**Climate Change Division – PEC Consultant to conduct research on existing opportunities related to potential commitments to be announced at UNSG Climate Action Summit**

**Background:** Established in 1959, the Inter-American Development Bank (“IDB” or “Bank”) is the main source of financing for economic, social and institutional development in Latin America and the Caribbean. It provides loans, grants, guarantees, policy advice and technical assistance to the public and private sectors of its borrowing member countries.

The IDB Climate Change Division is currently working on identifying the role and potential of LAC in contributing to efforts under some of the following coalitions which are aligned with the IDB institutional objectives, as well as being led by IDB member countries: Mitigation Ambition; Cities; Adaptation and Resilience; Climate Finance; and Nature Based Solutions. These coalitions will also be approached from the IDB’s perspective through relevant transversal topics of interest, such as Blue Economy, Natural Capital, and Biodiversity. Specifically, the consultant will conduct research linked on the mobilization of resources to achieve climate change objectives

[*TBC - Overview and definition of the challenges for the specific coalition*].

**The team:** The Climate Change and Sustainable Development Sector advises Management on climate change and sustainable development and develops overall Bank policies, strategies, operational guidelines and programs in these areas. It is also responsible for conducting relevant sector research, analytical work, best sector practices and case studies on climate change and sustainability and provides specialized technical sector support to climate change and sustainability-related operations and activities.

**What you’ll do:** to fulfil the desired objectives, the consultant will conduct the following activities:

* Undertake a desk review (mapping and collecting) of existing international policies (including those under development), legal, regulatory and institutional frameworks, and international agreements linked to the objective of XXXXX, and prepare a synthetic report.
* Assess existing approaches in LAC to address the activities of the coalition, identifying both gaps and opportunities, with the objective of crossing this information with the desk review. Prepare a series of recommendations for consideration by LAC countries,
* Share said recommendations with a specific group of pre-suggested and identified countries, for consultation, and to review the report and correct, if needed. This includes the revision and incorporation of received feedback.

* Prepare relevant presentation materials to illustrate and justify said recommendations.

**Deliverables:** The consultants are expected to jointly provide:

1. Product 1: a detailed work plan including: a proposed methodology for the tedeveloopment of the desk-review and the socialization/feedback reception, to be submitted 15 days after the signature of the contract.
2. Product 2: a draft gap analysis that includes the desk review as well as the identification of gaps and opportunities. This report is to be submitted 60 days after the signature of the contract.
3. Product 3: a final version of tdocument, including communications materiakls, to be submitted 90 days after the signature of the contract.

Consultants are expected to liaise and coordinate in order to submit the expected deliverables. To complete each deliverable, the Bank will review and submit to the consultant and then the consultant will incorporate the comments.

**Payment timeline:**

1. 30% upon submission and approval of product 1.
2. 30% upon submission and approval of product 2.
3. 40% upon submission and approval of product 3.

**Skills you’ll need:**

* **Education:** Master’s degree or equivalent with a minimum of 5 years of relevant professional experience, or the equivalent combination of education and experience in public policy, environmental economics, natural resources, and/or another social science or related field.
* **Experience:** At least five years of experience in international climate policy and policy analysis with some experience in concessional finance, international climate negotiations, public policy, and international economics. Experience working in LAC is required.
* **Languages:** Fluent in English. Another IDB official language is a plus.
* **Core and Technical Competencies:** Experience in undertaking policy analysis with a focus on environment and climate change issues, preferably in Latin America and the Caribbean and/or developing countries. Excellent communication skills, including written and oral forms; proven ability to communicate complex concepts and prepare reports that are clear, concise and meaningful; Ability to develop, analyze and articulate project issues and identify creative, practical approaches to overcome challenging situations; Analytic capacity and ability to assess project outputs and relevant findings; Good team player, self-starter, ability to work under limited supervision.

**Opportunity Summary:**

* **Type of contract and modality:** Products and External Services (PEC) Consultant.
* **Length of contract:** three (3) months.
* **Location:** Consultant’s place of residence with One trip to the country of study to discuss with Government authorities and obtain necessary data. The length of the trip will be agreed on between the IDB and the relevant consultant.
* **Responsible person:** Climate Change Specialist (CSD/CCS).
* **Requirements:** You must be a citizen of one of the [IDB’s 48 member countries](http://www.iadb.org/en/about-us/how-the-inter-american-development-bank-is-organized,5998.html?open_accordion=9) and have no family members currently working at the IDB Group.

**Our culture:** Working with us you will be surrounded by a diverse group of people who have years of experience in all types of development fields, including transportation, health, gender and diversity, communications and much more.

**About us:** At the Inter-American Development Bank, we’re devoted to improving lives. Since 1959, we’ve been a leading source of long-term financing for economic, social, and institutional development in Latin America and the Caribbean. We do more than lending though. We partner with our 48-member countries to provide Latin America and the Caribbean with cutting-edge research about relevant development issues, policy advice to inform their decisions, and technical assistance to improve on the planning and execution of projects. For this, we need people who not only have the right skills, but also are passionate about improving lives.

**Payment and Conditions:** Compensation will be determined in accordance with Bank’s policies and procedures. The Bank, pursuant to applicable policies, may contribute toward travel and moving expenses. In addition, candidates must be citizens of an IDB member country.

**Visa and Work Permit:** The Bank, pursuant to applicable policies, may submit a visa request to the applicable immigration authorities; however, the granting of the visa is at the discretion of the immigration authorities. Notwithstanding, it is the responsibility of the candidate to obtain the necessary visa or work permits required by the authorities of the country(ies) in which the services will be rendered to the Bank. If a candidate cannot obtain a visa or work permit to render services to the Bank the contractual offer will be rescinded

**Consanguinity:** Pursuant to applicable Bank policy, candidates with relatives (including the fourth degree of consanguinity and the second degree of affinity, including spouse) working for the IDB, IDB Invest, or MIF as staff members or Complementary Workforce contractuals, will not be eligible to provide services for the Bank.

**Diversity:** The Bank is committed to diversity and inclusion and to providing equal opportunities to all candidates. We embrace diversity based on gender, age, education, national origin, ethnic origin, race, disability, sexual orientation, and religion. We encourage women, Afro-descendants and persons of indigenous origins to apply.

**Climate Change Communications Senior Consultant – Support to the Executive Office of the UN Secretary General for the Climate Action Summit**

**Background of this search:** Established in 1959, the Inter-American Development Bank (“IDB” or “Bank”) is the main source of financing for economic, social and institutional development in Latin America and the Caribbean. It provides loans, grants, guarantees, policy advice and technical assistance to the public and private sectors of its borrowing member countries.

On September 23rd, 2019, the United Nations Secretary General will host the Climate Summit (also known as Climate Action Summit), on the sides of the High-Level Political Forum (HLPF) which serves as the international community’s forum to discuss the achievement of the Sustainable Development Goals (SDGs). The Climate Action Summit is conceived by the Executive Office of the Secretary General (EOSG) of the United Nations (UN) as a building stone towards the 25th Conference of the Parties (COP25) to the United Nations Framework Convention on Climate Change (UNFCCC) which will be co-hosted by Chile and Costa Rica. COP25 will take place between December 3rd and 12th, 2019. Prior to COP25 and following the HLPF, a Pre-COP will be hosted in Costa Rica, possibly in October 2019. Other significant Climate Action Summit events are expected within this timeframe

To ensure the success of the Climate Action Summit, the EOSG has established nine “coalitions” which will be led by countries, with EOSG´s support. Each coalition is led by a small group of “champion” countries. The objective of the coalitions is to define and announce specific and concrete actions which may help move the agendas of climate and environmental protection forward. The coalitions, or tracks involve public and private sector actors, and represent the following workstreams: (i) Nature-based solutions; (ii) Increasing Mitigation Action; (iii) Energy Transition; (iv) Infrastructure, Cities, and Local Action; (v) Industry Transition; (vi) Resilience and Adaptation; (vii) Climate Finance and Carbon Pricing; (viii) Social and Political Drivers; and (ix) Public Resource Mobilization.

On April 13, 2019 ministers of finance met to sign their adherence to the Helsinki Principles, which will be further developed by the Coalition of Ministers of Finance for Climate Action, co-led by Finland and Chile.

Of the twelve (12) countries leading the tracks, eight (8) are IDB member countries, and three (3) are IDB borrowing member countries (Jamaica, Peru, and Chile). Because of its role as co-host for COP25, Costa Rica is also expected to play a facilitating role for the definition of specific concrete actions, and their implementation. Chile is co-leading the mitigation track. Chile is also spearheading efforts on principle five of the Helsinki Principles on the mobilization of private sources of climate finance by facilitating investments and the development of a financial sector which support climate mitigation and adaptation. Further to these commitments Chile is stated to become the first actor in Latin America and the Caribbean to issue a sovereign green bond.

The IDB Group is ideally suited to help all LAC members coalesce their efforts for innovative climate finance and bolster the regional enabling environment for such initiatives.

**CSD/CCS is looking for a consultant to help the Executive Office of the Secretary General of the United Nations (EOSG) draft and start the implementation of a coordinating strategy**

**The team’s mission:** The Climate Change and Sustainable Development Sector (CSD) advises Management on climate change and sustainable development and develops overall Bank policies, strategies, operational guidelines and programs in these areas. It is also responsible for conducting relevant sector research, analytical work, best sector practices and case studies on climate change and sustainability and provides specialized technical sector support to climate change and sustainability-related operations and activities.

**What you’ll do:** Organize key responsibilities with bullet points (between 4-6), use clear and simple sentences to describe exactly what the person will do (quantify as much as possible).

* Advise on and inform EOSG efforts related to all relevant workstreams for the Climate Action Summit of September 23rd, 2019.
* Advise on the development and assist in monitoring efforts within all nine tracks, with a special focus on LAC efforts for the development of Green Bonds and other innovative climate finance solutions.
* Develop an implementation plan the EOSG’s communications strategy.
* Support to coordination of a network of public and private sector actors with aligned objectives in developing solutions for the mobilization of private sources towards sustainable investments (including Green bonds).

**Deliverables and Payments timeline:** Only include payment schedules or percentages related to expected results. Do not mention sums/ amounts.

* **Product 1:** a workplan for the consultancy
* **Product 2:** a synthesis report on identified efforts and country positions as pertaining to the nine tracks, including opportunities for LAC as pertianing to principle 5 of the Helsinki Principles
* **Product 3:** A draft communications strategy for all activities pertaining to the Climate Action Summit and connecting with relevant PreCOP and COP25 efforts.

Pay Schedule:

* 30% against approval of the first product
* 35% against approval of the second product.
* 35% against approval of the third product.

**What you’ll need:**

**Citizenship:** You are a citizen of one of our 48-member countries.

**Consanguinity:** You have no family members (up to fourth degree of consanguinity and second degree of affinity, including spouse) working at the IDB Group.

**Education:** Master´s degree or equivalent with a minimum of 10 years of relevant professional experience, or the equivalent combination of education and experience in Policy, Climate Science, International Relations or related fields.

**Experience:** Minimum 10 years of professional experience working in international development, government, and/or the private sector. Experience in project management and communications is required. Understanding of climate finance, international negotiations, and the United Nations climate related efforts. Experience working with government agencies and local partners, multilateral institutions on projects for both the public and private sector is desirable. Experience working within a government that is a borrowing member of the IDB is desirable.

**Languages:** English and Spanish. Competency in Portuguese and French will be considered an asset.

**Core and Technical Competencies:** solid negotiation skills with internal and external clients; solid knowledge of the international climate change regime including the NDC process; excellent communication skills, including written and oral forms; proven ability to communicate complex concepts and prepare reports that are clear, concise and meaningful; ability to develop, analyze and articulate project issues and identify creative, practical approaches to overcome challenging situations; analytic capacity and ability to assess project outputs and relevant findings; good team player, self-starter, ability to work under limited supervision and maintain good relationships internally and externally to the Bank.

**Opportunity Summary:**

* Type of contract and modality: Consultant.
* Length of contract: 4 months.
* Starting date: July 1st 2019.
* Location: Work from home, with frequent travel
* Responsible person: CSD/CCS Climate Change Specialist
* Requirements:You must be a citizen of one of the [IDB’s 48 member countries](http://www.iadb.org/en/about-us/how-the-inter-american-development-bank-is-organized,5998.html?open_accordion=9) and have no family members currently working at the IDB Group.

**Our culture:** Our people are committed and passionate about improving lives in Latin-America and the Caribbean, and they get to do what they love in a diverse, collaborative and stimulating work environment. **We are the first Latin American and Caribbean development institution to be awarded the EDGE certification, recognizing our strong commitment to gender equality.** As an employee you can be part of internal resource groups that connect our diverse community around common interests.

**We encourage women, afro-descendants, people of indigenous origins, and persons with disabilities to apply.**

**About us:** At the IDB, we’re committed to improving lives. Since 1959, we’ve been a leading source of long-term financing for economic, social, and institutional development in Latin America and the Caribbean. We do more than lending though. We partner with our 48-member countries to provide Latin America and the Caribbean with cutting-edge research about relevant development issues, policy advice to inform their decisions, and technical assistance to improve on the planning and execution of projects. For this, we need people who not only have the right skills, but also are passionate about improving lives.

**Our team in Human Resources carefully reviews all applications.**

**Climate Change Division – PEC Consultant to assist with logistics pertaining to the dissemination and operationalization of the communications strategy to support LAC participation at UNSG Climate Action Summit**

**Background:** Established in 1959, the Inter-American Development Bank (“IDB” or “Bank”) is the main source of financing for economic, social and institutional development in Latin America and the Caribbean. It provides loans, grants, guarantees, policy advice and technical assistance to the public and private sectors of its borrowing member countries.

The IDB Climate Change Division is currently working on identifying the role and potential of LAC in contributing to efforts under some of the following coalitions which are aligned with the IDB institutional objectives, as well as being led by IDB member countries: Mitigation Ambition; Cities; Adaptation and Resilience; Climate Finance; and Nature Based Solutions. These coalitions will also be approached from the IDB’s perspective through relevant transversal topics of interest, such as Blue Economy, Natural Capital, and Biodiversity. Specifically, the consultant will conduct activities to support the socialization of research carried out, with the objective of training LAC countries.

**The team:** The Climate Change and Sustainable Development Sector advises Management on climate change and sustainable development and develops overall Bank policies, strategies, operational guidelines and programs in these areas. It is also responsible for conducting relevant sector research, analytical work, best sector practices and case studies on climate change and sustainability and provides specialized technical sector support to climate change and sustainability-related operations and activities.

**What you’ll do:** to fulfil the desired objectives, the consultant will conduct the following activities:

* Prepare a workplan for the socialization and dissemination of research products carried out under this consultancy.
* Assist in the organization and moderation of workshops to educate LAC policymakers.
* Gather feedback received and assist in preparing synthetic notes to recapitulate activities carried out in the dissemination workshops.

**Deliverables:** The consultants are expected to jointly provide:

1. Product 1: a detailed work plan including: a proposed methodology for the development of workshops, to be submitted 15 days after the signature of the contract.
2. Product 2: a report recapitulationg feedback received during the organization of communications and dissemination workshops This report is to be submitted 60 days after the signature of the contract.
3. Product 3: a final report recapitulating all activitied carried out, submitted 90 days after the signature of the contract.

Consultants are expected to liaise and coordinate in order to submit the expected deliverables. To complete each deliverable, the Bank will review and submit to the consultant and then the consultant will incorporate the comments.

**Payment timeline:**

1. 30% upon submission and approval of product 1.
2. 40% upon submission and approval of product 2.
3. 30% upon submission and approval of product 3.

**Skills you’ll need:**

* **Education:** Master’s degree or equivalent with a minimum of 5 years of relevant professional experience, or the equivalent combination of education and experience in communications, policy dialogue, social sciences and/or international relations.
* **Experience:** At least five years of experience in policy dialogue and communications, the organization of education seminars, and feedback public consultations. Experience working in LAC is required. Experience in international climate negotiations is a plus.
* **Languages:** Fluent in English. Another IDB official language is a plus.
* **Core and Technical Competencies:** Experience in undertaking policy consultations and capacitation activities with a focus on environment and climate change issues, preferably in Latin America and the Caribbean and/or developing countries. Excellent communication skills, including written and oral forms; proven ability to communicate complex concepts and prepare reports that are clear, concise and meaningful; Ability to develop, analyze and articulate project issues and identify creative, practical approaches to overcome challenging situations; Analytic capacity and ability to assess project outputs and relevant findings; Good team player, self-starter, ability to work under limited supervision.

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