

REQUEST FOR EXPRESSION OF INTEREST

Consultancy for the Provision of Professional Services in Civil Aviation
Regulatory Framework Strengthening and Training in Airport Security

Country: **Barbados**

Name of Project: **Strengthening of Airport Security**

Project ID NO: **ATN/MT-9722-BA**

Expressions of Interest for **Firms**:

1. The Multilateral Investment Fund of the Inter-American Development Bank has provided the Government of Barbados (GOB) funds to finance the contracting of consultancy services for the technical cooperation project - ***Strengthening of Airport Security ATN/MT – 9722 – BA.***
2. The objective of the consultancy is to provide technical professional services in civil aviation regulatory framework strengthening and airport security training to the Ministry of Transport, Works and International Transport (Grantley Adams International Airport and the Department of Civil Aviation).
3. The Ministry of Transport, Works and International Transport now invites eligible FIRMS to indicate their interest in providing the services. Interested firms must provide information indicating that they are qualified to perform the services (brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc). Firms may associate to enhance their qualifications.
4. The consulting Firm will be offered a lump sum contract for nine (9) months spread over fifteen (15) months. The consulting firm's team will work in Barbados.
5. A short list of six (6) eligible firms will be selected and invited to submit detailed Technical and Financial Proposals. All firms will be advised of the results of this prequalification.
6. Selection of consultant Firms will be in accordance with the procedures set out in the *Policies for the Selection and Contracting of Consultants Financed by the Inter-American Development Bank*, (GN: 2350-7) which may be obtained at the IDB website www.iadb.org.
7. Applicants should be aware that the Labour Clauses (Public Contracts) Act, Cap. 349 shall in so far as is applicable to the proposal, apply to any contract made in respect of the tender. Full details of the conditions of the Act, Cap. 349 may be

obtained from the Chief Labour Officer, Labour Department, Warrens Office Complex, Warrens, St. Michael, Barbados. Applicants should submit the certificate required by paragraph 3 of the schedule to the Act with their proposal.

8. All Corporate Applicants should include with their submission a copy of the company's Certificate of Incorporation as evidence of the fact that the company is an existing registered company as at the date of the proposal. The Certificate must be in the name of the applicant. Where the Certificate of Incorporation has not been submitted at the date of the opening of the bids, the tenderer will be given a maximum of two (2) weeks to meet this obligation. Failure to submit the certificate within the extended period will render the tender void.

9. Local applicants are advised that the Certificate of Incorporation referred to at paragraph 8 above means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados or where applicable a Certificate of Continuance and/or a Certificate of Amalgamation or a Certificate of Amendment. Certificates must be dated after December 31, 1984.

10. The firm that is eventually awarded a contract, if incorporated outside of Barbados must register in Barbados as an External Company under the "Companies Act of Barbados".

11. The successful applicant will be required to enter into a contract drawn up by or in a form approved by the Solicitor General or another Legal Officer approved by the Solicitor General. A surety for the due performance of the contract will be required as listed below:

- (a) by way of a deposit with the Treasury of a sum of money or approved securities to the value of not less than ten (10) percent of the contract price; or
- (b) by way of a Bank or an accredited Insurance company whose liability shall not be less than ten (10) percent of the contract price. The cost of obtaining such a surety shall be the responsibility of the contractor, who need not specifically make arrangements for sureties unless and until his tender has been accepted; or
- (c) by way of satisfactory personal sureties.

12. Interested firms must obtain further information about the consultancy from the following address between the hours of 8.30 am - 4.30 pm, Monday through Friday except on public holidays:

The Project Coordinator
Ministry of Transport, Works and International Transport
(International Transport)
3dr Floor Carlisle House
Hincks Street, Bridgetown
Barbados, West Indies

Tel. No: (246) 227-8040
Fax: Nos: (246) 426-7882; 429-3809

13. Documents must be written in English and must be submitted in a sealed envelope clearly marked **“Request for Expression of Interest - Consultancy for the Provision of Professional Services in Civil Aviation Regulatory Framework Strengthening and Training in Airport Security”** for the Ministry of Transport, Works and International Transport, and must be placed in the Tenders Box located at the below address, **no later than 4.30p.m.**, Barbados time on **Wednesday, April 09, 2008.**

The Chairman
Special Tenders Committee
C/O Central Purchasing Department
Holborn Circle, Fontabelle,
St. Michael

14. Proposals submitted to the Central Purchasing Department after the closing time and date **will not** be considered.

15. The Government of Barbados reserves the right to accept or reject any application received