

**IDB05-694 (Online Only)**  
**TRINIDAD AND TOBAGO**  
**SECONDARY EDUCATION MODERNIZATION PROGRAMME**  
**Consultants**  
**DATA COLLECTION, DATABASE DEVELOPMENT AND RETRIEVAL SYSTEM FOR TEACHING**  
**STAFF AUDIT**  
**SEMP: 1/3/27**  
**Expressions of Interest (EOI)**  
**Loan No. 1180/OC-TT**

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The Government of the Republic of Trinidad and Tobago, through its Ministry of Education (MOE), has been implementing measures aimed at improving access to secondary education for all the nation's youth as well as strengthening the quality of the curricula, training methods, trainers, teachers and administrators, through its Secondary Education Modernization Programme (SEMP), which is partially financed by a loan from the Inter-American Development Bank. The MOE would like to engage in more optimal allocation and utilization of its teaching human resource capital (i.e., teaching personnel, in its schools). With this objective, the MOE wishes to contract the services of a consultancy firm to collect data and develop a database and retrieval system that will facilitate an audit of the teaching staff in its Primary and Secondary Schools.

The MOE invites suitably qualified firms to submit expressions of interest for the services of an educational consultancy firm to collect data and develop a database and retrieval system that will facilitate the conduct an audit of the teaching staff in its Primary and Secondary Schools. This is for the purpose of arriving at a data driven understanding of what should be the typical staff structures and compositions for its primary and secondary. This notice is for expressions of interest only. Invitations to apply for the actual recruitment of a firm to provide these consulting services will be the subject of a separate notice at a later date.

Information requested for consideration:

- Declaration of nationality
- Examples of the three most recent assignments where similar projects have been completed by the firm (including contact information for use as references)
- Evidence of the firm's financial stability (e.g., two years of the most recently audited financial statements of the firm)
- Statement referenced to legal claims (current and pending)
- Curricula Vitae of key personnel and an organizational profile and chart/structure of the firm

This is not a request for proposals. The purpose of this exercise is to identify interested firms, which may qualify to receive an invitation to submit a proposal. Additional information may be obtained from the Programme Consultant, SEMP, at the address below.

Letters of expression of interest and accompanying documents, clearly marked "Expression of Interest – Recruitment of a Firm to Provide Consulting Services to Collect Data and Develop a Database and Retrieval System that will Facilitate the Conduct of an Audit and Rationalization of the Staff Room for the Ministry of Education", should be deposited in a sealed envelope no later than 1500 hours on 24 January 2007, in the tender box located at the office of the Secondary Education Modernization Project Coordinating Unit, at the same address.

The Ministry of Education reserves the right to accept or reject any or all expressions of interest, without defraying any costs incurred by the firm submitting them, including but not limited to the preparation and submission of such expression of interest.

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