



Government
of Jamaica



MINISTRY OF NATIONAL SECURITY

**REQUEST FOR PROPOSAL
POLICY AND PROCEDURE MANAGEMENT SOFTWARE FOR THE
JAMAICA CONSTABULARY FORCE (JCF)**

Institution: Inter-American Development Bank
Country: Jamaica
Project: Security Strengthening Project (SSP)
Loan/Credit/Grant No.: *JA-L1074*
Contract/Bid No. : *MNS/SSP JA-L1074/2020/10/RFP-002*
Deadline: *04 December 2020*

Abstract:

The Government of Jamaica through the Ministry of National Security (MNS) is implementing the Security Strengthening Project (SSP) which is comprised of the following three (3) components:

- (i) Violent crime prevention and management;**
- (ii) Improving investigative capabilities for homicides and;**
- (iii) Change Management and Communications.**

The Security Strengthening Project is aligned with the Sector Strategy on Institutions for Growth and Social welfare (GN-2587-2) and the Sector Framework for Citizen Security and Justice (OP-1201). The project is consistent with the 2016-2021 IDBG Country Strategy with Jamaica (GN-2868) and will contribute to the Corporate Results Framework (CRF) 2016-2019 (GN-2727-6) output indicators of: (i) Government agencies benefited by projects that strengthen technological and managerial tools to improve public service delivery; and (ii) Crime information systems strengthened. The project is also aligned with the 2017 Jamaica's Ministry of National Security Five Pillar Strategy for Crime Prevention and Citizen Security.

The Ministry of National Security *has received* financing from *the Inter-American Development Bank (IDB)*, and it intends to apply part of the proceeds to payments under the project Security Strengthening Project (SSP), for a Policy and Procedure Management Software for the Jamaica Constabulary Force (JCF).

The Ministry of National Security now invites suitably qualified software vendors to submit proposals.

The Jamaica Constabulary Force (JCF) is seeking a Policy and Procedure Management Software to create, distribute and maintain policy and procedure documents in the JCF.

Scope:

The software must provide at a minimum the following:

- The management of existing policies and procedures within the JCF
- The facility to create new policies and procedures
- The facility to review policies and procedures
- The training of police officers on the content of policies and procedures to ensure compliance
- The facility to search for policies and procedures.

A vendor will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policies for the Procurement of Goods and Works financed by the Inter-American Development Bank](#) GN-2349-9 for International Competitive Bidding. The selection will also be in accordance with the procurement policies of the Government of Jamaica.

The full detail of the engagement is included in the Request for Proposal (RFP) located on the following websites:

- Ministry of National Security: www.mns.gov.jm
- GOJ e-GP Procurement Website: www.gojep.gov.jm
- UN Development Business online: www.devbusiness.com
- Inter-American Development Bank: www.iadb.org

The closing date for submission of proposals is **Friday December 04, 2020 at 4:00 pm (UTC-5)** and must be submitted electronically via the Government of Jamaica's e-GP Procurement system at <https://www.gojep.gov.jm>.

Late submissions will not be accepted.

The Ministry of National Security reserves the right not to accept the lowest, or any other tender or to abort the tender process and reject all bids at any time prior to the award of contract without incurring any liability.