

Strengthening of Tax Administration Project													
Updated Procurement Plan for January 1, 2022 to June 30, 2023													
GOODS													
Executing Agency:	Activity:		Additional Information:		Process Number:	Estimated Amount			Associated Component:	Review Method (Select one of the options):	Dates		Comments - for UCS include selection method
				Procurement Method		Estimated Amount, in US\$:	Estimated Amount IDB %:	Estimated Amount Counterpart %:			Specific Procurement notice	Contract Signature	
MOF	3.1.2.6	Kiosks machine for online payments		ICB		1,000,000	100%		Comp 3	Ex-Ante	16-Nov-22	31-Mar-23	The new date for this RFB is Nov 16, 2022. The reason is that further time is required for BTS to confirm with the ITAS Supplier (Data Torque Bahamas Limited) on whether the kiosks can be used with the system. If it cannot, alternatives will be explored.
MOF	3.1.2.8	Hardware and Software licenses- RAM, Vmware/VSAN server licenses, Workstations, laptops and accessories		DC	BLB0401 to BLB0413	289,767.84	100%		Comp 3	Ex-Ante	N/A	24-Sep-21	Equipment purchased from DELL were workstations (to replace out-dated workstations), Laptops for the IT team and Tax officers, Server license, RAM, and Workstations for online Taxpayers. A purchase order was signed September 14, 2021. All items received and payment processed. Invoices were received with the agreed clauses on the Bank's requirement on prohibited clauses and the fund source. The total cost includes the broker fees for the clearance of the goods at Customs.
MOF	3.1.2.12	Hardware and Software		ICB/NCB/DC/ Shopping		20,143.71	100%		Comp 3	Ex-Ante	17-Oct-22	15-Feb-23	This amount is comprised of a "bag of resources " Hardware and software required by BTSD for the implementation of the ICT Strategic Plan.
MOF	3.1.2.3	Servers and Licenses		DC	BLB0359 to BLB0370	281,627.46	100%		Comp 3	Ex-Ante	1-Oct-20	15-Dec-20	Goods received from DELL and payments completed.
MOF	3.1.2.9	UPS battery backups for workstations		Shopping		12,067.44	100%		Comp. 3	Ex-ante	29-Nov-21	14-Feb-22	UPS for the workstations (replacement and new). The PEU requested IDB no Objection to the ITQ on November 18, 2021. IDB No Objection to ITQ received on November 26, 2021 Ref: CID/CBL -710/2021. Following IDB no objection, the PEU submitted the invitation to quote to six (6) suppliers. Evaluation of submissions was conducted on December 14, 2021. Procurement process finalized and no objection received from IDB. Contract signed on February 14, 2022 with vendor Fultec Systems Ltd for BZ \$24,134.88. 154 UPS received and payment completed.
MOF	3.1.2.1	(20) Desktops and (20) laptops plus Accessories		DC	BLB0371/BLB0372/BLB0373/BLB0396	56,366.36	100%		Comp 3	Ex-Ante	N/A	1-Dec-20	Purchase order signed with DELL on December 15, 2020. Goods received and payment completed.
MOF	3.1.2.5.2	Microsoft Defender for Microsoft Office 365 Licenses /Azure Active Director		DC	BLB0397	17,541.50	100%		Comp 3	Ex-Ante	N/A	24-Jun-21	Contract signed o June 24, 2021 with BTL, licenses have been delivered and payment completed.
MOF	3.1.2.5.1	Mcafee Licenses for Remote Users and Antivirus Protection for Office 365 -		DC	BLA1046	16,188.84	100%		Comp 3	Ex-Ante	N/A	26-Apr-21	No objection to award contract to BTL and Tecnasa was received from IDB, approval to award contract was obtained from ConGen and MOF. Contract with Tecnasa was signed on April 26, 2021. Licenses received and payment completed.

MOF	3.1.2.4	Hardware equipment - Contingency solution for the datacenter disaster recovery		DC		500,000	100%		Comp 3	Ex-Ante	17-Oct-22	15-Feb-23	Amount is comprised of a "bag of resources" for Hardware equipment - Contingency solution for the datacenter disaster recovery.
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MOF	3.1.2.2	UPS backup battery for 20 desktops)		Shopping	BLN0355	1,559.97	100%		Comp 3	Ex-Ante	9-Oct-20	25-Nov-20	IDB no objection to the evaluation report and draft contract was received on Oct 27, 2020 ref# CID/CBL-530/2020. Contract was signed with GS-Com on November 25, 2020 using the shopping method. Payment has been completed.
MOF	4.4.6	Office Equipment (voice recorder, portable speakers) for the PEU 2021		Shopping	CID/CBL-481/2021	192.32	100%		Comp 4	Ex-Ante	1-Nov-21	18-Nov-21	Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Voice recorder was obtained from A + for US \$ 115.32. Portable speakers were obtained from Sigertronics for US \$77. Services received and payment completed.
MOF	4.4.6	Printer and accessories for the PEU		Shopping	CID/CBL-653/2021	3,026	100%		Comp 4	Ex-Ante	1-Nov-21	18-Nov-21	Request for IDB No objection to be submitted on October 1, 2021. The repairing cost of the printer is equivalent to the cost of a similar printer. In light of this the PEU procured a printer with greater capacity as there is an increase in procurement activities being undertaken and ITAS trainings have commences requiring the printing of materials. The PEU invited 7 suppliers to submit a quotation. Four quotations were received and evaluation were completed. Requisitions were prepared and purchase order issued to awarded suppliers. Printer and accessories delivered and payment has been completed.
MOF	3.2.4.2	Soft launch and System "Go Live" - Promotional Items goods		Shopping		47,587.50	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Award was done for Dolphin productions and Purchase order issued in the amount of US\$47,587.5. All items have been delivered. 50% of invoice in the amount US\$23,793.75 was completed in January 2022.
MOF	3.2.4.3	Soft launch and System "Go Live" - T-Shirts and Polo Shirts goods		Shopping		9,284.07	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Awarded to Dolphin Productions and purchase order issued. T-Shirts and Polo's received and payment delivered.
MOF	4.4.6	Video Conferencing equipment & Camera		Shopping	BLB0356	3,702.65	100%		Comp 4	Ex-Ante	9-Oct-20	18-Nov-20	IDB No Objection to ITQ was received on Oct 6, 2021 CID/CBL-496/2020. Contract with Angelus Press Ltd. was signed on November 18, 2020 for BZ \$7,405.29. Goods were received and payment completed.
MOF	4.4.6	Acquisition of 5 laptop computers and accessories for the PEU		Shopping	BLB0081/0353	19,358	100%		Comp 4	Ex-Ante	2020	1-Dec-20	The PEU received IDB No objection on March 11, 2020 ref#CID/CBL-125/2020 to the evaluation report for 2 laptops. Another procurement process was done for 3 additional laptops for which the PEU received IDB No Objection on August 6, 2020 ref# CID/CBL-396/2020 to evaluation report and draft contract for 3 laptops. All 5 laptops were received and payment completed.
MOF	4.9	Vehicle		Shopping	BLB0349	27,934	100%		Comp 4	Ex-Ante	17-Oct-19	24-Mar-20	IDB conditional non-objection to the draft contract was received on March 13, 2020 ref#CID/CBL-128/2020 and received IDB's Prism No. on April 20, 2020 CID/CBL-189/2020. Vehicle was received and payment completed
MOF	4.4.6	Office Equipment (desks,chairs, office supplies, equipment, sundries) and Supplies for the PEU 2019-2020		Shopping	CID/CBL-262/2020	38,353	100%		Comp 4	Ex-Post	1-Jan-20	N/A	Multiple awards were done. Equipment and supplies received and payments completed.
						2,344,701							

Correction had 4,416 but should be 3,702.65

NON CONSULTING SERVICES													
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						Estimated Amount, in US\$:	Estimated Amount IDB %:	Estimated Amount Counterpart %:			Bidding Documents	Contract Signature	
MOF	3.2.3.3.3.2	End User Trainings expenses for ITAS Phase 3 trainings - Hotel Accommodation - 2022		Shopping		1,860	100%		Comp. 3	Ex-Post	1-Jul-22	31-Aug-22	The planned expenditure for the ITAS Phase 3 trainings for 2022
MOF	3.2.3.2.3.2	End User Trainings expenses for ITAS Phase 2 trainings - Hotel Accommodation - 2022		Shopping		720	100%		Comp. 3	Ex-Post	1-Mar-22	31-Mar-22	The planned expenditure for the ITAS Phase 2 trainings for 2022
MOF	3.2.3.3.3.1	End UserTrainings expenses for ITAS Phase 3 trainings - Catering Services - 2022		Shopping		1,920	100%		Comp. 3	Ex-Post	1-Jul-22	31-Aug-22	The planned expenditure for the ITAS Phase 3 trainings for 2022
MOF	3.2.3.2.3.1	End UserTrainings expenses for ITAS Phase 2 trainings - Catering Services - 2022		Shopping		2,528.50	100%		Comp. 3	Ex-Post	1-Feb-22	29-Apr-22	The planned expenditure for the ITAS Phase 2 trainings for 2022
MOF	3.2.3.3.2.1	Train the Trainers Trainings expenses for ITAS Phase 3 trainings - Catering Services- 2022		Shopping		270.00	100%		Comp. 3	Ex-Post	1-Jul-22	29-Jul-22	The planned expenditure for the ITAS Phase 3 trainings for 2022
MOF	3.2.3.2.2.1	Train the Trainers Trainings expenses for ITAS Phase 2 trainings - Catering Services- 2022		Shopping		727.97	100%		Comp. 3	Ex-Post	1-Feb-22	31-May-22	The planned expenditure for the ITAS Phase 2 trainings for 2022
MOF	3.2.3.1.1.1	UAT Training expenses for ITAS Phase 1 trainings - Catering Services - 2021		Shopping		4,318.19	100%		Comp. 3	Ex-Post	3-May-21	25-Jun-21	Various awards. Services delivered and payments completed.
MOF	3.2.3.1.1.2	UAT Training expenses for ITAS Phase 1 trainings - Hotel Accommodation - 2021		Shopping		10,260	100%		Comp. 3	Ex-Post	3-May-21	27-Aug-21	Various awards. Services delivered and payments completed.
MOF	3.2.3.1.2.2	Train the Trainers trainings expenses for ITAS Phase 1 trainings - Hotel Accommodation - 2021		Shopping		1,560	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Various awards. Services delivered and payments completed.
MOF	3.2.3.1.3.1	End User Trainings expenses for ITAS Phase 1 trainings - Catering services - 2021		Shopping		2,556	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Various awards. Services delivered and payments completed.
MOF	3.2.3.1.3.2	End User Trainings expenses for ITAS Phase 1 trainings - Hotel Accommodation - 2021		Shopping		6,868.50	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Various awards. Services delivered and payments completed.
MOF	3.2.4.4	Soft launch and System "Go Live" - Catering Services - 2021		Shopping		6,723	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Awarded to Royal catering for September 27 and October 4, 2021. (BTSD Belize City Office). Also Awarded to Various caterers in the Districts for September 27 and October 4, 2021.
MOF	3.2.4.5	Soft launch and System "Go Live" - Decorating services and rental of venue/chairs and tables - 2021		Shopping		3,022	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	The decoration services was awarded to Raul Villanuena. It included decoration service at BTSD Belize city Office on September 27 and October 4, 2021 and decorating supplies sent to District Offices. Service completed. In addition, the rental of venue for phase 1 soft lauch was awarded to Biltmore Plaza . All services received and payment completed.
MOF	3.2.4.7	Soft launch and System "Go Live" - Audio Visual Equipment rental - 2021		Shopping		-	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	This activity was joined to the venue rental activity.
MOF	4.3.4.4	Conference & Workshops - catering for evaluation - 2022		Shopping		900	100%		Comp 4	Ex-Post	1-Apr-22	1-Dec-22	Planned expenditure for 2022.

MOF	4.3.4.4	Conference & Workshops - catering for evaluation - 2021		Shopping	CID/CBL- 481/2021	463.70	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Various awards for catering services. Services received and payment completed.
						44,697							

CONSULTING FIRMS													
Executing Agency:	Activity:		Additional Information:	Procurement Method	Process Number:	Estimated Amount			Associated Component:	Review Method (Select one of the options):	Dates		Comments - for UCS include selection method
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MOF	3.2	Consulting firm to implement the Integratax Tax Administration System		QCBS	BLA0927	7,683,307.67	100%		Comp. 3	Ex-Ante	N/A	1-Jun-20	DTBL hired with contract price of USD 7,659,182.25. Total activity cost is USD 7,683,307.67 (Inclusive of bank charges). Contract is currently in execution phase. US \$ 5,799,678.16 has been paid under the contract (US \$4,777,081.66 paid to DTBL and US \$1,022,596.50 paid to Government of Belize as tax on professional fees).
MOF	2.1.2	Consulting Firm to Conduct Data Cleansing and Data Migration.		CQS	BLA0954	230,438.97	100%		Comp. 2	Ex-Ante	30-Oct-20	23-Feb-21	Contract was signed with C2D Services Inc. on Feb 24, 2021 (Consultancy is being executed). A “NO COST” extension was granted - Amendment #1 was done to allow for the completion of the consultancy activities in the interest of maximizing the value of the activities for the BTSD, as well as to allow time for the processing of payment. The new contract validity period ends on September 30, 2021. Amendment No. 2 to Contract No. 22 of 2020/2021 was signed Contract end date was December 15, 2021. Final 2 payments completed in January 2022. Payment to GoB on taxwithheld completed in March 2022. Total expenditure of USD 230, 438.97 (USD 227,150 paid to consultant and USD 3,288.97 as bank charges).
MOF	2.2.1	Consulting firm to Develop, Implement and Execute a Human Resource Strengthening Plan		CQS		198,721.97	100%		Comp. 2	Ex-Ante	4-Nov-20	8-Nov-21	NO objection received from IDB to invite Highest ranked Consultant of the EOI evaluation to submit a combined technical and Price Proposal. Submission deadline was May 12, 2021 and was extended to May 19, 2021. Technical and Price Proposal evaluation was completed on May 28, 2021. Negotiaion session started July 1, 2021 with Development Poles which was unsuccessful. The PEU received IDB no objection to request a Technical and Price Proposal to the 2nd ranked firm, C2D Services. Negotiations were successful and a contract was signed with C2D Services Inc. in the amount of US\$194,908.00 for work commencement starting November 8, 2021. A kick-off meeting was held on November 9, 2021. Consultancy is now in its implementation stage. Total cost of activity is USD 198,721.97 (USD 194,908 as contract price, USD 3,199.99 Advertisement of REOI expense and USD 613.98 for bank charges).
MOF	2.4.1	Consulting Firm to prepare and implement a New Audit Model, making use of a wider range of examination and risk-based techniques		QCBS		451,328.34	100%		Comp. 2	Ex-Ante	30-Apr-22	19-Apr-23	TOR approved by TWG. REOI deadline was extended from May 28, 2021 June 25, 2021. Only one proposal was received at June 25, 2021. PEU received the Bank's no objection on September 17, 2021 to the updated procurement plan that included the change in procurement method from CQS to CQBS and change in budget. Request for list of potential consultantst submitted to IDB. In addition,REOI, TOR, and evaluation criteria were submitted for IDB no objection. IDB feedback received on March 10, 2022. REOI advertised on March 18 for three weeks. Deadline for submission of EOI was April 8, 2022. An extension was granted for advertisement since only 2 submissions were received. With the extension, eight EOI submissions were received and under evaluation.

MOF	2.3.1	Consulting Firm to review and update the current Taxpayer Segmentation and risk-based compliance Management Model, including configuration in IRIS Belize		QCBS		254,508	100%		Comp. 2	Ex-Ante	10-Mar-2022	15-Mar-23	In 2021, the REOI for this Consultancy was advertised only for one week, as it was noted that the TOR needed to be updated to reflect that the consultancy is to be provided by a consulting firm due to the complexity of the required consultancy services. Updated TOR finalized and REOI prepared and published on March 10, 2022 in newspapers to run for 3 weeks. Deadline for submission of EOIs was April 1, 2022. Three EOIs received and being evaluated.
MOF	1.2.1	Consulting Firm to Design and Implement an Internal Control Model		QCBS		319,804.62	100%		Comp. 1	Ex-Ante	8-Apr-22	16-Feb-23	The TWG approved the TOR. The REOI advertised on April 8, 2022 with deadline of submission of April 26, 2022. Six EOIs received. Evaluations commenced on May 4, 2022 and is in progress.
MOF	2.5.1	Consulting Firm to Develop and Implement an Enforced Collection Model		QCBS		133,555	100%		Comp. 2	Ex-Ante	21-Mar-22	10-Mar-23	The TWG approved the TOR. REOI advertised on March 18 and is to run for three weeks. Deadline for submission of EOI was April 8, 2022. Due to limited submissions, the deadline was extended to April 29, 2022. Six submissions were received, however, none was successful. The submission of the evaluation report/recommendation of award is pending.

MOF	2.6.1	Consulting Firm to prepare and Implement a Taxpayer Account Model to allow for fast taxpayer centric overview		QCBS		133,555	100%		Comp. 2	Ex-Ante	21-Mar-22	28-Mar-23	The TWG approved the TOR. REOI advertised on March 18, 2022 with deadline of submissions of EOI of April 8, 2022. Due to limited submissions, the deadline was extended to April 29, 2022. Six EOIs received and being evaluated.
MOF	4.8.6	Consulting Firm to Prepare Yearly Project Financial Audit		CQS	BLA1045	48,085	100%		Comp. 4 (Admin)	Ex-Ante	15-Mar-21	17-May-21	5 year contract was awarded to PKF Belize and duly signed on May 17, 2021. 1st Year Audit complted. Audited financial report was submitted to IDB on July 28, 2021. Financial Audit for FY 2021/22 is in progress.
MOF	2.7.1 /2.7.2	Consulting Firm to implement an Invoicing Control Model, procure and customize a COTS Invoice Control System Software		QCBS		92,975	100%		Comp. 2	Ex-Ante	24-Nov-22	29-May-23	Through IDB Technical Cooperation (TC) funds, a consultant was hired to develop the Invoicing control model and develop a comprehensive TOR for the hiring of a Consulting Firm to develop either a new Invoice control system or procure and customize a COTS Software for Integration in Belize's tax compliance system and the new ITAS. The TC Consultant has completed the Final Report on the proposed Invoicing Control Model and the draft Terms of Reference. The final report was accepted by BTS. Cabinet paper being developed.
MOF	1.1.5	Public Awareness and marketing Campaign		CQS	BLA1062	198,995.64	100%		Comp. 1	Ex-Ante	20-Apr-21	17-Sep-21	REOI was advertised in local newspapers and National procurement portal. Submisison deadline was May 28, 2021. Evaluation for EOI packages received was June 4, 2021. Evaluation report and recommendation of shortlisted firm was submitted to IDB for no objection on June 21, 2021. IDB no objection was received on July 15, 2021. Request for submission of Technical and Price Proposal issued July 22, 2021 with a deadline of August 6, 2021. Evaluation of Technical and Price Proposal is schedules for August 11, 2021. Negotiation was held on August 19-20, 2021. Contract signed with Chamberlain Consulting Limited in the amount of US\$198,995.64. Contract is in its execution phase.
MOF	1.1.1	Consultancy services - Implementation of the New Business Model Processes and Procedures inclusive of workshops		CQS		160,330	100%		Comp. 1	Ex-Ante	11-Nov-21	29-Nov-22	<p>Due to the complexity of the Consultancy, the Procurement method was modified from QCII to CQS so that the consultancy services are carried out by a Consulting Firm. The Unit requested the Bank's No Objection to the updated procurement method.</p> <p>The PEU received IDB's No Objection dated September 17, 2021, ref# CID/CBL-603/2021 to the updated Procurement Plan inclusive of the revised budget and change in procurement method for implementation of the New Business Model Processes and Procedures inclusive of workshops.</p> <p>Following the Bank's No Objection, the PEU advertised the Request for Expression of Interest in three local newspapers, on the UNDB website, and on the National Procurement portal with a deadline date for submission on November 26, 2021. Four consulting firms submitted their EOI package. Evaluations were done on December 3, 2021. A first evaluation report and a revised evaluation report with the short list and RFP were submitted for IDB no objection. No objection received March 18, 2022. First ranked firm invited to submit a combined Technical and Price proposal. Proposal being evaluated.</p>

MOF	1.1.4	Consultancy to Plan and Execute a Change Management Sensitization Campaign		QCBS		204,350	100%		Comp. 1	Ex-Ante	7-Oct-22	24-Feb-23	A consultant will be hired to provide change management workshops sessions. TOR to be finalized. The TWG has approved for a change in procurement metod from direct contracting to QCBS. The updated PP with the change in procurement method is being submitted for IDB no objection.
MOF	3.1.2.10	Consultancy Services for implementation of Document Management System inclusive of the procurement of a document management system and develpment of user manuals		QCBS		263,814.50	100%		Comp 3	Ex-Ante	7-Dec-22	8-Jun-23	Consultancy Services for implementation of Document Management System inclusive of the procurement of a document management system and develpment of user manuals for a duration of 6 months plus 2 months for processing of payment. TOR to be developed. The updated PP with the updated budget from US 125,454 to 263,814.50 is being submitted for IDB no objection.

MOF	3.1.2.7	Consulatncy services for the Integration of SmartStream with ITAS		DC	BLB0398	18,465.50	100%		Comp. 3	Ex-Ante	N/A	21-Jun-21	Smart Solution International signed contract on June 21, 2021. Contract period was for 10 weeks, commencing June 21, 2021. Contract services was completed on August 27, 2021. Final payments completed. Total expense was USD 18,465.50 (USD 18,407.51 contract price and USD 57.99 bank charges).
						10,392,235							

INDIVIDUAL CONSULTANTS														
Executing Agency:	Activity:		Additional Information:	Procurement Method	Process Number:	Estimated Amount			Estimated Number of Consultants	Associated Component:	Review Method (Select one of the options):	Dates		Comments - for UCS include selection method
						Estimated Amount, in US\$:	Estimated Amount IDB %:	Estimated Amount Counterpart %:				No Objection to TOR's	Contract Signature	
MOF	3.1.1	International Consultant to Develop an Information Communication Technology (ICT) Strategic Plan and Conduct Sensitization Workshops		QCNI	BLA0963	54,563	100%		1	Comp. 3	Ex-Ante	Oct 28, 2020	Apr 7, 2021	Contract signed with Juliana Ceballos and consultancy services commencement on April 12, 2021. Contract services completed on September 3, 2021. All payments completed
MOF	3.1.2.11	Organizing and Filing		DC		23,000.00	100%		6	Comp 3	Ex-Ante	9-Nov-22	13-Dec-22	New activity to hire six persons on temporary basis to assist the BTS in the filing of existing documents (that are in boxes) and updating the manual files of taxpayers so that when the document management system consultancy start, a complete file will be available to be digitized for the specific taxpayers.
MOF	4.2.1.1	Individual Consultant to prepare Mid - Term Evaluation		QCII		20,625	100%		1	Comp. 4 (Admin)	Ex-Ante	15-Jun-22	18-Aug-22	REOI advertised on June 20, 2022. Three EOI submissions received and being evaluated.
MOF	4.2.1.2	Individual Consultant to prepare Impact Evaluation		QCII		80,596	100%			Comp. 4 (Admin)	Ex-Ante	8-Aug-22	1-Nov-22	TOR and budget breakdown to be developed.and submitted for IDB no objection
MOF	1.1.2	Consultancy Services to deliver Sensitization workshops of the new Strategic Plan		QCNI		41,850	100%		1	Comp. 1	Ex-Ante	10-Oct-22	3-Feb-23	The BTSD Strategic Plan for 2019 -2022 was submitted to the Ministry of Finance for approval since January 2020. However, MOF approval was not received. Due to the delay in the approval of the BTSD Strategic plan for period 2019- 2022, a Strategic Plan for period 2023 – 2025 is to be developed through assistance from CARTAC. Therefore, the procurement process is planned to start in the second semester of 2022.
MOF	4.1.1	Project Coordinator		QCNI	BLA0912	34,208	100%		1	Comp 4	Ex-Ante	1-Sep-19	15-Oct-19	One year contract was signed with Gisel Correa for the Consultancy services as Project Coordinator within the Project Execution Unit for the period October 15, 2019 to October 14, 2020 (yearly salary = base salary of 29,000 plus E. Soc Security of 765.24 plus grauity of 4442.52)
MOF	4.1.1	Project Coordinator		QCNI	BLA0912	65,330	100%		1	Comp 4	Ex-Ante	1-Oct-20	15-Oct-20	Two years contract was signed with Gisel Correa for the Consultancy services as Project Coordinator within the Project Execution Unit for the period October 15, 2020 to October 14, 2022 (yearly salary = base salary of 29,000 plus E. Soc Security of 765.24 plus grauity of 5800)

MOF	4.1.1	Project Coordinator		QCNI	BLA0912	58,000	100%		1	Comp 4	Ex-Ante	1-Oct-22	15-Oct-22	Renewal of contract for two years.
MOF	4.1.3	Monitoring and Evaluation Officer		QCNI	BLA0913	26,712	100%		1	Comp 4	Ex-Ante	1-Sep-19	15-Oct-19	One year contract was signed with Deima Sanchez for the Consultancy services as Monitoring and Evaluation Officer within the Project Execution Unit for the period October 15, 2019 to October 14, 2020 (yearly salary = base salary of 22,500 plus E. Soc Security of 765.24 plus grauity of 3446.78)
MOF	4.1.3	Monitoring and Evaluation Officer		QCNI	BLA0913	51,030	100%		1	Comp 4	Ex-Ante	1-Oct-20	15-Oct-20	Two years contract was signed with Deima Sanchez for the Consultancy services as Monitoring and Evaluation Officer within the Project Execution Unit for the period October 15, 2020 to October 14, 2022 (yearly salary = base salary of 22,500 plus E. Soc Security of 765.24 plus grauity of 4,500.00)
MOF	4.1.3	Monitoring and Evaluation Officer		QCNI	BLA0913	51,030	100%		1	Comp 4	Ex-Ante	1-Oct-22	15-Oct-22	Renewal of contract for two years.
MOF	4.1.5	Project Support Officer		QCNI		18,000	100%		1	Comp 4	Ex-Ante	29-Jul-22	7-Oct-22	New procurement process to be launched
MOF	4.1.5	Project Support Officer		QCNI	BLA0914	21,523	100%		1	Comp 4	Ex-Ante	1-Sep-19	Oct. 15, 2019	One year contract was signed with Natalie Bucknor for the Consultancy services as Project Support officer within the Project Execution Unit for the period October 15, 2019 to October 14, 2020 (yearly salary = base salary of 18,000 plus E. Soc Security of 765.24 plus grauity of 2757.42)

MOF	4.1.5	Project Support Officer		QCNI	BLA0914	41,130	100%		1	Comp 4	Ex-Ante	1-Oct-20	Oct. 15, 2020	Two years contract was signed with Natalie Bucknor for the Consultancy services as Project Support officer within the Project Execution Unit for the period October 15, 2020 to October 14, 2022 (yearly salary = base salary of 18,000 plus E. Soc Security of 765.24 plus grauity of 3600.00)
MOF	4.1.2	Financial Officer		QCNI	BLA0917	26,259	100%		1	Comp 4	Ex-Ante	1-Sep-19	Jan. 2, 2020	One year (2019-2020) already completed. Financial officer resigned at Dec 31, 2020. Replacement started March 1, 2021 (yearly salary = base salary of 22,500 plus E. Soc Security of 765.24 plus grauity of 2993.75). Ms. Catzim submitted her resignation with 1 month notice. Her last day of work was December 14, 2021
MOF	4.1.2	Financial Officer		QCNI	BLA0953	25,515	100%		1	Comp 4	Ex-Ante	1-Nov-20	Feb, 2021	Financial officer resigned effective January 1, 2022.
MOF	4.1.2	Financial Officer		QCNI		20,300.44	100%		1	Comp 4	Ex-Ante	29-Mar-22	30-May-22	Contract signed with David Duncan for on year.
MOF	4.1.2	Financial Officer		QCNI		20,250	100%		1	Comp 4	Ex-Ante	3-Dec-21	14-Feb-22	Evaluation package was developed and submitted to IDB for their no objection. Following IDB no objection, the TOR was advertised in 3 local newspapers. Procurement completed and contract signed on February 14,2022. Financial Officer terminated contract effective April 15, 2022.
MOF	4.1.4	Procurement Specialist		QCNI	BLA0921	30,465.24	100%		1	Comp 4	Ex-Ante	1-Sep-19	Apr. 2, 2020	One year (2019-2020) already completed. Procurement officer only renewing for 7.5 months expiring Dec. 31, 2021 (yearly salary = base salary of 27000 plus E. Soc Security of 765.24 plus gratuity of 2700)
MOF	4.1.4	Procurement Specialist		QCNI	BLA1044	17,185	100%		1	Comp 4	Ex-Ante	1-May-21	May 14, 2021	Procurement officer completed services for 7.5 months on Dec. 31, 2021 (base salary of 15,187.50 plus E. Soc Security of 478.28 plus gratuity of 1,518.75).

MOF	4.1.4	Procurement Officer		QCNI		24,300	100%		1	Comp 4	Ex-Ante	6-Sep-21	9-Dec-21	<p>The new Procurement Officer will sign a one year contract.</p> <p>The PEU received 22 applications and evaluations were completed on October 20, 2021. The PEU received IDB's No Objection to the recommendation of the evaluation and short-list. Following, IDB's No Objection, the PEU received MOF approval to offer a contract to the first-ranked applicant.</p> <p>A Letter of Offer was issued on Friday, November 5, 2021, for which the PEU received the 1st Ranked acceptance with an agreed work commence date of February 7, 2021. The 1st ranked applicant also agree to attend the three (3) trainings scheduled in December 2021.</p> <p>It was noted that an additional 10 % reduction was applied to the proposed total remuneration of BZ \$48,600. This was an error as the correct total remuneration is BZ \$ 48,600 since this total remuneration was already inclusive of the 10 % cut. MOF and Contractor General Office approvals were received and contract with correct remuneration was signed. New Procurement Officer commenced services on February 7, 2022 and terminated services on May 31, 2022.</p>
MOF	4.1.4	Procurement Officer		QCNI		27,000	100%		1	Comp 4	Ex-Ante	23-May-22	1-Sep-22	<p>The new Procurement Officer will sign a one year contract.</p> <p>A total of seven (7) EOIs were received and evaluations were completed on June 10, 2022. The PEU received IDB's No Objection to the recommendation of the evaluation and short-list. Following, IDB's No Objection, the PEU received MOF approval to contract award.</p> <p>A Letter of Offer was issued on Wednesday July 13, 2022, for which the PEU received the 1st Ranked acceptance with an agreed work commence date of September 1, 2022.</p>
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OPERATING EXPENSES													
Executing Agency:	Activity:		Additional Information:	Procurement Method	Process Number:	Estimated Amount			Associated Component:	Review Method (Select one of the options):	Dates		Comments - for UCS include selection method
						Estimated Amount, in US\$:	Estimated Amount IDB %:	Estimated Amount Counterpart %:			Bidding Documents	Contract Signature	
MOF	4.3.3.5	Computer supplies - inks toners - Jan - Jun 2021		Shopping	CID/CBL-481/2021	5,294.80	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	<p>This was a "bag" of resources used as the PEU's operating expenses. Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Supplies delivered and payments completed.</p>

MOF	4.3.3.1	Office supplies - Jan - Jun 2021		Shopping	CID/CBL-481/2021	314.04	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	This was a "bag" of resources used as the PEU's operating expenses. Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Supplies delivered and payments completed.
MOF	4.3.3.6	Other Office equipment - postage - Jan - Jun 2021		Shopping	CID/CBL-481/2021	3,702.65	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	This was a "bag" of resources used as the PEU's operating expenses. Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Supplies delivered and payments completed.
MOF	4.3.3.4	Household sundries - Jan - Jun 2021		Shopping	CID/CBL-481/2021	466.55	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	This was a "bag" of resources used as the PEU's operating expenses. Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Supplies delivered and payments completed.

MOF	4.3.5	Repairs of vehicle/Maintenance of furniture & equipment - Jan - Jun 2021		Shopping	CID/CBL-481/2021	84.38	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	This was a "bag" of resources used as the PEU's operating expenses. Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Supplies delivered and payments completed.
MOF	4.3.4	other Administration operating expenses (Fuel, Advertisement and miscellaneous)		Shopping	CID/CBL-481/2021	58.20	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	This was a "bag" of resources used as the PEU's operating expenses. Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Supplies delivered and payments completed.
MOF	4.3.5.4	Maintenance Computer software - renewal of Microsoft Project software - April 2021 - March 2022		Shopping	CID/CBL-481/2021	2,114.72	100%		Comp 4	Ex-Post	1-Jan-21	1-Jun-21	Renewal of MS Project licences for PEU. Licences delivered and payment completed.
MOF	4.3.5.4	Maintenance Computer software - renewal of Microsoft Project software - April 2022 - March 2023		Shopping		2,114.72	100%		Comp 4	Ex-Post	1-Mar-22	31-Mar-22	Renewal of MS Project licenses for PEU (planned expense for 2022).
MOF	4.3.3	Administration operating Expenses (Jul-Dec 2021) - (office supplies,maintenance sundries for the PEU, etc.) - 2021		Shopping	CID/CBL-481/2021	7,015.69	100%		Comp 4	Ex-Post	1-Jul-22	1-Dec-21	This was a "bag" of resources used as the PEU's operating expenses. Request for IDB No objection to list of administrative operating expenses under US1,000 was submitted on July 30,2021. IDB no objection was received ref# CID/CBL-481/2021 dated august 3, 2021. Supplies delivered and payments completed.
MOF	4.3.3	Administration operating Expenses (Jan - Jun 2022) - (office supplies,equipment, sundries for the PEU, etc.) - 2022		Shopping		8,208.22	100%		Comp 4	Ex-Post	1-Jan-22	1-Jun-22	These are a "bag" of resources to be used as the PEU's operating expenses. PEU to request for IDB No objection to list of administrative operating expenses under US1,000 for 2022.
MOF	4.3.3	Administration operating Expenses (Jul-Dec 2022) - (office supplies,equipment, sundries for the PEU, etc.) - 2022		Shopping		27,346.88	100%		Comp 4	Ex-Post	1-Jul-22	1-Dec-22	These are a "bag" of resources to be used as the PEU's operating expenses. PEU to request for IDB No objection to list of administrative operating expenses under US1,000 for 2022.
MOF	3.2.3.3.3.6	End user Trainings expenses for ITAS Phase 3 Training materials and supplies - 2022		Shopping		928.51	100%		Comp. 3	Ex-Post	1-Jul-22	31-Aug-22	The planned expenditure for the ITAS Phase 3 trainings for 2022
MOF	3.2.3.2.3.6	End User Trainings expenses for ITAS Phase 2 trainings - Training materials and supplies - 2022		Shopping		1,126.88	100%		Comp. 3	Ex-Post	1-Feb-22	18-Mar-22	Training expenses planned for 2022
MOF	3.2.3.2.1.6	UAT Trainings expenses for ITAS Phase 2 trainings - Training materials and supplies - 2022		Shopping		461.70	100%		Comp. 3	Ex-Post	4-Jan-22	31-May-22	Training expenses planned for 2022
MOF	3.2.3.1.3.6	End User Trainings expenses for ITAS Phase 1 trainings - Training materials and supplies - 2021		Shopping		1,884.16	100%		Comp. 3	Ex-Post	23-Aug-21	24-Sep-21	Training materials and supplies delivered and payments completed.
MOF	3.2.3.3.1.6	UAT Training expenses for ITAS Phase 3 trainings - Training materials and supplies- 2022		Shopping		56.70	100%		Comp. 3	Ex-Post	1-Aug-22	31-Aug-22	Training expenses planned for 2022
MOF	3.2.3.3.1.3	UAT Training expenses for ITAS Phase 3 trainings - subsistence- 2022		Shopping		2,040.00	100%		Comp. 3	Ex-Post	1-Jun-22	31-Aug-22	Training expenses planned for 2022
MOF	3.2.3.3.1.4	UAT Training expenses for ITAS Phase 3 trainings - bus fare - 2022		Shopping		612.00	100%		Comp. 3	Ex-Post	1-Jun-22	31-Aug-22	Training expenses planned for 2022
MOF	3.2.3.3.1.5	UAT Training expenses for ITAS Phase 3 trainings - taxi fare - 2022		Shopping		204	100%		Comp. 3	Ex-Post	1-Jun-22	31-Aug-22	Training expenses planned for 2022

MOF	3.2.3.3.2.3	Train the trainer Training expenses for ITAS Phase 3 trainings - subsistence- 2022		Shopping		120	100%		Comp. 3	Ex-Post	1-Jul-22	29-Jul-22	Training expenses planned for 2022
MOF	3.2.3.3.2.4	Train the trainer Training expenses for ITAS Phase 3 trainings - bus fare - 2022		Shopping		36	100%		Comp. 3	Ex-Post	1-Jul-22	29-Jul-22	Training expenses planned for 2022
MOF	3.2.3.3.2.5	Train the trainer Training expenses for ITAS Phase 3 trainings - taxi fare - 2022		Shopping		12	100%		Comp. 3	Ex-Post	1-Jul-22	29-Jul-22	Training expenses planned for 2022
MOF	3.2.3.3.3.3	En users Training expenses for ITAS Phase 3 trainings - subsistence- 2022		Shopping		1,228.50	100%		Comp. 3	Ex-Post	1-Jul-22	31-Aug-22	Training expenses planned for 2022
MOF	3.2.3.3.3.4	En users Training expenses for ITAS Phase 3 trainings - bus fare - 2022		Shopping		383	100%		Comp. 3	Ex-Post	1-Jul-22	31-Aug-22	Training expenses planned for 2022
MOF	3.2.3.3.3.5	En users Training expenses for ITAS Phase 3 trainings - taxi fare - 2022		Shopping		62	100%		Comp. 3	Ex-Post	1-Jul-22	31-Aug-22	Training expenses planned for 2022
MOF	3.2.3.2.1.3	UAT Training expenses for ITAS Phase 2 trainings - subsistence - 2022		Shopping		1,680	100%		Comp. 3	Ex-Post	1-Mar-22	27-Jul-22	Training expenses planned for 2022
MOF	3.2.3.2.1.4	UAT Training expenses for ITAS Phase 2 trainings - bus fare - 2022		Shopping		504	100%		Comp. 3	Ex-Post	1-Mar-22	27-Jul-22	Training expenses planned for 2022
MOF	3.2.3.2.1.5	UAT Training expenses for ITAS Phase 2 trainings - taxi fare - 2022		Shopping		168.00	100%		Comp. 3	Ex-Post	1-Mar-22	27-Jul-22	Training expenses planned for 2022
MOF	3.2.3.2.3.3	En users Training expenses for ITAS Phase 2 trainings - subsistence - 2022		Shopping		513.00	100%		Comp. 3	Ex-Post	1-Mar-22	29-Apr-22	Training expenses planned for 2022
MOF	3.2.3.2.3.4	En users Training expenses for ITAS Phase 2 trainings - bus fare - 2022		Shopping		439.00	100%		Comp. 3	Ex-Post	1-Mar-22	29-Apr-22	Training expenses planned for 2022
MOF	3.2.3.2.3.5	En users Training expenses for ITAS Phase 2 trainings - taxi fare - 2022		Shopping		76	100%		Comp. 3	Ex-Post	1-Feb-22	29-Apr-22	Training expenses planned for 2022
MOF	3.2.3.2.1.3	UAT Training expenses for ITAS Phase 2 trainings -subsistence - 2021		Shopping		1,040	100%		Comp. 3	Ex-Post	1-Oct-21	1-Nov-21	Training expenses incurred for 2021
MOF	3.2.3.2.1.4	UAT Training expenses for ITAS Phase 2 trainings - Bus Travel - 2021		Shopping		321	100%		Comp. 3	Ex-Post	1-Oct-21	1-Nov-21	Training expenses incurred for 2021
MOF	3.2.3.2.1.5	UAT Training expenses for ITAS Phase 2 trainings - Taxi Fare - 2021		Shopping		107	100%		Comp. 3	Ex-Post	1-Oct-21	1-Nov-21	Training expenses incurred for 2021
MOF	3.2.3.1.1.3	UAT Training expenses for ITAS Phase 1 trainings - subsistence - 2021		Shopping		140	100%		Comp. 3	Ex-Post	3-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.3.1.1.4	UAT Training expenses for ITAS Phase 1 trainings - Bus Travel - 2021		Shopping		53	100%		Comp. 3	Ex-Post	3-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.3.1.1.5	UAT Training expenses for ITAS Phase 1 trainings - Taxi Fare - 2021		Shopping		31	100%		Comp. 3	Ex-Post	3-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.3.1.2.3	Train the Trainers trainings expenses for ITAS Phase 1 trainings - subsistence - 2021		Shopping		2,293.33	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.3.1.2.4	Train the Trainers trainings expenses for ITAS Phase 1 trainings - Bus Travel operating - 2021		Shopping		473.50	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.3.1.2.5	Train the Trainers trainings expenses for ITAS Phase 1 trainings - Taxi Fare operating - 2021		Shopping		194	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Training expenses incurred for 2021

MOF	3.2.3.1.3.3	End User Trainings expenses for ITAS Phase 1 trainings - subsistence - 2021		Shopping		6,679.45	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.3.1.3.4	End User Trainings expenses for ITAS Phase 1 trainings - Bus Travel - 2021		Shopping		2,215.11	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.3.1.3.5	End User Trainings expenses for ITAS Phase 1 trainings - Taxi Fare - 2021		Shopping		1,549	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Training expenses incurred for 2021
MOF	3.2.4.1	Soft launch and System "Go Live" - Prinitng of Invitations - 2021		Shopping		-	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	The activity was not required as the invitations were sent out electronically due to COVID pandemic.
MOF	3.2.4.6	Soft launch and System "Go Live" - Multimedia Streaming Services - 2021		Shopping		500	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	Awarded to KD Productions and purchase order issued in the amount of US\$500.00 on September 27, 2021 at the Biltmore Plaza
MOF	3.2.4.8	Soft launch and System "Go Live" - Internet Connection - 2021		Shopping		-	100%		Comp. 3	Ex-Post	1-Aug-21	1-Oct-21	This activity was joined to the venue rental activity.
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13,645,359