



**Ministry of Finance,
Economic Planning, Sustainable Development
& Information Technology**

Telephone: (784) 456-1111

Facsimile: (784) 457-2943

E-Mail: office.finance@gov.vc

P.O. Box 608, Kingstown
St. Vincent & the Grenadines

Our ref. MF/

17th April, 2019

Dr. Sylvia Dohnert
Executive Director
Compete Caribbean Partnership Facility
'Hythe'
Welches
Maxwell Main Road
Christ Church
Barbados

Dear Dr. Dohnert

Request for Technical Assistance - Improving the Business and Investment Climate in St. Vincent and the Grenadines

The Government of St. Vincent and the Grenadines is herein requesting technical assistance from the Compete Caribbean Partnership Facility (CCPF) to support its efforts aimed at improving the business and investment climate. More specifically, we require support to implement activities related to:

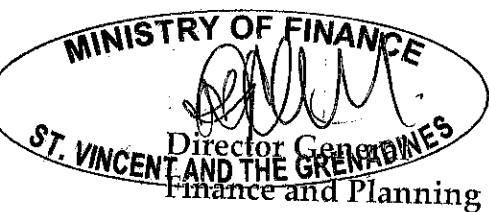
- a) establishing a Unit within government, with responsibility for coordinating and driving business and investment climate reforms;
- b) re-engineering, as far as is possible, the business processes of Commerce and Intellectual Property Office (CIPO) in line with current best practices;
- c) providing the private sector with reliable online access to the services of CIPO, including online payment;

- d) facilitating the sharing of information between CIPO and other agencies with a role in the registration process such as the Inland Revenue Department, National Insurance Services and Ministry of Trade;
- e) training staff of the business registry and information technology services support staff on the operations and maintenance of the automated system;
- f) communicating the availability of, and training end-users on how to access, CIPO's online services;
- g) guiding government on actions necessary to sustain the delivery of "best practice" business registration services; and
- h) Assisting with any capacity building that may contribute to sustaining the results of the technical assistance delivered by CCPF with respect to *Starting a Business*; and improving the country's capacity to coordinate and drive business and investment climate reforms.
- i) developing and kick starting the implementation of a Strategic Plan/Road Map for INVESTSVG;

The Government of St. Vincent and the Grenadines wishes to express its appreciation, through CCPF, to the Government of Canada, the United Kingdom Department for International Development (DFID), Caribbean Development Bank (CDB), and the Inter-American Development Bank (IDB) for their invaluable support to furthering the development of the region's private sector.

We look forward to a positive response to our request for technical assistance as we intensify efforts to improve the business climate in St. Vincent and the Grenadines.

Yours Sincerely,



Copied: Valarie Pilgrim, Business and Innovation Climate Coordinator



P.O. Box 2666
St. John's, Antigua, W.I.
Tel: (268) 562-5440
Fax: (268) 562-5438
Email: abipco@ab.gov.ag

May 7, 2019

Dr. Sylvia Dohnert
Executive Director
Compete Caribbean Partnership Facility
'Hythe'
Welches
Maxwell Main Road
Christ Church
Barbados

Dear Dr. Dohnert,

Request for Technical Assistance - Automating the Business Registration Process - [Antigua and Barbuda Intellectual Property and Commerce, Antigua and Barbuda]

The Government of Antigua and Barbuda is requesting technical assistance from the Compete Caribbean Partnership Facility (CCPF) to support its efforts at (i) reducing the time and cost associated with *Starting a Business*, and (ii) accelerating improvements to the doing business environment. The scope of requested assistance includes all activities required to:

- (a) Re-engineer, as far as is possible, the business processes of Antigua and Barbuda Intellectual Property & Commerce Office in line with current best practices;
- (b) provide the private sector with reliable online access to the services of Antigua and Barbuda Intellectual Property and Commerce Office, including online payment;
- (c) facilitate the sharing of information between Antigua and Barbuda Intellectual Property and Commerce Office and other Agencies with a role in the registration process such as the Inland Revenue Department, Medical Benefits Scheme, Social Security and the Statistics Department;
- (d) train staff of the business registry and information technology services support staff on the operations and maintenance of the automated system;



P.O. Box 2666
St. John's, Antigua, W.I.
Tel: (268) 562-5440
Fax: (268) 562-5438
Email: abipco@ab.gov.ag

- (e) communicate to end-users, the availability of the online services;
- (f) train end-users on accessing the online services;
- (g) guide government on actions necessary to sustain the delivery of "best practice" business registration services; and
- (h) Assist with Public Awareness of the electronic system;
- (i) Assist with any capacity building that may contribute to sustaining the results of the technical assistance delivered by CCPF with respect to *Starting a Business*; and improving the country's capacity to coordinate and drive business climate reforms.

The Government of Antigua and Barbuda wishes to express its appreciation, through CCPF, to the Government of Canada, the United Kingdom Department for International Development (DFID), Caribbean Development Bank (CDB), and the Inter-American Development Bank (IDB) for their invaluable support to furthering the development of the region's private sector.

We look forward to a positive response to this request.

Yours Sincerely,


Mr. Steadroy Benjamin
The Honourable Attorney General and the Minister of Legal Affairs

cc: Ms. Valarie Pilgrim, Business and Innovation Climate Coordinator



GOVERNMENT OF SAINT LUCIA
Ministry of Finance, Economic Growth, Job Creation
External Affairs and Public Service

Department of Finance

*Correspondence on this matter
should addressed to:*

Finance Administrative Centre
Pointe Seraphine
Castries
Saint Lucia, W. I.

The Director

Ref No.

23 July 2019

Dr. Sylvia Dohnert
Executive Director
Compete Caribbean Partnership Facility
Bridgetown
Barbados

Dear Dr. Dohnert

Request For Technical Assistance – Automating the Business Registration Process

The Government of Saint Lucia is requesting technical assistance from the Compete Caribbean Partnership Facility (CCPF) to support its efforts at (i) reducing the time and cost associated with starting a business and (ii) accelerating improvements to the doing business environment.

The scope of requested assistance will support the ongoing government efforts to re-engineer its services including that of the government business registry. The project activities will include:

- a) Provision of support in policy and legislative review that will support the Registry of Companies and Intellectual Properties (ROCIP) in line with current best practices;
- b) Draft legislation to support the online access and interconnectivity with other key agencies that will provide the private sector with reliable online access to the services of ROCIP including online payment;

Corporate Office
4th Floor
Finance Administrative Centre
Pointe Seraphine
Tel: (758) 468-5501
Fax: (758) 452-6700
ps.finance@govt.lc

Administration & Accounts
4th Floor
Finance Administrative Centre
Pointe Seraphine
Tel: (758) 468-5511
Fax: (758) 451-9231

Director of Finance
4th Floor
Finance Administrative Centre
Pointe Seraphine
Tel: (758) 468-5503
Fax: (758) 452-6700
director.finance@govt.lc

Office of the Budget
3rd Floor
Finance Administrative Centre
Pointe Seraphine
Tel: (758) 468-3909
Fax: (758) 453-6960
budgetoffice@govt.lc

-Page 2-

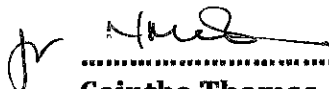
Dr. Sylvia Dohnert

23 July 2019

- c) Provide digitization support to ROCIP to facilitate the online access to stakeholders; and
- d) Assist with any capacity building that may contribute to sustaining the results of the technical assistance delivered by the CCPF with respect to starting a business and improving the country's capacity to coordinate and drive business climate reforms.

The Government of Saint Lucia wishes to express its appreciation, through the CCPF, to the Government of Canada, the United Kingdom Department for International Development (DFID), Caribbean Development Bank (CDB) and the Inter-American Development Bank (IDB) for their invaluable support to furthering the development of the region's private sector.

Grateful for your kind consideration of this request and look forward a continued partnership with your establishment.


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Cointha Thomas
DIRECTOR OF FINANCE

cc: Valarie Pilgrim, Business and Innovation Climate Coordinator

Ref. No.
In replying the above
Number and date of this
letter should be quoted.

Fax No.: (473) 440-4127
Tel. Nos.: (473) 440-3485/4955/3177
E-mail: min-healthgrenada@spiceisle.com



**MINISTRY OF HEALTH
SOCIAL SECURITY AND
INTERNATIONAL BUSINESS
MINISTERIAL COMPLEX
BOTANICAL GARDENS
ST. GEORGE'S
GRENADA, W.I.**

April 18, 2019

Dr. Sylvia Dohnert
Executive Director
Compete Caribbean Partnership Facility
'Hythe'
Welches
Maxwell Main Road
Christ Church
BARBADOS

Dear Dr. Dohnert,

Request for Technical Assistance - Automating the Business Registration Process – CAIPO

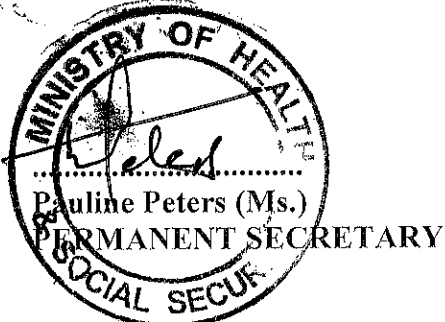
The Government of Grenada is requesting technical assistance from the Compete Caribbean Partnership Facility (CCPF) to support its efforts at (i) reducing the time and cost associated with Starting a Business, and (ii) accelerating improvements to the doing business environment. The scope of the requested assistance includes all activities required to:

- (a) re-engineer, as far as is possible, the business processes of CAIPO in line with current best practices;
- (b) provide the private sector with reliable online access to the services of CAIPO, including online payment;
- (c) facilitate the sharing of information between CAIPO and other agencies with a role in the registration process such as the Inland Revenue Department (IRD), Statistical Department and the National Insurance Scheme (NIS);
- (d) train staff of the business registry and information technology services support staff on the operations and maintenance of the automated system;
- (e) communicate to end-users, the availability of the online services;
- (f) train end-users on accessing the online services;
- (g) guide government on actions necessary to sustain the delivery of "best practice" business registration services; and
- (h) assist with any capacity building that may contribute to sustaining the results of the technical assistance delivered by CCPF with respect to Starting a Business; and improving the country's capacity to coordinate and drive business climate reforms.

The Government of Grenada wishes to express its appreciation, through CCPF, to the Government of Canada, the United Kingdom Department for International Development (DFID), Caribbean Development Bank (CDB), and the Inter-American Development Bank (IDB) for their invaluable support to furthering the development of the region's private sector.

We look forward to a positive response to this request.

Yours Sincerely,



Cc: Valarie Pilgrim, Business and Innovation Climate Coordinator

Emailed