

IDB511-800/11

Barbados

MODERNIZATION OF THE BARBADOS NATIONAL PROCUREMENT SYSTEM

Consultancy

ASSESSMENT OF ELECTRONIC PROCUREMENT (INFORMATION) SYSTEM

Loan No. 2099 OC/BA

Expression of Interest

8 June 2011

The Government of Barbados has received a loan from the Inter-American Development Bank (IDB) toward the Modernization of the Barbados National Procurement System, and it intends to apply part of the loan proceeds to procure consulting services for which this request for Expressions of Interest is issued.

The objective of the consultancy is to acquire an electronic Procurement System (ePIS) to support the business needs of the Central Purchasing Department and wider governmental ministries and departments. The consultancy involves the conduct of a survey and assessment of electronic procurement (information) systems available (both locally and internationally) and recommendation of suitable systems based on business requirements.

The Government of Barbados, through the Special Projects Unit of the Ministry of Finance and Economic Affairs, now invites eligible firms, from IDB's member countries, with experience in the field of Information Technology to submit their proposals with respect to providing the required services.

Interested firms must provide information indicating that they are qualified to perform the consultancy. Information should include work experience in region; experience in projects of similar scope, complexity and technical specialization; competence in English; financial capability to undertake the consultancy; availability of appropriate skills among staff; other relevant information.

Selection of consultants will be based on the Consultant's Qualifications (CQS) in accordance with the procedures set out in the <I>Policies for the Selection and Contracting of Consultants Financed by the Inter-American Development Bank</I>.

The successful applicant will be required to enter into a contract drawn up by or in a form approved by the Solicitor General or another approved Legal Officer in the Public Service. A surety for the due performance of the contract will be required by one of the methods listed below:

--By way of a deposit with the Treasury of a sum of money or approved securities to the value of not less than ten percent of the contract price

--By way of a Bank or accredited Insurance Company whose liability must be no less than 10 per cent of the contract price (The cost of obtaining such a surety shall be the responsibility of the applicant who need not specifically make arrangements for sureties unless and until his tender has been accepted.)

--By way of satisfactory personal sureties.

All corporate applicants should include with their application a copy of the company's Certificate of Incorporation as evidence that the company is an existing registered company as at the date of application. The certificate must be in the name of the applicant.

Where the Certificate of Incorporation has not been submitted at the date of the opening, the applicant will be given a maximum of two weeks to meet this obligation. Failure to submit the Certificate of Incorporation within the extended period would render the application void.

Local applicants are advised that the Certificate of Incorporation referred above means a certificate issued under the 1985 Companies Act of Barbados or, where applicable, a Certificate of Amendment. Certificates must be dated after 31 December 1984.

Applicants should be aware that the Labor Clauses (Public Contracts) Act Cap. 349 shall, in so far as is applicable to the tenderer apply to any contract made in respect of the tender. Full details of the conditions of Act, Cap. 349 may be obtained from the Chief Labor Officer (2nd Floor, East Wing, Warrens Office Complex, Warrens, Saint Michael Barbados). Tenderers should submit the certificate of the schedule required to the act with their tender.

Any firm incorporated outside of Barbados, which is awarded a contract, will be required to be registered in Barbados as an External company under the 'Companies Act of Barbados'.

Interested firms are asked to obtain information which outlines the details of the services to be supplied and other consultancy requirements from the address below, between the hours of 09:00 and 16:30, Monday through Friday, except on public holidays.

Three copies of the expression of interest, clearly marked "Request for Expressions of Interest – Consultancy for the Assessment of an Electronic Procurement (Information) System", must be delivered in sealed envelopes, no later than 16:30 hours on Wednesday, 8 June 2011, to the address below. Expressions of Interest may also be sent electronically to the e-mail addresses also provided below. Late submissions will not be accepted and will be returned unopened to the applicant.

The Government of Barbados reserves the right to accept or reject any application received.

Ministry of Finance and Economic Affairs
Special Projects Unit
Attn: Deputy Permanent Secretary
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Country Road
Saint Michael, Barbados
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E-mail: marvo.little@spu.gov.bb, karin.hurley@spu.gov.bb