

**IDB908-734(OF)**

**TRINIDAD AND TOBAGO  
SECONDARY EDUCATION MODERNIZATION PROGRAMME**

**Education**

**PROVISION OF ACCELERATED PROGRAM LEADING TO A MASTER'S  
DEGREE IN EDUCATIONAL LEADERSHIP**

**IDB/SEMP Loan No. 1180/OC-TT**

**Invitation for Prequalification**

**Deadline: 30 October 2008**

The Government of the Republic of Trinidad and Tobago (GORTT) through the Ministry of Education (MOE) is currently engaged in the Secondary Education Modernization Programme (SEMP). The primary objective of the SEMP, therefore, is to support the MOE in its efforts to improve, reform and modernize the secondary level of the education system. Education Qualitative Improvement (EQI) is one of the SEMP's three major components.

A key subcomponent of EQI is the professional development of MOE Officers. Under this subcomponent, the MOE wishes to further enhance leadership in its secondary schools and requires the services of a recognized university/accredited institution of higher learning to successfully design and deliver an accelerated program of instruction that leads to a Master's Degree in Educational Leadership.

The Master's in Education Program is to be a knowledge-development and capacity-building program aimed at making schools more effective. It needs to directly target development of the capacity of school leaders so as to make students' experience of formal schooling more relevant and meaningful to the nation, the community, parents/guardians and the student.

In this connection, the GORTT invites universities/accredited institutions of higher learning from IDB member countries to submit prequalification applications to provide an accelerated Program of Instruction leading to a Master's Degree in Educational Leadership for 90 students concurrently for the MOE.

Interested universities/accredited institutions are required to submit a completed prequalification questionnaire along with a statement of interest.

The prequalification questionnaire may be obtained from the office of the Central Tenders Board at the first address below. A copy of the prequalification questionnaire may also be downloaded from the Board's website.

This is not a request for proposals. The purpose of this exercise is to identify interested universities/institutions that may qualify to receive an invitation to submit a proposal.

Additional information may be obtained from the Program Consultant, SEMP Coordinating Unit, at the second address below.

All prequalification information must be submitted in English. Applicants may submit supplementary information. However, the questionnaire must be completed fully and reasons given on the form, if specific information that has been requested is not supplied.

After the applications have been evaluated, a shortlist of institutions approved by the Board will be requested to submit proposals for the provision of the required services. A minimum of 70 per cent must be attained in order for institutions to be qualified. At this stage, the request for proposals, including terms of reference, will be made available to the shortlisted consultants.

The original and five copies of the prequalification documents must be placed in sealed envelopes, clearly marked “Prequalification of Universities/Institutions of Higher Learning to provide an Accelerated Program of Instruction leading to a Master’s Degree in Educational Leadership for 90 students for the Ministry of Education”, and addressed to the Chairman, Central Tenders Board (first address). The envelopes must be deposited in the Brown Tenders Box located in the lobby of the Board’s office no later than 1300 hours (Trinidad time) on Thursday, 30 October 2008. Faxed copies of the prequalification questionnaire will not be accepted. Late submissions will not be considered in any circumstances. The prequalification applications will be opened shortly thereafter in the presence of the institutions’ representatives who choose to attend.

The Central Tenders Board reserves the right to cancel the prequalification process in its entirety or even partially without defraying any costs incurred by any institution in submitting their documentation.

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