

Trinidad and Tobago
Agriculture Sector Reform Programme
Sector: Survey Vault Restoration Project Technical Assistance
Loan No. 882/OC-TT
Invitation for Prequalification

In 1996, the Government of the Republic of Trinidad and Tobago (GORTT), through the Ministry of Agriculture, Land and Marine Resources, accessed loan funding from the Inter-American Development Bank (IDB) to assist in the implementation of an Agriculture Sector Reform Programme - Technical Assistance Programme (ASRP - TAP). The ASRP - TAP was designed to implement a range of policy and institutional reforms aimed at enhancing the performance of the agricultural sector.

One of the major areas of action under the ASRP - TAP is land use policy and administration, which is aimed at improving the management of State lands and the functioning of the overall land market in Trinidad and Tobago.

As part of the Land Use Policy and Administration Component of the ASRP - TAP, the Government is undertaking a series of projects to strengthen the Lands and Surveys Division as well as improve the surveying profession in Trinidad and Tobago. In this regard, the GORTT is proposing to undertake a project in the Lands and Surveys Division of the Ministry of Agriculture, Land and Marine Resources aimed at restoring and protecting survey plans, maps, diagrams and other documents in the vault of the Lands and Surveys Division of the Ministry.

The project is also aimed at implementing an effective records management system in order to prevent further deterioration of the records. The project will involve the physical restoration of plans and other relevant documents and the provision of technical assistance and institutional strengthening in order to ensure the successful implementation of the records management system.

In this connection, the GORTT is inviting expressions of interest from consultants from IDB's member countries to undertake this project. Interested firms, whether acting singly or in joint venture, are required to submit a completed prequalification questionnaire along with a statement of interest.

The prequalification questionnaire may be obtained from Mrs. E. Pierre, Project Implementation Officer, at the first address below, to whom any calls and queries regarding this prequalification notice should be addressed. A copy of the prequalification questionnaire can also be downloaded from the web site below.

All prequalification information must be submitted in English.

Firms will be shortlisted in accordance with the following:

- Requirements:
 - Eligibility
 - Existence/Non-existence of litigation matters
 - Financial capacity
 - Language capability
- Criteria:
 - General work experience of the firm (40 points)
 - Experience in similar work (40 points)
 - Experience in countries similar to Trinidad and Tobago or other developing countries (20 points)

A firm which fails to meet any of the requirements will not be further assessed. A minimum mark of 70 per cent must be attained in order for a firm to be qualified. After the firms have been evaluated, a shortlist of at least three but no more than six firms will be selected and invited to submit proposals for the provision of the required services.

The original and five copies of the prequalification documents must be submitted to the Chairman, Central Tenders Board, at the second address below at or before 1300 hours on Thursday, 8 January 2004. The envelopes should be clearly marked "Prequalification of Consulting firms for the Provision of Technical Assistance to undertake the Survey Vault Restoration Project for the Agriculture Sector Reform Programme – Technical Assistance Programme, Ministry of Agriculture, Land and Marine Resources - IDB Loan No. 882/OC-TT".

The prequalification documents will be opened shortly thereafter at the office of the Central Tenders Board in the presence of the firms' representatives who choose to attend.

The Central Tenders Board reserves the right to cancel the present bidding process in its entirety or even partially without defraying any cost incurred by consulting firms submitting documentation.

Late submissions will not be considered.

(1) Agriculture Sector Reform Programme
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(2) Central Tenders Board
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