

TERMS OF REFERENCE 1

Early Institutionalization Intervention Impact Project Research and Clinical Supervision

Brazil
BR-T1423
Support to the Early Institutionalization Intervention Impact Project

Background and justification

The Social Protection and Health Division (SPH) is tasked with the preparation and supervision of IDB operations in borrowing member countries in the areas of social protection (safety nets and transfers and services for social inclusion which include: early childhood development, youth programs, care services for dependency, among others), health (health capital investment strategies, health networks strengthening, health system financing, organization and performance, etc.) and nutrition.

The Social Protection and Health Division is co-financing the implementation of a project that evaluates the impact of different alternatives of care for children under the care of the state in Sao Paulo. The objective of this project is to compare across how early experiences in institutionalization versus foster care determine childhood well-being and development amongst this very vulnerable group.

Objective

The objective of this contract is to provide specialized technical leadership needed for the design and implementation of the Early Institutionalization Intervention Impact Project and for the research associated to its evaluation.

Scope of services

We are looking for an organization with past experience designing, implementing and researching similar interventions in the context of middle-income countries.

Key activities

Clinical supervision

- Participate in supervised cases with Video Feedback Intervention to Promote Positive Parenting (VIPP) Core Staff to attain supervisor status.
- Assist in interview and selection process of interveners.
- Supervise VIPP Intervenors.
- Supervise intervention and meet with interveners weekly.
- Supervise project interventions implementation and provide feedback.

Design, implementation and research

- Oversee the implementation of the Early Institutionalization Intervention Impact Project.
- Supervise clinical supervisor and all intervention trainers.
- Participate in interview process to interveners
- Oversee the work with Family Court and Secretary of Social Assistance to select institutions and participants for assessment of children currently living in institutions.
- Train Research Staff on Strange Situation Procedures, the Disturbances of Attachment Interview and the ORCE.

- Supervise the randomization, using the CONSORT method, of children to enhanced foster care or enhanced institutional care.
- Oversee the baseline assessments of children in placements, caregiving intervention, and follow-up assessments.
- Supervise data collection and data analysis on 24 and 36-month outcome assessment.
- Travel to Brazil for project supervision.

Expected outcomes and deliverables:

Product 1a. Detailed work plan for the clinical supervision, including the description of plans for participation in VIPP supervisor training, hiring, training and supervision of the training of VIPP interveners, and plans for documentation of delivery.

Product 1b. Detailed work plan for project and research design and implementation, including the supervision plan working with the clinical supervisor, training of staff in Brazil, the selection of institutions that will participate in the project, and the planned supervision of the foster care and VIPP intervention, as well as the assessment of the attachment and home environment observation data and analysis plan of data. The work plan will include details of the activities and a timeline.

Product 2. Report about the training of Social Workers/Psychologists to deliver the intervention and the recruitment of Foster Parents.

Product 3. Preliminary report of analysis on 24-month attachment outcomes assessment, and home environment data.

Product 4. Final report of caregiving interventions outlining assessment of quality of intervention provided, feasibility of continued use, and recommendations for future implementation of the intervention on a larger scale.

Project schedule and timeline

The overall project will be implemented and the research carried out over a three year period. The schedule of the products under this contract will be over a 36 month period:

Products 1a and 1b: Month 3

Product 2: Month 12

Product 3: Month 24

Product 4: Month 36

Supervision and reporting

Responsible persons: Caridad Araujo, Principal Economist of the Social Protection and Health Division and Marcia Rocha, Lead Health Specialist of the Social Protection and Health Division.

Schedule of payments:

- 10% upon the delivery and approval of products 1a and 1b.
- 30% upon the delivery and approval of product 2.
- 30% upon the delivery and approval of product 3.
- 30% upon the delivery and approval of product 4.

Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required.

TERMS OF REFERENCE 2

Early Institutionalization Intervention Impact Project Supervision and Coordination

Brazil

BR-T1423

Support to the Early Institutionalization Intervention Impact Project

Background and justification

The Social Protection and Health Division (SPH) is tasked with the preparation and supervision of IDB operations in borrowing member countries in the areas of social protection (safety nets and transfers and services for social inclusion which include: early childhood development, youth programs, care services for dependency, among others), health (health capital investment strategies, health networks strengthening, health system financing, organization and performance, etc.) and nutrition.

The Social Protection and Health Division is co-financing the implementation of a project that evaluates the impact of different alternatives of care for children under the care of the state in Sao Paulo. The objective of this project is to compare across how early experiences in institutionalization versus foster care determine childhood well-being and development amongst this very vulnerable group.

Objective

The objective of this contract is to provide support in project management activities related to the supervision of the implementation of the Early Institutionalization Intervention Impact Project and the coordination across the investigation and the implementation teams in the United States and in Brazil.

Scope of services

We are looking for an organization with past experience in the implementation of similar interventions in the context of middle-income countries and in settings of collaboration across project implementers and research teams.

Key activities

- Develop and document study protocols, including training and implementation plans, in collaboration with the Principal Investigators (PIs) and Clinical Supervisor.
- Develop and submit all documents to the Institutional Review Boards (IRBs) of ethics committees in the US in collaboration with the PIs.
- Ensure that all materials are submitted to the local ethics committees in Brazil.
- Assist in logistics of intervention implementation in Brazil and United States and in coordination across the two.
- Support the baseline assessments of children in placements, caregiving intervention, and follow-up assessments.
- Assist in data management set-up and quality control.
- Travel to set up and supervise the project (3 trips to Brazil, of 5 days each).
- Assist in reporting of activities and finances for all consultancies.
- Assist in other administrative activities related to project management.

Expected outcomes and deliverables:

Product 1. Detailed work plan for the project, including the description of clinical and research activities, products, timeline, and documentation of all costs for interventions.

Product 2. Report about the success of training for the VIPP intervention.

Product 3. Bi-annual reports on the implementation of the intervention.

Project schedule and timeline

The overall project will be implemented and the research carried out over a three year period. The schedule of the products under this contract will be over an 18 month period:

Product 1: Month 3

Product 2: Month 6

Product 3: Month 6, 12, and 18

Supervision and reporting

Responsible persons: Caridad Araujo, Principal Economist of the Social Protection and Health Division and Marcia Rocha, Lead Health Specialist of the Social Protection and Health Division.

Schedule of payments:

- 30% upon the delivery and approval of product 1.
- 40% upon the delivery and approval of product 2.
- 30% upon the delivery and approval of product 3.

Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required.

TERMS OF REFERENCE 3

Early Institutionalization Intervention Impact Project Management of Project Implementation

Brazil
BR-T1423
Support to the Early Institutionalization Intervention Impact Project

Background and justification

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The Social Protection and Health Division is co-financing the implementation of a project that evaluates the impact of different alternatives of care for children under the care of the state in Sao Paulo. The objective of this project is to compare across how early experiences in institutionalization versus foster care determine childhood well-being and development amongst this very vulnerable group.

Objective

The objective of this contract is to support logistics in the implementation of the Early Institutionalization Intervention Impact Project in Brazil.

Scope of services

We are looking for an organization with past experience and a good track record in the implementation of foster care interventions in Brazil and with the capacity of supporting this project in Sao Paulo.

Key activities

- Assist in the logistics of intervention implementation in Brazil.
- Assists with scheduling lab meetings in Brazil, and scheduling calls with US Research Team.
- Organize the recruitment and selection process of the Research Assistants and Post-Doctoral Fellow positions, as well as the interveners.
- Supervise and meets with staff weekly to ensure progress.
- Liaise with local partners including Family Judge Court, and the local NGOs involved in the intervention.
- Work with local Principal Investigator (Amaro) and the research coordinator to supervise data collection.
- Assists in submission and translation of all Brazil-based Ethics Committee materials.
- Assist in reports of data collection progress and finance for Brazil-based consultancies.
- Keep the US Project Manager updated weekly and, when necessary, daily.

Expected outcomes and deliverables:

Product 1. Detailed work plan for the project's data collection and hiring processes, including the description of activities, products, timeline.

Product 2. Report about the progress of data collection.

Product 3. Final report of progress of data collection on 24 and 36-month outcome assessments.

Project schedule and timeline

The overall project will be implemented and the research carried out over a three year period. The schedule of the products under this contract will be over a 36 month period:

Product 1: Month 3

Product 2: Month 24

Product 3: Month 36

Supervision and reporting

Responsible persons: Caridad Araujo, Principal Economist of the Social Protection and Health Division and Marcia Rocha, Lead Health Specialist of the Social Protection and Health Division.

Schedule of payments:

- 30% the delivery and approval of product 1.
- 40% the delivery and approval of product 2.
- 30% the delivery and approval of product 3.

Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required.

TERMS OF REFERENCE 4

Early Institutionalization Intervention Impact Project – Project Delivery

Brazil

BR-T1423

Support to the Early Institutionalization Intervention Impact Project

Background and justification

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The Social Protection and Health Division is co-financing the implementation of a project that evaluates the impact of different alternatives of care for children under the care of the state in Sao Paulo. The objective of this project is to compare across how early experiences in institutionalization versus foster care determine childhood well-being and development amongst this very vulnerable group.

Objective

The objective of this contract is to hire an institution that can oversee the implementation of the caregiving intervention as a part of the Early Institutionalization Intervention Impact Project.

Scope of services

We are looking for an organization with past experience and a good record implementing foster care interventions in Brazil and with the capacity to operate this project in Sao Paulo.

Key activities

- To select, train, and supervise four interveners who will be in charge of the delivery of the caregiving intervention during the life of the project. Intervenors will travel to London, Netherlands, or other location identified to be trained in Video Feedback Intervention to Promote Positive Parenting (VIPPP) intervention techniques.
- Intervenors will practice the intervention with at least one test participant and receive feedback.
- During the course of the project, each intervener will deliver in-home training (5 sessions of 1.5-2 hours) to approximately 50 children and their caregivers (foster parents or institutional caregivers). Travel for intervention delivery is included (5 session X 50 participants= 125 roundtrip (car or other transportation) + 14 no shows/cancellations).
- Intervenors will meet with Clinical Supervisor via Video Conference and will send videos as needed via confidential Ethics Committee/IRB approved methods for review.

Expected Outcome and Deliverables

Product 1. Detailed work plan regarding training schedule, practice schedule and general implementation plan (sessions will be scheduled individually).

Product 2. Report of Intervention delivery and attendance.

Project Schedule and Timeline

The overall project will be implemented and the research carried out over a three year period. The schedule of the products under this contract will be over a 36 month period:

Product 1: Month 5

Product 2: Month 36

Supervision and reporting

Responsible persons: Caridad Araujo, Principal Economist of the Social Protection and Health Division and Marcia Rocha, Lead Health Specialist of the Social Protection and Health Division.

Schedule of payments:

- 50% upon the delivery and approval of product 1.
- 50% upon the delivery and approval of product 2.

Payment terms will be based on project milestones or deliverables. The Bank does not expect to make advance payments under consulting contracts unless a significant amount of travel is required.