

SUPPORT FOR MODERNIZATION OF THE MINISTRY OF PUBLIC FINANCE (GU-L1031)
PERIOD COVERED BY THIS PROCUREMENT PLAN: 18 MONTHS

Ref. No.	Category and description of procurement contract	Estimated cost of procurement	Procurement method*	Review (ex ante or ex post)	Source of financing and percentage		Pre-qualification (yes/no)	Estimated dates		Status (pending, in process, awarded, canceled)	Comments	Component
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1	NONCONSULTING SERVICES											
	Dissemination events, seminars, workshops, conferences, and roundtables: (i) general organization expenses; (ii) instructors/moderators											
	A. Administrative management topics	2,000	PC	Ex ante	100	0	No			Pending		
	B. Training program run by the Human Resources Division	20,000	PC	Ex ante	100	0	No			Pending		
	C. Dissemination events run by the Public Information Division	40,000	PC	Ex ante	100	0	No			Pending		
	D. Internal training workshops in the Public Debt Division	35,000	PC	Ex ante	100	0	No			Pending		
	E. Workshops for municipios on municipal debt reporting issues	20,000	PC	Ex ante	100	0	No			Pending		
	F. Roundtables and workshops on fiscal transparency	42,000	PC	Ex ante	100	0	No			Pending		
	E. Training events for entities overseeing financial management	15,000	PC	Ex ante	100	0	No			Pending		
	Survey (opinion poll)	50,000	PC	Ex ante	100	0	No			Pending		
	Graphic design services and printing of promotional materials; printing and publication services	60,000	PC	Ex ante	100	0	No			Pending		

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2	CONSULTING SERVICES											
Individual consultants: 2009 – 1 st half of 2010												
	Administrative Division											
	Diagnostic assessment and preparation of terms of reference for redesign and implementation of procedures	24,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q2- 2009	Pending		
	Human Resources Division											
	Study to analyze positions (consistency of functions with pay grades)	36,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		
	Identification of need to recruit/reassign in view of the new structure	36,000	NICQ	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		
	Adoption of methodology for identifying in-house talent	24,000	IICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		
	Diagnostic assessment and preparation of terms of reference for updating policies, rules, and procedures	6,000	IICQ	Ex ante	100	0	No	Q3- 2009	Q3- 2009	Pending		
	Updating of policy and procedural manuals	15,000	IICQ	Ex ante	100	0	No	Q4- 2009	Q1- 2010	Pending		
	Automation of procedures	9,000	NICQ	Ex ante	100	0	No	Q1- 2010	Q2- 2010	Pending		
	Preparation of terms of reference for design and development of human resource management information system	15,000	IICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Improvement and updating of the general training program curriculum	18,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q2- 2009	Pending		
	Design of training plan for technical staff	21,000	IICQ	Ex ante	100	0	No	Q4- 2009	Q1- 2010	Pending		
	Design of training plan for professional staff	21,000	IICQ	Ex ante	100	0	No	Q4- 2009	Q1- 2010	Pending		

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	Strengthening of career service plan: diagnostic assessment, proposal, and implementation	30,000	NICQ	Ex ante	100	0	No	Q4- 2009	Q3- 2010	Pending		
	Information Technology Division											
	Management of IT projects (adoption of best practices)	15,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q1- 2010	Pending		
	Systems maintenance and development (adoption of best practices)	20,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q1- 2010	Pending		
	Models for IT management and processes (adoption of best practices)	20,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q1- 2010	Pending		
	Models of IT management and processes (adoption of best practices); international consultant, phase 1	30,000	IICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		
	Models of IT management and processes (adoption of best practices); international consultant, phase 2	30,000	IICQ	Ex ante	100	0	No	Q1- 2010	Q3- 2010	Pending		
	Technical design support for modernization of MFP website	24,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		
	Preparation of action plan to guarantee a relevant, up-to-date MFP website	18,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		
	Public Information Division											
	Specialized advisory services for communication of the fiscal agenda and MFP reform	40,000	NICQ	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		
	Legal Department											
	Proposal for delegation of authority to streamline and simplify procedures and bureaucracy	18,000	NICQ	Ex ante	100	0	No	Q2- 2009	Q3- 2009	Pending		
	Design of database of legal opinions	15,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		

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	Compilation, organization, and computerization of legal opinions	15,000	NICQ	Ex ante	100	0	No	Q1- 2010	Q2- 2010	Pending		
	Public Debt Division											
	Supplementation of secondary regulations and draft law on borrowing	20,000	NICQ	Ex ante	100	0	No	Q4- 2009	Q2- 2010	Pending		
	Supplementation of secondary regulations and draft law on borrowing	40,000	IICQ	Ex ante	100	0	No	Q4- 2009	Q2- 2010	Pending		
	Updating of the Division's functions manual	30,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		
	Streamlining and automation of operating procedures: functional specialist	30,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Streamlining and automation of operating procedures: IT specialist	40,000	NICQ	Ex ante	100	0	No	Q4- 2009	Q1- 2010	Pending		
	Design of training module on basic debt management skills	10,000	NICQ	Ex ante	100	0	No	Q2- 2009	Q3- 2009	Pending		
	Proposal to improve municipal debt reporting tools	20,000	NICQ	Ex ante	100	0	No	Q1- 2010	Q2- 2010	Pending		
	State Property Division											
	Formulation of supplemental regulations on the control and use of property	21,000	NICQ	Ex ante	100	0	No	Q1- 2010	Q2- 2010	Pending		
	Technical support to enter properties into the register (5 individual consultants)	75,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q4- 2009	Pending		
	Support for implementing the graphic information system: automation and data management	30,000	NICQ	Ex ante	100	0	No	Q4- 2009	Q3- 2009	Pending		
	Procurement and Contracting Regulatory Division											
	National consultant to develop rules and regulations for the procurement system	30,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		

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	International consultant to develop system rules and regulations	60,000	IICQ	Ex ante	100	0	No	Q1- 2009	Q3- 2009	Pending		
	Fiscal Transparency Division											
	Enhancement of the transparency portal	30,000	NICQ	Ex ante	100	0	No	Q1- 2009	Q4- 2009	Pending		
	Proposals for standards and rules to facilitate accountability	24,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Proposals for standards and regulations to promote expenditure quality evaluations	20,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Development of toolkits and methodologies for corruption risk management	25,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Technical advisory services for State institutions	25,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Specialized studies on transparency (2)	50,000	NICQ	Ex ante	100	0	No	Q2- 2009	Q3- 2009	Pending		
	Preparation and dissemination of monitoring reports (2 per year)	40,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Specialized transparency advisory services	30,000	NICQ	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		
	Other entities overseeing financial management											
	Compilation of basic and secondary regulations for the systems	40,000	NICQ	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		
	Regulatory amendments to make expenditure execution more transparent	20,000	NICQ	Ex ante	100	0	No	Q2- 2010	Q3- 2010	Pending		
	Development of a permanent mechanism for dissemination and comprehensive consultation of the regulations	30,000	NICQ	Ex ante	100	0	No	Q4- 2009	Q2- 2010	Pending		
	Fiscal Analysis and Evaluation Division											
	Financial programming	30,000	IICQ	Ex ante	100	0	No	Q1- 2009	Q4- 2009	Pending		

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	Analysis of fiscal debt sustainability	30,000	IICQ	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		
	Estimation of tax revenues	24,000	IICQ	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		
	Standardization and improvement of periodic reports: Quarterly Public Finance Report	30,000	IICQ	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		
	Development of new working methodology and research; management of studies	45,000	IICQ	Ex ante	100	0	No	Q1- 2009	Q1- 2010	Pending		
	Basic studies in anticipation of the economic agenda (2)	50,000	NICQ	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		
Consulting Firms: 2009 - 1st half of 2010												
	Administrative Division											
	Harmonization and simplification of administrative procedures: redesign and implementation	180,000	QCBS	Ex ante	100	0	No	Q4- 2009	Q3- 2010	Pending		1
	Master case monitoring and control system: system development and implementation	200,000	QCBS	Ex ante	100	0	No	Q3- 2009	Q2- 2010	Pending		1
	Human Resources Division											
	Monitoring and evaluation of the implementation of the new functions manual	40,000	QCBS	Ex ante	100	0	No	Q3- 2009	Q4- 2009	Pending		1
	Human resource management information system: design and implementation	300,000	QCBS	Ex ante	100	0	No	Q2- 2010	Q4- 2010	Pending		1
	Creation of a competencies-based performance review tool	40,000	QCBS	Ex ante	100	0	No	Q1- 2010	Q2- 2010	Pending		1

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	Pending											
	Software re-engineering for the pension system	70,000	QCBS	Ex ante	100	0	No	Q2- 2009	Q4- 2009	Pending		1
	Public Debt Division											
	Development of risk analysis tools; design of the respective training module	60,000	QCBS	Ex ante	100	0	No	Q4- 2009	Q2- 2010	Pending		2
	Development of tools to analyze debt sustainability; design of the respective training module	60,000	QCBS	Ex ante	100	0	No	Q4- 2009	Q2- 2010	Pending		2
	Procurement and Contracting Regulatory Division											
	Consulting firm to help strengthen this policy-setting division in: organization, procedures, operating manuals, competencies and profiles, training of regulatory unit staff, and development of indicators and a monitoring and control system	224,000	QCBS	Ex ante	100	0	No	Q1- 2009	Q4- 2010	Pending		2
	Consulting firm to support planning and coordination of dissemination and communication of the procurement reform	120,000	QCBS	Ex ante	100	0	No	Q1- 2009	Q4- 2010	Pending		2
	Consulting firm to develop a system for permanent training on procurement and contracting processes: (i) development of curricula and courses; and (ii) training of civil servants in procurement and contracting, and certification	550,000	QCBS	Ex ante	100	0	No	Q1- 2009	Q4- 2011	Pending		2

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	Firm to support change management in procurement/contracting units (support for 5 institutions) as well as help implement the reorganization, strengthen managerial and planning capacity, provide on-the-job human resource training, and implement a procurement/contracting quality control system	631,000	QCBS	Ex ante	100	0	No	Q2- 2009	Q4- 2011	Pending		2
	Consulting firm to support the expansion and consolidation of the open contract modality, including: (i) market survey and development of the strategy and tools (contract, etc.); (ii) strategy implementation	440,000	QCBS	Ex ante	100	0	No	Q2- 2009	Q2- 2011	Pending		2
3	GOODS: 2009 – 1st half of 2010											
	Procurement of hardware and software to support strengthening in the following interventions:											
	A. Administrative Division: Implementation of the master case monitoring and control system	50,000	PC	Ex ante	100	0	No	Q1- 2010	Q1- 2010	Pending		
	B. Information Technology Division: Information technology quality and security.	100,000	NCB	Ex ante	100	0	No	Q2- 2009	Q2- 2009	Pending		
	C. Public Debt Division: Hardware and software for middle office functions	30,000	PC	Ex ante	100	0	No	Q1- 2010	Q1- 2010	Pending		

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	E. State Property Division: Graphic information system and entry of properties in the register	25,000	PC	Ex ante	100	0	No	Q3- 2009	Q3- 2009	Pending		
	F. Fiscal Transparency Division: Database and special reporting applications	30,000	PC	Ex ante	100	0	No	Q1- 2009	Q1- 2009	Pending		
	G. Fiscal Analysis and Evaluation Division: Applications for financial programming and sustainability analysis	35,000	PC	Ex ante	100	0	No	Q1- 2009	Q1- 2009	Pending		
	Procurement of books and documentary material	24,000	PC	Ex ante	100	0	No	Q3- 2009	Q3- 2009	Pending		
	Procurement of vehicle	30,000	NCB	Ex ante	100	0	No	Q2- 2009	Q2- 2009	Pending		
	Procurement of furnishings	10,000	PC	Ex ante	100	0	No	Q2- 2009	Q2- 2009	Pending		
	Audiovisual equipment (public information)	40,000	PC	Ex ante	100	0	No	Q2- 2009	Q2- 2009	Pending		
4	OTHER ITEMS: 2009 - 1st half of 2010											
	Scholarships for employees to pursue higher education (payment of tuition)	50,000	In accordance with the MFP's internal provisions	Ex ante	100	0	No			Pending		
	Internships with government institutions abroad	10,000		Ex ante	100	0	No			Pending		

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	Registration in specialized IT courses; certification of technical staff	200,000	Payment of registration /certification fees	Ex ante	100	0	No			Pending		

Goods and works: **ICB:** International competitive bidding; **LIB:** Limited international bidding; **NCB:** National competitive bidding; **PC:** Price comparison; **DC:** Direct contracting; **FA:** Force account; **PSA:** Procurement through specialized agencies; **PAs:** Procurement agents; **IAS:** Inspection agents; **PLFI:** Procurement in loans to financial intermediaries; **BOO/BOT/BOOT:** Build, own, operate/build, operate, transfer/build, own, operate, transfer; **PBP:** Performance-based procurement; **PLGB:** Procurement with loans guaranteed by the Bank; **CPP:** Community participation procurement. **Consulting firms:** **QCBS:** Quality- and cost-based selection; **QBS:** Quality-based selection; **FBS:** Selection under a fixed budget; **LCS:** Least-cost selection; **CQS:** Selection based on the consultants' qualifications; **SSS:** Single source selection. **Individual consultants:** **NICQ:** National individual consultant selection based on qualifications; **IICQ:** International individual consultant selection based on qualifications.