

**Government of Guyana/Inter-American Development Bank
TECHNICAL CO-OPERATION NUMBER - ATN/SF-8423-GY**

**PROGRAM NAME: ESTABLISHMENT OF A COMMERCIAL COURT/ ALTERNATIVE DISPUTE RESOLUTION
MECHANISM PROJECT**

PROCUREMENT PLAN - JANUARY – JULY 2005

Principal Project Procurement <u>GOODS</u>	Financial Sources		Procurement Method	Pre-qualification	Specific Procurement	Status
	IDB (%)	Local/Other (%)		Yes/No	Tentative Publication Date	
1. COMMERCIAL COURT						
1.1 Court Administrative Support						Pending
1.1.1 Software for New MIS (inclusive of Casebook) \$25,000	100	-	ILS	No	-	USAID Project Re: Computerization of the Supreme Court is to indicate the level of Computer Hardware contribution to this effort
1.1.2 4-Desktop Computers for Registry \$6,000	100	-	ILS	No		
1.1.3 2-Printers \$1,400.	100	-	ILS	No		
1.1.4 Networking and Accessories \$2,000.	100	-	ILS	No		
1.2 Legal Information/Materials						
1.2.1 Commercial Law Materials, Texts for Library \$12,000. est.	100	-	ILS	No	-	Pending Awaiting Hiring of Registry Court Administration Specialist and Commercial Court Specialist
1.2.2 5-year subscription to legal database \$7,000	100	-	ILS	No		
1.2.3 2-Desktop Computers with MS Office \$3,000.	100	-	ILS	No		

Notes: 1 ICB: International Competitive Bidding
DC: Direct Contracting

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2 Terminology to be used: Pending/Awarded/Cancelled

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1.3 Public Awareness 1.3.1 Other outreach (materials, etc.) \$2,000.	100	-	ICB	No	-	Pending Awaiting Hiring of Commercial Court Specialist
2. COMMERCIAL ADR 2.1 Institutional Structure & Administrative Support 2.1.1 ADR Facility 2.1.2 Basic supplies, furnishings \$19,000. (est.) 2.1.3 ADR facility (computer, printer, fax, phone) \$3,000.	 \$4000 100	 - -	 ILS ILS	 No No	 - -	 Pending Awaiting Hiring of Commercial ADR Specialist
2.2 Public Awareness 2.2.1 Materials \$5,000. (est.)	100	-	ICB	Yes	-	Pending Awaiting Hiring of Commercial ADR Specialist
3. PROJECT IMPLEMENTATION 3.1 PABX link 3.2 Photocopier (\$3,500) 3.3 Binding Machine 3.4 Water Dispenser/Cooler 3.5 4 Executive Chairs & 3 writing desks (1 Executive chair outstanding for Project Coordinator)	 100 100 100 100 -	 - - - - 100	 ILS ILS ILS ILS ILS	 No No No No Quotations solicited suppliers shortlist	 - - - - Jan 31, 05	 Pending Awaiting Customs Clearance Awaiting quotations Awaiting quotations Pending

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Principal Project Procurement <u>SERVICES</u>	Financial Sources		Procurement Method	Pre-qualification	Specific Procurement	Status
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4. WORKSHOPS						
4.1 Commercial Court						
4.1.1 Legal/Regulatory Framework – 1 Workshop	80	20	DC	No	Feb 2005	Pending
4.1.2 3-Rules/Practice Direction \$1,500	100	-	DC	No		Pending
4.1.3 1-(Consensus and list scope) \$500	100	-	DC	No		Pending
4.1.4 Case Management Support III. (2) Workshops \$1000	100	-	DC	No		Pending
5. CONSULTING						
5.1 Consultant Commercial Court Specialist \$90,400 (est)	100	-	ICB	No	Dec 2004	Pending
5.2 Registry Court Administration Specialist \$62,000 (est)	100	-	ICB	No	Dec 2004	Pending
5.3 Consulting Advice \$15,000	100	-	ICB	No		Pending
5.4 Services Consulting/Training Visits						
5.4.1 Commercial Court						
5.4.2 Case Management Support						
5.4.3 Exchange visits (Case Management Master) \$6,000.	100	-	DC	No	Feb 2005	Pending
5.4.4 2-Reciprocal visits (Chief Justice) \$4,400.	100	-	DC	No	Jun 2005	Pending

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6. COMMERCIAL ADR						
6.1 Legal/Regulatory Framework – 1 Workshop	80	20	DC		Mar 2005	Pending
6.2 Stakeholder/ADR Committee workshops (2) \$800.	100	-	ICB			Pending
6.3. Public Awareness						
6.3.1 8-10 Seminars/Workshops \$3,200.	100	—	ICB	No	-	Pending
7. COURT ADMINISTRATIVE SUPPORT						
7.1 I Study tour for Registrar \$3,000.	100	-	DC	No	June 2005	Pending
7.2 3-Coaching/Mentoring (reviews) \$12,000.	100	-	DC	No		Pending
7.3 Training/Familiarizing Registry Staff \$15,000.	100	-	ICB	No		Pending
8. TRAINING OF JUDGES						
8.1 Study tour (4 persons) \$16,000	100	-	ICB	No	-	Pending
8.2 Conference Attendance (4 persons) \$11,200	100	-	DC	No	-	Pending
8.3 Continuing Education/Seminars Est. \$300. per seminar) \$7,200.	100	-	DC	No	-	Pending
8.4 Coaching/Mentoring (3 reviews) \$15,000.	100	-	ICB	No	-	Pending

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8.5. Public Awareness						
8.5.1 Seminars/Workshops (Bar Assoc., Priv. Sector, public) \$4,000.	100	-	ICB	No	-	Pending
8.5.2 Study-tour for 1-2 Bar Association members \$4,400.	100	-	DC	No	-	Pending
9. COMMERCIAL ADR						
9.1 Study tour for ADR Coordinator 1-week \$2,600.	100	-	DC	No	-	Pending
9.2 Lump sum consulting contract for training and other ADR and Commercial Court Services \$85,000.	1000	-	ICB	No	-	Pending

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