

**PUBLICATION AND DISSEMINATION OF BEST PRACTICES IN CIVIL REGISTRY AND IDENTIFICATION
(RG-T2540)**

I. BASIC INFORMATION FOR TC

▪ Country/Region:	Regional
▪ TC Name:	Publication and Dissemination of Best Practices in Civil Registry and Identification
▪ TC Number:	RG-T2540
▪ Team Leader/Members:	Mia Harbitz (IFD/ICS) (team leader); Estefania Calderón; Haydeé Reyes; Nathalie Hoffman (IFD/ICS); Escarlata Baza Núñez (LEG/SGO); y Maria Bouroncle (ORP/GCM)
▪ Indicate if: Operational Support, Client Support, or Research & Dissemination	Research and Dissemination
▪ If Operational Support TC, give number and name of Operation Supported by the TC:	N/A
▪ Donors providing funding:	Canadian Fund for Universal Legal Identity in Latin America and the Caribbean (CCR)
▪ Date of TC Abstract authorization:	Agosto, 2014
▪ Beneficiary (countries or entities which are the recipient of the technical assistance):	Civil and Identification Registries in IDB borrowing member countries
▪ Executing Agency and contact name	IDB – Institutional Capacity of the State Division (IFD/ICS)
▪ IDB Funding Requested:	US\$415,000
▪ Local counterpart funding, if any:	N/A
▪ Disbursement period (which includes Execution period):	36 months
▪ Required start date:	September 1, 2014
▪ Types of consultants (firm or individual consultants):	Firms and individual consultants
▪ Prepared by Unit:	IFD/ICS
▪ Unit of Disbursement Responsibility:	IFD/ICS
▪ TC Included in Country Strategy (y/n):	(N/A)
▪ TC included in CPD (y/n):	
▪ GCI-9 Sector Priority:	Yes

II. OBJECTIVES AND JUSTIFICATION OF THE TC

- 2.1 Registration and legal identity is needed to have access to the protection of the state and be recognized as a subject of law. Birth registration is the first step to build a person's legal identity. For that reason is important that each born child is enrolled in a civil registry system that has to include all the necessary information that can prove his/her existence.

- 2.2 A person without legal identity cannot access education, health services, conditional cash transfers, pensions, and banking services. The lack of legal identity affects people independently of age, gender or ethnicity.
- 2.3 Without a complete demographic profile of the population, it is difficult to create effective and efficient public institutions. Vital statistics are essential to establish adequate public policy, but few of the civil registries have the capacity for timely and accurate reporting of vital data (births and deaths) to the statistical agencies. There is a need to strengthen the capacity of the civil registries in Latin America and the Caribbean countries to supply information on births and deaths in an efficient manner. In light of the increasing recognition of the role of civil registration and identification as key elements of good governance and strong institutions, there is a growing need for expanding knowledge about use of technology and documenting good registration practices.
- 2.4 The information gap that this Technical Cooperation (TC) intends to close, relates to the necessity of producing and disseminating timely and relevant information that will support the goal of universal birth registration in the Latin American and Caribbean Countries (LAC). It will also support the promotion of standardization of procedures and information in civil registration and identification, both in the national and regional contexts that will contribute to improve the government services and establish better public programs with adequate, homogeneous and technical standards. The need for such standardization is becoming more evident and urgent in the context of the proposed post 2015 Development Agenda and the shift to machine readable travel documents.
- 2.5 The lack of standardized procedures and available material for civil and identification registries in some of the IDB member countries has been defined as one obstacle to improve public programs and policies, particularly in the social sectors. Part of the challenge is the migration from manual registration to use of electronic media, and the use of international standards to facilitate mutual recognition of identity documents between countries. The magnitude of this problem is not easily quantifiable, but the IDB has developed a methodology to determine the requirements for standardization.¹ Although it is not part of this TC, it is also necessary to consider that the many e-government initiatives in the region will have to rely on authentication protocols that are only achievable if the population is adequately registered. In the context of civil registration and identification it is important to continue generating information that can be shared with different actors working in this area for the purpose of introducing international standards. This will support country initiatives aiming to reach universal registration and the achievement of universal legal identity.

¹ To date this methodology has been applied in Mexico with the TC of Elaboration of the Plan to Strengthen the Civil Registration System (ME-T1240), and will be applied in Guatemala with the TC of Institutional Strengthening of the National Registry of Persons (GU-T1219) shortly.

- 2.6 **Objective.** The objective of this TC is to contribute to the production and dissemination of new information on civil registration and identification that will contribute to the upgrading and standardization of civil and identification registration procedures.
- 2.7 This project will contribute to the strengthening of the institutional capacities of civil and identification registries in Latin America and the Caribbean by documenting lessons learned from practices and empirical studies in the area of civil registration and identification. The need for institutional strengthening will respond to demands from countries, and will contribute to the harmonization of practices and registry standards in LAC.
- 2.8 The TC is aligned with the CGI-9 and the Institutional Strategy for Growth and Social Welfare, which delineates the promotion of strong and effective institutions, increasing in transparency and accountability in the public sector, in which is included the promotion of activities in the civil registry area, emphasizing in the enforcement of the public policy in the countries.

III. DESCRIPTION OF ACTIVITIES/COMPONENTS AND BUDGET

- 3.1 **Component 1: Generation of identity knowledge products (US\$225,000):** This component will finance activities that will contribute to update, standardize and systematize registration practices by: (i) producing a guideline for the use of Information and Communication Technology (ICT) for birth registration; (ii) analysis of the transaction cost between social programs and legal registries; (iii) development of training manuals for registrars to reach the universal registries; (iv) organization of forums to validate and interchange technical documentation; and (v) production of policy and technical notes on demand.
- 3.2 **Component 2: Dissemination and technical regional collaboration (US\$175,000):** This component will promote the importance of civil registration, as well the identification and focus on initiatives that will achieve universal registration and finance assistance on demand, such as: (i) the design and development of a thematic communication and dissemination strategy to support the development of registration projects; (ii) short term consultancies to enhance the dialogue with member countries by providing cutting edge knowledge in the area of identity management as input to support technical dialogues with countries and project development (such as studies, background papers, etc.); and (iii) workshops for sharing of information, including for IDB staff² and also the support to regional meetings such as the Latin American Council of Civil Registry, Identity and Vital Statistics (CLARCIEV), or sub regional meetings of registrars (Caribbean, Central America). Financing under the TC of participation of IDB staff supported workshops or events will be subject to the terms of the Administrative Agreement for the Canadian Fund for Universal Legal Identity in Latin America and the Caribbean and GA-220-12, including approval by the ICS division chief.

² In order to promote future technical cooperation, the workshops for the IDB will generate the enough knowledge of how to strengthen the preparation of their projects that can include components or activities related with civil registry and identity issues.

Indicative Results Matrix

Impact Indicators	Unit of Measure	Baseline		Targets		Source/Mean of verification		Remarks
		Value	Year	Value	Year			
1. Civil and legal registry information updated in accordance with international standards	#of documents			3	2017	Final report of the publications		
Output	Unit of measure	Base line	Year of base line	Year 1	Year 2	Year 3	Target	Means of verification
Component 1: Generation of identity knowledge products								
1.1 Guidelines of standardization of civil and identification registration procedures has been shared	# of documents	0	2014	0	3	1	4	Final evaluation report
1.2 Guidelines of the use of advanced procedures on birth registration has been published	# of documents	0	2014	0	1	1	2	Publication of the guideline
Component 2: Dissemination and technical regional collaboration								
2.1 Thematic Communication and dissemination strategy has been implemented	# of documents	0	2014	0	1	0	1	Final evaluation of the strategy
2.2 The number of petitions for technical cooperation on civil and legal registries from the borrowing member countries has increased	# of TC proceeded	0	2014	0	2	2	4	TCs processed

Indicative Budget

Component	BID (US\$)	Total Funding (US\$)
Component 1: Generation of identity knowledge products	225,000	225,000
Development of a guideline for the use of Information and Communication Technology (ICT) for birth registration	60,000	60,000
Analysis of the transaction cost between social programs and legal registries	40,000	40,000
Development of training manuals for registrars to reach the universal registries	45,000	45,000
Forums to validate and interchange technical	40,000	40,000

documentation		
Development and production of methodologies, on-demand policy and technical notes	40,000	80,000
Component 2: Dissemination and technical regional collaboration	175,000	175,000
Design and development of a communication and dissemination strategy	25,000	25,000
Short term on-demand consultancies	60,000	60,000
Regional and sub-regional workshops for sharing of information	90,000	90,000
Incidentals	15,000	15,000
TOTAL	415,000	415,000

IV. EXECUTING AGENCY AND EXECUTION STRUCTURE

- 4.1 The Bank is the proposed as the executing agency because: (i) the extended research that the Bank has been doing during the past decade in this topic, producing a number of documents such as technical notes, monographs and books; (ii) the modernization of the state projects related to registries and national ID cards that the Bank has been financing; and (iii) the inexistence of regional organizations that have the knowledge, networks and capacity to accomplish the goals of this TC.
- 4.2 **Procurement.** The Bank will contract individual consultants, consulting firms and non-consulting services in accordance with Bank's current procurement policies and procedures".

V. MAJOR ISSUES

- 5.1 There are no foreseen major risks associated with the activities of this TC, except a possible lack of interest and limited participation of registrars that can affect the sustainability and results that the TC wants to achieve. To mitigate the perceived risk, the Bank will provide short term consultancies on demand to enhance the participation of the beneficiaries of this TC and also will sustain dialogues with the countries authorities, through the county offices of the region, in order to facilitate the implementation of the activities.
- 5.2 There will be an annual reporting on project activities as per standard procedures of the Canadian Fund for Universal Legal Identity in Latin America and the Caribbean (CCR).
- 5.3 Prior to initiating any activity in any of the selected countries; the Bank shall obtain the corresponding no-objection from the respective country.

VI. ENVIRONMENTAL AND SOCIAL STRATEGY

- 6.1 There are no environmental or social risks associated with the activities outlined in this operation, therefore its environmental classification is "C." (Please see IDBDocs #[38972619](#) and [38972624](#)).

Required Annexes:

- Terms of Reference for activities/components to be procured
- Procurement Plan
- Detailed Results Matrix

Regional
TERMS OF REFERENCE
Consultant Specialized in Civil Registration and Technology
RG-T2540

I. Background

The Inter-American Development Bank (IDB) is a privileged partner of governments in Latin America and the Caribbean in the promotion of the right to identity and secure identity management systems. Within the Bank, Institutional Capacity of State Division (ICS) acts as the IDB's anchor for identity management. It promotes effective and comprehensive public policies and strengthens the state's institutional capacity for reaching universal registration for all citizens and residents.

UNICEF is mandated to promote the protection of children's rights, to help meet their basic needs and to expand their opportunities to reach their full potential, including by protecting children from all forms of violence, abuse and exploitation. The right of a child to birth registration and to a name and nationality is enshrined in international human rights law through the Convention on the Rights of the Child (article 7) and other treaties. In line with its mandate, UNICEF supports the civil registries in more than 80 countries in the reform of birth registration and is the leader in the generation and analysis of global birth registration statistics.

In collaboration with UNICEF, the IDB will support the preparation of a guideline for the secure use of Information and Communication Technology (ICT) to support timely and universal birth registration. These guidelines will be reviewed at a technical consultation on 'Information and Communication Technologies Support to Birth Registration' that will be held on October 23–24, 2014 in Bern, Switzerland. The main outcome of the technical consultation will be to develop simple consolidated guidance for civil registrars that will help to make an informed choice concerning use of technology for birth registration within the civil registry.

II. Consultancy Objective

The main objective of this consultancy is to assist in the preparation of a background paper and subsequent guideline for the secure use of ICT to support timely and universal birth registration.

III. Principal Activities

- (a) Review and recommend the basic standards which must be applied to civil registration and identification, including the link to vital statistics, having birth registration as the point of departure.
- (b) Review these standards from the perspective of technology, including information and communication technologies, and their corresponding legal (including international and regional conventions) and regulatory frameworks, and principles for digital development
- (c) Review good practices, drawing on proven successful examples.

- (d) Review optimal institutional frameworks/arrangements.
- (e) Develop a background paper on the use of ICT in birth registration
- (f) Develop a draft check list for the civil registrars to consider when considering introducing a new technology within the civil registry, taking into account international standards, reflective of the background paper
- (g) Participate in the technical consultation (tentatively scheduled for 23–24 October 2014).
- (h) Finalize the check list for the civil registrars based on the outcome of the consultation

IV. Areas To Consider

The background paper will have a specific focus on the registration process, data storage, data transfer, registration certification, and legislative frameworks. A non-inclusive list of areas the background paper will consider includes:

- The characteristics of a well-functioning birth registration system (within the civil registry free, continuous, permanent and available; universal in coverage; confidential; timely and accurate; and compulsory when the other characteristics are in place)
- Existing guidelines and standards for birth registration within the civil registry, noting in particular those developed by United Nation Statistics Division (UNSD)
- The full birth registration process from notification, declaration, registration to issuance of a birth certificate and its subsequent delivery
- Existing guidance on relevant ICT standards such as the ISO
- Related standards such as ICAO standards on machine readable passports, Interpol guidance on secure documentation
- Data sources (what data is accepted by the registrar)
- Use of security elements within the certificate including biometrics
- The environment of the civil registry and when the introduction of technology is appropriate
- Potential 'linkages' with other e-governance systems

V. Results And Delivery

Expected results	Delivery
Draft outline of paper	September, 2014
Draft paper	15 October 2014
Final paper	November, 2014

VI. Payment

The budget for proceeding will be paid as shown:

PAYMENT	AMOUNT
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1	20% on signing of the contract
2	30% Delivery and approval of the Draft paper
3	50% Approval of the final paper

VII. Characteristics of the Consultancy

Consultancy category and modality: Individual consultant, Products and Services consultancy (PEC)

Duration: 3 months, starting on September 1st, 2014.

Place of work: International

VIII. Qualifications

Education: Professional with graduate studies (Masters or equivalent) in Public Administration, Engineering, International Development, Law, International Affairs, Political Science, Technology, or a related discipline.

Experience: At least five years of relevant work experience in the design and implementation of policies and projects in civil registration and identification and public administration. International experience, preferably in developing countries is an advantage. Demonstrated knowledge and understanding of (i) civil registration and identification, identity management processes; (ii) sector trends, issues and public policy effectiveness and instruments; and (iii) project design, implementation, supervision and evaluation procedures.

Language: Excellent oral and written command of English and Spanish is required

The skills required of the professional are:

- **Critical Thinking & Judgment:** Collaboratively identifies optimal solutions and makes recommendations based on weighing the advantages and disadvantages of alternative approaches. Balances competing priorities in making recommendations.
- **Knowledge Integration:** Ability to generate new ideas and to facilitate dialogue on matters of public policy.
- **Planning and organizing:** Demonstrated organizational capability and ability to carry out multiple and detailed tasks, and demonstrated capacity to set priorities and monitor own work plan.
- **Teamwork:** Ability to encourage and value the participation and involvement of everyone on the team. Express disagreements tactfully and ability to establish and maintain effective working relations in interdisciplinary and multicultural teams. Ability to build consensus and negotiation effectively.

- **Communication:** Ability to convey complex facts and information in a clear, organized and logical way, both verbally and in writing, tailoring communication to the needs of the audience.

IX. Coordination

This contract will be coordinated by IFD/ICS division with the coordination of Mia Harbitz, miah@iadb.org

Regional

TERMS OF REFERENCE

Consultancy to develop training manuals for registrars to reach the universal registries RG-T2540

I. Background

The civil registry and legal identity had established different discussions in order to generate new knowledge to support the technicality that national programs need. The new technology, process, and practices require standardizing terminology in this field in order to achieve common communication among civil registration and identification systems, and support practices that are related with the international procedures.

The IDB had brought together terms, concepts and knowledge products that can be available in the public domain. These documents have contributed to support the modernization of civil registries and the challenges that the region are facing. However, the civil registries of the region need advance and actualized information that can help to adequate procedures to strengthen the civil registration services and systems.

For that reason this consultancy will generate training manuals attending different topics that will expose the basic and standardize procedures that civil registries can implement in order to improve their services and systems and reach the universal registries

II. Consultancy Objectives

The main objective of this consultancy is to develop training manuals for registrars that will incorporate procedures to reach the universal registries.

III. Principal activities

- a. Analyze the situation of the civil registries that have shown the better practices in registration systems.
- b. Review, analysis and raise information of the status of civil registry in the target countries, including the national legal framework, the institutional information and the use of technology.
- c. Establish a set of topics that might to be related with the different fields of work that a civil registry and identity system attend. This will include statistical data updated of undocumented persons in LAC, including the social economic characteristics of the affected population and the different causes of the under registration.
- d. Generate the training manuals for the registrars and their technical professional team.

IV. Products

The consultant will generate the following products:

- a. Compilation of the best practices that can establish the principal topics to incorporate in the manuals.

- b. Draft of the training manuals for registrars
- c. Final version of the documents

V. Payment

The budget for proceeding will be paid as shown:

PAYMENT	AMOUNT
1	20% on signing of the contract
2	30% Delivery and approval of the Draft paper
3	50% Approval of the final documents

VI. Characteristics of the Consultancy

Consultancy category and modality: Individual consultant, Products and Services consultancy (PEC)

Duration: 6 months, starting on October, 2014.

Place of work: International

Qualifications: Master degree or equivalent in Public Administration, Engineering, International Development, Law, International Affairs, Political Science, Technology, or a related discipline

VII. Coordination

This contract will be coordinated by IFD/ICS division with the coordination of Mia Harbitz, miah@iadb.org

Consultant to analyze the transaction cost between social programs and legal registries RG-T2540

I. Background

The Bank has detected several gaps in the area of civil registry and ID Management, especially in terms of defining the economic viability of some of the procedures that are related with this area. For example, an inadequate verification and authentication procedures lead to higher transactional costs and administrative inefficiencies in public programs, thus increasing their total cost.

Furthermore, most of the institutions are trying to modernize their procedures in both civil and identification registries to establish effectiveness, sustainable development and good governance. Since the civil registry generates different information, some of this data need to be shared with other public institutions. For example health, education and social services need to share information in order to provide adequate public services to the population. However, in most of the cases, the transaction cost of this operation is not always considered for the civil registry.

For that reason this consultancy will analyze the transaction cost between the social programs and legal registries in order to define useful information that the countries must consider in order to visualize how the legal registries can improve the public services that are offered to the citizen.

II. Consultancy Objective

The main objective is to analyze the transaction cost between the social programs and legal registries

III. Principal activities

- a.** Review, analysis and raise information of civil registry in the target countries, including the administrative and operational procedures.
- b.** Cost-benefit analysis of the implementation of solutions that can improve the services offer by the civil registries
- c.** Cost analysis of the operability between social programs and legal registries.

IV. Results and delivery

Expected results	Delivery
Draft outline of paper	June, 2015
Draft paper	October, 2015

Final paper	March, 2016
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V. Characteristics of the consultancy

Consultancy category and modality: Professional with graduate studies (Masters or equivalent) in Public Administration, Engineering, International Development, Law.

Duration: One year, starting in March 2015.

Place of work: International

VI. Qualifications

The consultant will provide the following experience:

- At least six years of relevant work experience in the design and implementation of policies and projects in civil registration and identification and public administration.
- International consulting experience, preferably in developing countries.
- Demonstrated knowledge and understanding of (i) civil registration and identification, identity management processes; (ii) sector trends, issues and public policy effectiveness and instruments; and (iii) project design, implementation, supervision and evaluation procedures.

Is required that professionals have excellent oral and written command of English and Spanish.

IV. Coordination

This contract will be coordinated by IFD/ICS division with the coordination of Mia Harbitz, miah@iadb.org.

Procurement Plan

Period included in this Acquisitions Plan: From September 2014 until September 2017

Reference Number ¹	Category and Description of the Acquisitions Contract	Estimated Cost of the Acquisition (US\$)	Acquisition Method ²	Review (ex -ante / ex - post)	Funding Source and Percentage		Pre-qualification ³ Yes/No	Estimated Dates		Status ⁴ (Pending, in process, assigned, cancelled)	Comments
					BID%	Local/ Other %		Publication Specific Announcement about the Acquisition	Contract Termination		
1. Goods⁵											
2. Services Other than Consulting											
S1	Travel, per diem and lodging for Regional Workshops (6)	US\$130,000	PC	N/A	100%	-	No	N/A	September 2017	Pending	Component 1 y 2
S2	Printing	US\$10,000	PC	N/A	100%	-	No	N/A	September 2017	Pending	Component 1
130	3. Consulting Services										

¹ If there are a number of similar individual contracts to be executed in different places or at different times, these can be grouped together under a single heading, with an explanation in the comments column, indicating the average of individual amount and the period during which the contracts would be executed. For example: an education project that includes school construction might include an item labeled "School Construction" for an estimated cost of US\$20 million and an explanation under the Comments column such as this: "This item encompasses some 200 contracts for school construction averaging US\$100,000 each, to be awarded individually by the participating municipal governments over a three-year period between January 2006 and December 2008."

² **Goods and Works:** ICB: International competitive bidding; NCB: national competitive bidding; PC: price comparison; DC: direct contracting; FA: force account; PSA: Procurement through specialized agencies; IA: Inspection agents; PLFI: Procurement in loans to financial intermediaries; BOO/BOT/BOOT: Build, own, operate/build, own, operate, transfer/build, own, operate, transfer; PBP: Performance-based procurement; PLGB: Procurement under loans guaranteed by the Bank; PCP: Community participation procurement; Consulting Firms: QCBS: Quality- and cost-based selection; QBS: Quality-based selection; FBS: Selection under a fixed budget; LCS: Least-cost selection; CQS: Selection based on the consultants' qualifications; SSS: Single-source selection; QCNI: Quality-based selection; QCNI: Selection based on comparison of qualifications of national individual consultants; QCII: Selection based on comparison of qualifications of international consultants.

³ Applicable only to Goods and Works in case the new Policies apply. In the case of previous Policies, it is applicable to Goods, Works and Consulting Services.

⁴ Column "Status" will be used for retroactive procurement and when updating the procurement plan.

⁵ This TC has not good acquisitions.

C1	Develop a guideline for the use of Information and Communication Technology (ICT) for birth registration	US\$55,000	QCII	N/A	100%	-	No	N/A	September 2016	Pending	Component 1
C2	Analysis of the transactional cost between social programs and legal registries	US\$40,000	QCII	N/A	100%	-	No	N/A	September 2017	Pending	Component 1
C3	Development of training manuals for registrars to reach the universal registries	US\$40,000	QCII	N/A	100%	-	No	N/A	September 2017	Pending	Component 1
C4	Development of policy and technical notes	US\$40,000	QCII	N/A	100%	-	No	N/A	September 2017	Pending	Component 1

C5	Design a communication and dissemination strategy	US\$25,000	QCII	N/A	100%	-	No	N/A	September 2015	Pending	Component 2
C6	Consultancy to enhance the dialogue with member countries	US\$60,000	QCII	N/A	100%	-	No	N/A	September 2017	Pending	Component 2

RESULTS MATRIX

Objective of the Project: contribute to the production and dissemination of new information on civil registration and identification that will contribute to the upgrading and standardization of registration procedures.

Impact Indicators	Unit of Measure	Baseline		Targets		Source/Means of verification		Remarks
		Value	Year	Value	Year	Final report of the consulting		
1. Civil and legal registry information updated in accordance with international standards	# of documents			3	2017			
Output (what they produce. Direct products or services)	Unit of measure	Baseline	Year of base line	Year 1	Year 2	Year 3	Target	Means of verification
Component 1: Generation of identity knowledge products								
1.1 Guidelines of standardization of civil and identification registration procedures has been shared	# of document	0	2014	0	3	1	4	Final evaluation report
1.2 Guidelines of the use of advanced procedures on birth registration has been published	# of documents	0	2014	0	1	1	2	Publication of the guideline
Component 2: Dissemination and technical regional collaboration								
2.1 Thematic communication and dissemination strategy has been implemented	# of documents	0	2014	0	1	0	1	Final evaluation of the strategy
2.2 The number of petitions for technical cooperation on civil and legal registries from the borrowing member countries has increased	# of TC proceeded	0	2014	0	2	2	4	TCs processed
Products	Unit of measure	Associated Results	Cost	Year 1	Year 2	Year 3	Target	Means of verification
Component 1: Generation of identity knowledge products								
1.1 Development of a guideline for the use of Information and Communication Technology (ICT) for birth registration	# of Documents	1.1 and 1.2	\$ 60.000	0	1	0	1	Publication of the guideline
1.2 Analysis of the transaction cost between social programs and legal registries	# of Documents	1.1	\$ 40.000	0	1	0	1	Final report and approval of the consultancy
1.3 Development of training manuals for registrars to reach the universal registries	# of manuals	1.1 and 1.2	\$45.000	0	1	0	1	Publication of the manual
1.4 Forums to validate and interchange technical documentation	Document	1.1	\$ 40.000	0	1	1	2	Report of activities and list of participants

1.5 Production of policy and technical notes on demand	# of documents	1.1 and 1.2	\$40.000	0	1	1	2	Publication of technical notes
<u>Component 2: Dissemination and technical regional collaboration</u>								
2.1 Design and development of a thematic communication and dissemination strategy	# of documents	2.1 and 2.2	\$ 25.000	0	1	0	1	Final report of the consultancy
2.2 Short term consultancies	# of consultancies	2.2	\$ 60.000	2	2	2	6	Report of activities and final report of the consultancy
2.3 Workshops for sharing of information	# of trainings	2.1 and 2.2	\$ 90.000	0	2	2	4	Report of activities and list of participants

**PUBLICATION AND DISSEMINATION OF BEST PRACTICES IN CIVIL REGISTRY AND
IDENTIFICATION**

RG-T2540

CERTIFICATION

I hereby certify that this operation was approved for financing under the Canadian Fund for Universal Legal Identity in Latin America and the Caribbean (CCR) through a communication dated August 14, 2014 and signed by Mariana Mendoza, ORP/GCM. Also, I certify that resources from said fund are available for up to US\$415,000 in order to finance the activities described and budgeted in this document. This certification reserves resources for the referenced project for a period of four (4) calendar months counted from the date of eligibility from the funding source. If the project is not approved by the IDB within that period, the reserve of resources will be cancelled, except in the case a new certification is granted. The commitment and disbursement of these resources shall be made only by the Bank in US dollars. The same currency shall be used to stipulate the remuneration and payments to consultants, except in the case of local consultants working in their own borrowing member country who shall have their remuneration defined and paid in the currency of such country. No resources of the Fund shall be made available to cover amounts greater than the amount certified herein above for the implementation of this operation. Amounts greater than the certified amount may arise from commitments on contracts denominated in a currency other than the Fund currency, resulting in currency exchange rate differences, for which the Fund is not at risk.

(Original Firmado)

12/05/2014

Sonia M. Rivera
Chief
Grants and Cofinancing Management Unit
ORP/GCM

Date

APPROVAL

Approved:

(Original Firmado)

12/05/2014

Carlos Santiso
Division Chief
Institutional Capacity of the State Division
IFD/ICS

Date