

IDB58-648/05

Country: TRINIDAD AND TOBAGO

Project: SECONDARY EDUCATION MODERNIZATION PROGRAMME

Sector: Education / consultant

Abstract: PROJECT MANAGER, CONSTRUCTION SERVICES FOR A PERIOD OF TWO YEARS

Loan No. 1180/OC-TT

The Ministry of Education (MOE) is inviting applications from suitably qualified nationals of Inter-American Development Bank (IDB) Member countries to fill the following position (on contract):

--Project Manager, Construction Services for a Period of Two Years

Job Summary:

--Required to professionally manage and direct the activities of Construction Services (CS) Unit of the SEMPCU in the accomplishment of the Unit's goals and objectives in congruence with the Programme's implementation priorities and strategies.

Key Duties and Responsibilities:

- Under the leadership of the Programme Consultant, the Project Manager shall develop a very clear idea of what constitutes the successful conclusion of the Programme, its CS Project, and work towards that end.
- Responsible for operationally managing, as well as ensuring the on time, within budget, and, up-to-standard delivery, of all facets of the assigned SEMP Schools' Construction Projects.
- Lead SEMPCU's Construction Services (CS) effort towards the stated and agreed upon goals, objectives, and successful conclusions for the Construction Project, as aligned with SEMPCU's and the MOE's implementation priorities and strategies.
- Supervise and coordinate the work of the CS Unit's Project staff, and of the local or international experts/consultants working for the project.
- Ensure that controls are in place for the management of construction cost, quality, time, and scope.

Qualifications and Experience:

- A university / college degree in Civil Engineering (or a related discipline) from an accredited institution.
- At least five years of experience in a similar management position, with knowledge and experiences in the areas of planning, work organization, scheduling, controlling, supervision, reporting, and personnel management.
- At least ten years of postgraduate experience in the fields of Engineering, Quantity Surveying, Construction, or Project Management at the various levels of project planning, implementation, commissioning, and turnover.
- Knowledge of and experience in the implementation of Quality Assurance practices for construction projects.

Possession of any of the following shall be considered a valuable asset:

- Professional or post-graduate certification in Construction Management
- Professional or post-graduate certification in Project Management
- Experience working in internationally funded projects (preferably IDB funded).

CVs would be evaluated based on the following criteria:

- Qualifications (35 pts)
- General Experience (35 pts)
- Experience in similar projects (20 pts)
- Proficiency in English (10 pts)

Total: 100 pts

Unsuitable applications would not be acknowledged. Queries may be forwarded to the Director of Human Resources, Ministry of Education.

Deadline: 31 March 2005

Suitably qualified persons are asked to submit their applications with resumes to:

The Permanent Secretary
Attn: Director of Human Resources, Human Resource Planning and Consulting Services
Ministry of Education
18 Alexandra St. & St. Clair
Trinidad and Tobago
Tel: (1-868) 622-2815 Ext. 218
Fax: (1-868) 628-2089