Contratación Pública*”, los participantes presentes, incluyendo a los representantes de los organismos antes referidos, Declaramos:

We have identified public procurement as a mechanism to facilitate the economic empowerment of women in accessing to public procurement opportunities.

Que hemos identificado las compras públicas como un mecanismo para facilitar el empoderamiento económico de la mujer mediante el acceso a las oportunidades de contratación pública.

Consequently, we commit to:

Consecuentemente nos comprometemos a:

- Identify, generate and analyze, in collaboration and consultation with national institutions responsible for gender policies and commerce as well as with other key stakeholders including civil society organizations, with regards to the participation of women in public procurement taking into account the reality of each country.
- Identificar, generar y analizar información, en consulta y colaboración con las instituciones nacionales competentes, así como con otros actores claves

incluyendo a organizaciones de la sociedad civil, respecto de la participación de las mujeres en las compras públicas, teniendo en cuenta la realidad de cada país.


- In consultation and collaboration with national institutions responsible for gender policies and commerce as well as with other key stakeholders including civil society organizations formulate appropriate gender specific policies and develop action plans that will promote social and economic inclusion of women.
- Promover el desarrollo de políticas específicas de género, en consulta y colaboración con las instituciones nacionales competentes, y organizaciones de la sociedad civil, y formular planes de acción que fomenten la inclusión social y económica de las mujeres.

Washington D.C., May 27<sup>th</sup>, 2015.

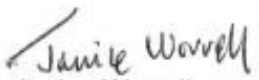
En la ciudad de Washington D.C., el 27 de mayo del 2015.



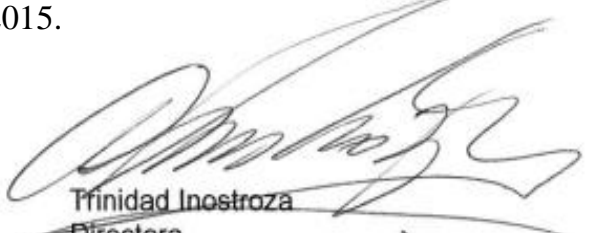
Yokasta Guzman  
Directora  
Dirección General de Contrataciones Publicas  
Republica Dominicana



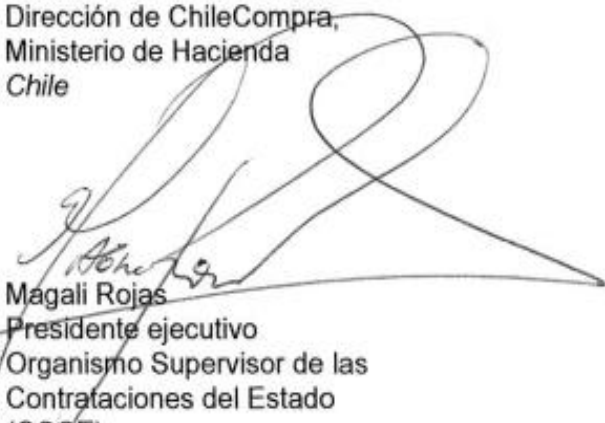
Alicia Alonso  
Coordinadora General  
Agencia de Compras y Contrataciones del Estado (ACCE)  
Uruguay



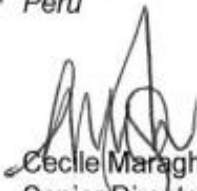
Janice Worrell  
Chief Supply officer  
Ministry of Finance  
Barbados



Trinidad Inostroza  
Directora  
Dirección de ChileCompra,  
Ministerio de Hacienda  
Chile



Magali Rojas  
Presidente ejecutivo  
Organismo Supervisor de las  
Contrataciones del Estado  
(OSCE)  
Perú



Cecile Maragh  
Senior Director, Procurement &  
Asset Policy  
Ministry of Finance & Planning  
Jamaica



Ana Cristina Hernández  
Directora de Procesos y Enlace  
Unidad de Políticas de contrataciones públicas  
México



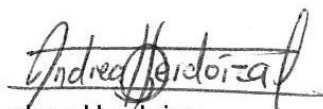
Emelda López  
Directora de Gestión a la Calidad  
Contrataciones del Estado,  
Ministerio de Hacienda y Crédito  
Público  
Nicaragua



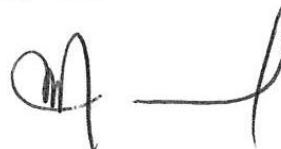
Veronica Montes  
Directora Nacional  
Oficina Nacional de Contrataciones  
Argentina



Mariela Lohmann  
Coordinadora de la oficina  
provincial de contrataciones,  
Neuquen  
Secretaria Ejecutiva de la Red  
Federal de Contrataciones  
Gubernamentales  
Argentina



Andrea Herdoiza  
Directora de Catalogo Electrónico  
Servicio Nacional de Contratación Pública  
Ecuador



Cheryl Mathurin  
Project Coordinator  
Department of Planning and  
National Development  
Saint Lucia

Testigos:  
Witnessed by:



Leslie Harper  
Especialista de Modernización del Estado  
FMM  
BID



Steven Griner  
Secretario Técnico de la RICG  
Organización de los Estados  
Americanos (OEA)



Javier Dávila  
Especialista Senior en Adquisiciones  
FMP  
BID

TÉRMS OF REFERENCE		
	Name of Consultancy	Electronic Link IDBDocs #
Annex II – (A)	Promoting the participation of women in public procurement. Consultancy for the preparation of regional strategic plan (Senior consultant).	<a href="#">40685424</a>
Annex II – (B)	Promoting the participation of women in public procurement. Consultancy for the preparation of regional strategic plan (Junior consultant).	<a href="#">40710144</a>
Annex II – (C)	Promoting the participation of women in public procurement. Consultancy for the preparation of handbook (Senior consultant).	<a href="#">40711499</a>
Annex II – (D)	Promoting the participation of women in public procurement. Consultancy for the preparation of handbook (Junior consultant).	<a href="#">40711509</a>
Annex II – (E)	Promoting the participation of women in public procurement. Consultancy for the preparation of training and capacity building activities (Firm).	<a href="#">40711523</a>
Annex II – (F)	Promoting the participation of women in public procurement. Consultancy for the preparation of indicators and baseline (Consultant).	<a href="#">40711530</a>
Annex II – (G)	Promoting the participation of women in public procurement. Consultancy for the preparation of paper on impact and lessons learned (Consultant).	<a href="#">40711720</a>
Annex II – (H)	Promoting the participation of women in public procurement. Consultancy for the preparation of an assessment of the capacity of countries to implement gender inclusive public procurement policies (Consultant).	<a href="#">40711732</a>
Annex II – (I)	Promoting the participation of women in public procurement. Consultancy for publishing the results of the program (Firm).	<a href="#">40711741</a>
Annex II – (J)	Promoting the participation of women in public procurement. Consultancy for the organization of dissemination event (Firm).	<a href="#">40711749</a>

PROCUREMENT PLAN FOR NON-REIMBURSABLE TECHNICAL COOPERATIONS									
Country: Regional TC					Executing agency: IDB			Public or private sector: NA	
Project number: RG-T2778					Title of Project: Promoting the Participation of Women in Procurement				
Period covered by the plan: December 2016-December 2019									
Threshold for ex-post review of procurements:					Consulting services(in US\$)		\$250,000		
Item Nº	Description (1)	Estimated contract cost (US\$)	Procurement Method (2)	Review of procurement (ex-ante or ex-post) (3)	Source of financing and percentage		Estimated date of the procurement notice or start of the contract	Technical review by the PTL (4)	Comments
					IDB/MIF %	Local			
Component I: Regional strategic planning									
	Consulting services								
1	Firm to prepare capacity building and training activities	\$ 40,000	CQS		100%		October 2017	ex-ante	
	Individual consultants								
2	Senior consultant to prepare strategic plan	\$ 15,000	CQS		100%		Jan 2017	ex-ante	Design of a regional strategic plan to promote the participation of women in procurement.
3	Junior consultant to prepare strategic plan	\$ 15,000	CQS		100%		Jan 2017	ex-ante	Design of a regional strategic plan to promote the participation of women in procurement.
4	Senior consultant to prepare handbook	\$ 15,000	CQS		100%		June 2017	ex-ante	Prepare a handbook to implement activities/policies for the promotion of the topic to heads of procurement.
5	Junior consultant to prepare handbook	\$ 15,000	CQS		100%		June 2017	ex-ante	Prepare a handbook to implement activities/policies for the promotion of the topic to heads of procurement.
Component II: Research and knowledge management									
	Individual consultants								
6	Consultant to prepare indicators and baseline	\$ 40,000	CQS		100%		March 2017	ex-ante	Creation of indicators and baseline in public procurement at the regional and sub-regional level.
7	Consultant to prepare paper on impact and lessons learned	\$ 30,000	CQS		100%		June 2018	ex-ante	Research on the impact and lessons learned in the implementation of actions focused on the promotion of women in public procurement.
8	Consultant to carry-out capacity assessment	\$ 20,000	CQS		100%		September 2018	ex-ante	Assessment of the capacity of countries to implement gender inclusive procurement policies.
Component III: Dissemination									
	Consulting services								
9	Consultant to publish the results of the program	\$ 20,000	CQS		100%		November 2019	ex-ante	
10	Consultant to organize dissemination event	\$ 10,000	CQS		100%		November 2019	ex-ante	
Other expenses (administration, monitoring, and evaluation)									
	Individual consultants								
	Evaluation	\$ 10,000	CQS		100%		December 2019	ex-ante	Consultancy to prepare a final report
Total		\$ 230,000	Prepared by: IFD/FMM						
(1) Grouping together of similar procurement is recommended, such as computer hardware, publications, travel, etc. If there are a number of similar individual contracts to be executed at different times, they can be grouped together under a single heading, with an explanation in the comments column indicating the average individual amount and the period during which the contract would be executed. For example: an export promotion project that includes travel to participate in fairs would have an item called "airfare for fairs", an estimated total value of US\$5,000, and an explanation in the Comments column: "This is for approximately four different airfares to participate in fairs in the region in years X and X1".									
(2) <b>Goods and works:</b> CB: Competitive bidding; PC: Price comparison; DC: Direct contracting.									
(2) <b>Consulting firms:</b> CQS: Selection Based on the Consultants' Qualifications; QCBS: Quality and cost-based selection; LCS: Least Cost Selection; FBS: Selection under a Fixed Budget; SSS: Single Source Selection; QBS: Quality Based selection.									
(2) <b>Individual consultants:</b> IICQ: International Individual Consultant Selection Based on Qualifications; SSS: Single Source Selection.									
(3) <b>Ex-ante/ex-post review:</b> In general, depending on the institutional capacity and level of risk associated with the procurement, ex-post review is the standard modality. Ex-ante review can be specified for critical or complex process.									
(4) <b>Technical review:</b> The PTL will use this column to define those procurement he/she considers "critical" or "complex" that require ex ante review of the terms of reference, technical specifications, reports, outputs, or other items.									