

**TECHNICAL COOPERATION DOCUMENT (TC-DOCUMENT)**  
**BELIZE**

**I. BASIC PROJECT DATA:**

▪ <b>Country:</b>	Belize
▪ <b>TC Name:</b>	Improving Analytical Capacity for Crime and Violence Statistics in Belize
▪ <b>TC Number:</b>	BL-T1056
▪ <b>Team Members:</b>	Alexandre Veyrat-Pontet (ICS/CPN), Project Team Leader; Andrés Restrepo (IFD/ICS); Jennifer Peirce (IFD/ICS); Vanessa Lynch (CID/CBL); Jorge Srur (IFD/ICS); Louis-Francois Chretien (LEG/SGO); and Cecilia Bernedo (IFD/ICS)
▪ <b>TC Taxonomy:</b>	Operational Support (OS) - BL-L1014
▪ <b>Reference to request:</b>	Confidential reference
▪ <b>Beneficiary:</b>	Government of Belize
▪ <b>Executing Agency and contact name:</b>	Inter-American Development Bank
▪ <b>Donors providing funding:</b>	Citizen Security Initiative Fund (CSF)
▪ <b>IDB Funding requested:</b>	<b>IDB:</b> US\$100,000
▪ <b>Local counterpart funding:</b>	<b>Local:</b> US\$ 0 <b>Total:</b> US\$100,000
▪ <b>Disbursement period (which includes execution period):</b>	30 months (December 2013-June 2016) <sup>1</sup>
▪ <b>Required start date:</b>	October, 2013
▪ <b>Types of consultants :</b>	Individuals
▪ <b>Prepared by unit:</b>	Institutional Capacity of the State (IFD/ICS)
▪ <b>Unit of Disbursement Responsibility:</b>	IFD/ICS
▪ <b>Included in Country Strategy (y/n); TC included in CPD (y/n)</b>	Yes
▪ <b>GCI-9 Sector Priority:</b>	Institutions for Growth and Social Welfare; Citizen Security

**II. OBJECTIVE AND JUSTIFICATION**

- 2.1 As part of both Central America and the Caribbean, Belize has experienced an increase in crime and violence rates, particularly in the last decade; this increase constitutes a regional trend. For Belize this increase in violence is manifested in a dramatic rise (150%) in the homicide rate (from 16 homicides for every 100,000 inhabitants in 2000 to 42.5 homicides for every 100,000 inhabitants in 2012).<sup>2</sup> Given Belize's small population (approximately 330,000 inhabitants), any increases in crime and violence affect most people. In addition, Belizeans

<sup>1</sup> This execution period is intentionally long in order to enable this TC to support the full implementation period of the IPSMIS/information component of the CAPS loan (BL-L1014) with modest but key supplementary capacity-building activities.

<sup>2</sup> Belize Joint Intelligence Coordinating Centre homicide data for 2012, cited in IDB Technical Note 572: Citizen Security in Belize, October 2013. p. 3.

have been hit by growing unemployment (8% to 14%<sup>3</sup>) and a higher poverty rate (22% to 42%<sup>4</sup>), while 32% of youths are considered “unattached” (“ni-ni”).<sup>5</sup> It must be noted that the greatest concentration of crime and violence in the country is in urban areas: while the national homicide rate for 2012 was 46.7 for every 100,000 inhabitants<sup>6</sup>, in Belize City it is 106, and it is even higher for the Southside area of the city<sup>7</sup>. This increasing trend also applies to other types of crimes, which have increased in 2.6% since 2011.<sup>8</sup> There are also significant challenges in terms of the functioning of security and justice institutions, as well as citizens’ trust in these public institutions. It has been estimated that only 57% of crimes are reported to the police, primarily due to the public’s lack of trust in institutions,<sup>9</sup> while at the same time the conviction rate from 1999-2007 was 1 in 10 murders, due to weaknesses in the investigative process, such as lack of planning, targeting and information sharing, among others.<sup>10</sup>

- 2.2 The Government of Belize (GOB) has made great efforts to address insecurity through juvenile violence prevention projects and multi-sector policies such as the Horizon 2030 Long Term National Development Framework, the National Youth Policy Proposal (2011)<sup>11</sup>, and the RESTORE Belize Program and Strategic Plan (2011-2015), among others. As part of these efforts, the GOB requested support from the Bank in order to strengthen their institutional response for violence prevention. In response to this request, the “Community Action for Public Safety” (CAPS) (BL-L1014; 2475/OC-BL) loan was approved in December 2010 for an amount of US\$5 million. The objective of the CAPS is to contribute to the reduction of youth involvement in major violent crime in Belize City by: (i) reducing youth involvement in criminal activities and youth violent behavior in the schools which are beneficiary of the program resources; (ii) reducing recidivism among youth in the intervened juvenile rehabilitation institutions; and (iii) enhancing the government’s capacity to formulate and implement evidence-based policies on public safety through the Interagency Public Safety Management Information System (IPSMIS).
- 2.3 For the IDB, citizen security is a crucial issue for the overall social and economic development of Belize, as the high rates of crime and violence have serious effects on the business environment, tourism, public expenditures, and generalized public trust in government institutions.<sup>12</sup> Although citizen security was not originally one of the 2008-2012 CS priority areas, it was added as a priority area in 2010 (as evidenced by and outlined in the relevant CPDs), in connection with inclusion of the CAPS loan in the pipeline and subsequently in the portfolio. One of the central challenges identified in most analyses of the security situation in

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<sup>3</sup> Central America Integration System (SICA), Secretaría de la Integración Social Centroamericana (SISCA), United Nations Population Fund (UNFPA), and Interpeace. National Public Policy Proposal: Prevention of Youth-Involved Violence in Belize, 2012-2022. p 26.

<sup>4</sup> This refers to youth who are neither in school nor employed. National Human Development Advisory Committee – Ministry of Economic, Trade and Industrial Development and Consumer Protection (2010). Belize Poverty Evaluation. User-friendly version.

<sup>5</sup> SICA, p 27.

<sup>6</sup> Joint Intelligence Coordinating Centre, Belize Police Department. Annual Statistical Report 2012. February 6, 2013. p. 16.

<sup>7</sup> UNODC 2010; Government of Belize (2009). National Consultation of Draft 9 Poverty Assessment.

<sup>8</sup> Joint Intelligence Coordinating Committee, Belize Police Department, 2012, p1.

<sup>9</sup> United Nations Development Program, UNDP (2009). Opening Spaces to Citizen Security and Human Development. Human Development Report for Central America, 2009-2010. UNDP 2009, op. cit, p. 245

<sup>10</sup> Crooks Report for Police Reform, [http://www.belizepolice.bz/download/crooks\\_report.pdf](http://www.belizepolice.bz/download/crooks_report.pdf)

<sup>11</sup> The Youth Policy has five priority goals set by youth: participation, socio-economic opportunity, education, health and well-being, and protection. See SICA et al, 2012, p. 14

<sup>12</sup> IDB Technical Note 572: Citizen Security in Belize. October 2013.

Belize is the lack of standardization and quality control in data collection, as well as links between crime data and other data such as on social and individual risk factors, the actions and impacts of different prevention interventions and the functioning of the police, justice, and corrections systems. The Belize government has set out some important policy plans, but evidence-based policies (much less impact evaluations) are not viable without reliable, complete, updated information or without the expertise to comprehensively analyze such information. Given this, CAPS includes the development of an inter-agency information system as the base for implementing sound public policies – the IPSMIS.

- 2.4 Nevertheless, there is an identified need in Belize for further technical and financial support specifically focusing on the effective implementation of the information system, in particular in terms of management and analysis of data. Even once the IPSMIS is operational (i.e. line ministries are providing regular and standardized data), there is an ongoing need for stronger capacity to analyze connections between basic incident information and important information about context and risk factors (e.g. social, education, and family situation of perpetrators and victims), the management of cases (e.g. response of different agencies, victim services, status in justice system, eventual recidivism of perpetrator, etc.). The GOB has requested the design and implementation of an Observatory of crime and violence indicators (“The Observatory”), which will take on the key function of analyzing data provided through the IPSMIS (and other sources) and applying this analysis to policy and program development, implementation, and monitoring. A further function of the Observatory will be to disseminate summaries of key information gathered by the IPSMIS system and main analysis conclusions. The Observatory is not yet fully structured, but the GOB plans to date indicate that it would report to the Office of the Prime Minister. The CAPS only covers the establishment of the IPSMIS itself, not the Observatory. In order for the information system to be useful in policymaking and measuring trends and impacts, additional investments are needed in the quality of the information and in government officials’ ability to use that information.
- 2.5 This proposed technical cooperation responds to two following IDB Citizen Security Initiative priorities: information and analysis on security challenges, and institutional management and evaluation (in particular using information systems to build and evaluate evidence-based policy). This is a crucial foundation for the broader objectives of the IDB-funded CAPS project, and for Belize’s public policy development on citizen security more generally. Additionally, this proposal will provide much-needed technical expertise and capacity-building for public officials that will support the execution of all elements of the CAPS project – beyond just the information system.
- 2.6 **Objective.** The objective of this TC is to improve the quality, analysis, application, and dissemination of information related to crime and violence in Belize, as well as to support the implementation of the IDB CAPS loan operation, through the design and implementation of an observatory for crime and violence and through data analysis and application training for public officials and other stakeholders. A secondary objective is to integrate Belize and its information systems into the Regional System of Indicators on Coexistence and Citizen Security (SES in Spanish / RIC in English –

[www.seguridadyregion.com](http://www.seguridadyregion.com)) and into the Observatory on Crime and Violence managed by the Central America Integration System (SICA), known as OBSICA.

- 2.7 This Technical Cooperation (TC) is aligned with the Bank corporate priorities regarding: (i) the Regional Development Goals GCI-9 to contribute to poverty and homicide rate per 100,000 inhabitants reduction and to benefit some cities with the citizen security programs implementation, (ii) the Growth and Institutions for Social Welfare (document GN-2587-2) Sector Strategy; and (iii) the Operational Guidelines for the Design and Implementation of Programs in Public Safety (GOSC) (document GN-2535-1). It is also aligned with the priorities of the Central America Integration System (SICA) Regional Security Strategy, particularly in its institutional strengthening component.<sup>13</sup> It also aligns with the parameters of the CAPS operation and the general lines of dialogue between the IDB and the GOB on citizen security issues.<sup>14</sup>

### III. DESCRIPTION OF COMPONENTS/ACTIVITIES

- 3.1 **Component 1: Improvement of the quality and consistency of information provided by the IPSMIS.** The objective of this component is to improve the specificity, consistency, and reliability of the information on crime and violence provided to the IPSMIS by government entities and to train those who provide this data in collection and organization methods. This component will also ensure that the IPSMIS is aligned to and compatible with the IDB-funded Regional System of Standardized Indicators (SES, managed by CISALVA) and is compatible with the information systems being developed by the OBSICA.
- 3.2 This component will finance the following activities: (i) a study that will identify existing gaps in or problems with the information provided to the IPSMIS and the corresponding information flow through the IPSMIS (including how frequently the information is updated and which entity provides what information) and on compatibility with regional systems such as SES and OBSICA, and also provide a set of recommendations; (ii) based on such the recommendations, the development of guidelines for standardized registration of information about incidents of crime and violence, which will be developed in close collaboration with the SES (which already has standard manuals and protocols); and (iii) the design and delivery of training for relevant personnel of the IPSMIS and other relevant line ministries (such as the Ministry of Education, Youth, and Sports (MoEdY), Ministry of Human Development and Social Transformation (MHDST), Ministry of Health (MH), Statistical Institute of Belize (SIB) and the Ministry of National Security (MPPS)) on how to collect and organize different types of information in a more standardized way. Some of these activities may be delivered in partnership with the SES.
- 3.3 **Component 2: Strengthening of institutional capacities of the Observatory for the management and analysis of the data on crime and violence.** The objective of this component is to train the Observatory's personnel to enable them to analyze information in a comprehensive, regular and reliable way, consistent with national and regional practices (including the SES). The activities to be financed under this component are:

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<sup>13</sup> Hacia una Centroamérica Segura, Estrategia de Seguridad de Centroamérica, SICA 2011.

<sup>14</sup> As outlined in the May 2013 Technical Note and the May 2013 Policy Dialogue event.

(i) design of training material (including on-line material) for the observatory's personnel in data processing and analysis (including international best practices); (ii) training workshops for the observatory's personnel based on the aforementioned material and following international best practices on indicators; and (iii) design (and printing, in the case of paper material) of dissemination products for policy-makers, as well as relevant stakeholders in order to raise awareness about the Observatory and its mandate. The IDB will work closely with the SES and specialists at CISALVA, Universidad del Valle, Cali, Colombia to design and deliver elements of the training.

3.4 **Component 3: Project Coordination.** This component will finance a project coordinator, workshops and dialogue events, and a final project evaluation.

**Table 2.1: Indicative Results Matrix**

Table 2.1: Indicative Results Matrix							
Indicator		Baseline	Intermediate Targets		Target: End of Project	Responsible Agency	Method of Verification
			Year 1	Year 2			
RESULTS INDICATORS							
Component 1: Improvement of the quality and consistency of information provided by the IPSMIS.							
1	a. Data produced by IPSMIS is more accessible (website), user-friendly, and compatible with other information systems. b. Belize can report accurately on SES indicators using administrative data	a. IPSMIS is not operational b. 0 SES indicators	30%	80%	a. Operational, with website, integrated with other systems b. 10 SES indicators	Ministry of Human Development	Semi-Annual Report
Component 2: Strengthening of institutional capacities for management and analysis of data on crime and violence							
2	IPSMIS and line ministry staff are able to perform required data management functions	0 are trained	50% of curriculum for all 16 trainees	50% of curriculum for all 16 trainees	8 data analysts and 8 policy analysts trained	Ministry of Human Development	Semi-Annual Report
Component 3: Coordination							
No results listed as this component is simply for project coordination							
PRODUCT INDICATORS							
Component 1: Improvement of the quality and consistency of information provided by the IPSMIS. <sup>15</sup>							
1.1	Completion of diagnostic study on gaps and problems with IPSMIS information and compatibility	Baseline: 0	1 Document - 100%	n/a	Report completed	Ministry of Human Development	Report submitted
1.2	Completion of guidelines for standardized registration of crime and violence data	Baseline: 0	1 Document – 75%	1 Document - 100%	Report completed	Ministry of Human Development	Report submitted
1.3	Training designed and delivered on data collection methods/protocols for line ministries feeding into IPSMIS	Baseline: 0	Training designed + 50% of sessions held with at least 16 participants	Sessions held (full) with at least 16 participants	Training report completed	Ministry of Human Development	Report submitted

<sup>15</sup> Note: Complementary activities will be financed under RG-T2205; ATN/OC-13595-RG, specifically: A consultancy to conduct a diagnostic study on the compatibility of Belize's information systems with the SES, as well as the set-up of a Technical Unit for SES in Belize.

Indicator		Baseline	Intermediate Targets		Target: End of Project	Responsible Agency	Method of Verification
			Year 1	Year 2			
Component 2: Strengthening of institutional capacities of the Observatory for management and analysis of data on crime and violence							
2.1	Design of training material for Observatory staff on data and policy analysis	Baseline: 0	Document Completed 100%	n/a	Curriculum completed	Ministry of Human Development	Report submitted
2.2	Training workshops with Observatory staff on data and policy analysis	Baseline: 0	50% of training sessions held	100% of training sessions held	Training report completed	Ministry of Human Development	Report submitted
2.3	Design and dissemination of products by and about the Observatory (e.g. website)	Baseline: 0	Products designed	Products disseminated/published	Communications report	Ministry of Human Development	Report submitted
Component 3: Coordination							
No indicators listed as this component is simply for project coordination							

**Table 2.2: Indicative Budget**

Activity	Description	IDB	Counterpart	Total
<b>Component 1</b>		<b>30,000</b>		<b>30,000</b>
•	Diagnostic study for the identification of existing voids in the information provided by the IPSMIS ( <i>recommendations and compatibility with SES financed in parallel under RG-T2205</i> );	5,000		5,000
•	Development of guidelines for standardized registration of incidents of crime and violence	10,000		10,000
•	Design and delivery of training for relevant personnel of these entities on the collection and organization of data ( <i>SES Technical Unit financed in parallel under RG-T2205</i> )	15,000		15,000
<b>Component 2</b>		<b>25,000</b>		<b>25,000</b>
•	Design of training material (including on-line material) for the Observatory's personnel in data and policy analysis (including understanding collection methods, processing and analysis);	10,000		<b>10,000</b>
•	Training workshops for the observatory's personnel on how to use data and international best practices on indicators for effective policy analysis in the security sector.	10,000		<b>10,000</b>
•	Design of dissemination policy analysis products and awareness-raising materials about the Observatory, for policy-makers as well as relevant stakeholders	5,000		<b>5,000</b>
<b>Component 3</b>		<b>45,000</b>		<b>45,000</b>
Project Coordination and Management <i>*These resources will also support, complementarily, the acceleration plan for BL-L1014.</i>				
•	Project coordinator: manage all activities and resources and ensure coordination with all relevant agencies and actors and with BL-L1014;	25,000		25,000
•	Workshops and technical dialogue with international experts on Observatories in the region (Colombia, Ecuador, Uruguay, Chile) and internationally.	10,000		10,000
•	Incidentals	5,000		5,000
•	Final evaluation.	5,000		5,000
<b>TOTAL</b>		<b>100,000</b>	<b>0</b>	<b>100,000</b>

#### **IV. EXECUTING AGENCY AND STRUCTURE**

- 4.1 The TC will be executed by the Inter-American Development Bank (IFD/ICS) with the support of a consultant to be hired for the overall Project Coordination and Management (in Belize). The consultant will report to the Team Leader and ensure the coordination among all the institutions involved.
- 4.2 The IDB will be the executing agency, in accordance with the Operating Guidelines for Technical Cooperation Products (GN-2629-1), which establish that the Bank can be the executing agency for Technical Cooperations when there is a requirement for rapid access to technical support and expertise, previously justified. This helps to diminish the risk of delays in the timeline of the TC and in the Bank's programs.

#### **V. PROJECTS RISKS AND ISSUES**

- 5.1 The main risk associated with this TC is to the complexity of its execution due to the variety of local stakeholders to be engaged in the different components. In particular, the successful implementation of the TC will require effective and timely coordination among personnel from MoEdY, MHDST, MH, SIB and the MPPS because they all contribute to monitoring crime, play a crucial role in reporting crimes, and will have to be engaged in the trainings and in the understanding of the indicators. Such complexity can results in delays in the delivery of trainings and dissemination of the use of the platform.
- 5.2 This risk will be mitigated through the hiring of a Consultant for the overall project management and coordination. Among other things, the consultant will ensure the effective engagement of all the relevant institutions by facilitating the communication among the focal people as well as through informal periodical steering meetings.

#### **VI. EXCEPTIONS TO THE BANK POLICY**

- 6.1 None.

#### **VII. ENVIRONMENTAL AND SOCIAL CLASSIFICATION**

- 7.1 No negative environmental or social impacts are expected. According to the document "Environment and Safeguards Compliance Guidelines" (PO-703), this TC is classified as category "C". [IDBDOCS# 37856527](#).

#### **Required Annexes:**

- **Annex I - Request Letter:** Confidential annex
- **Annex II - Terms of Reference:** [IDBDocs#38161019](#)
- **Annex III - Procurement Plan:** [IDBDocs#38161204](#)

## **Annex I**

This annex was removed due to the confidential nature.



**BELIZE****Improving Analytical Capacity for Crime and Violence Statistics in Belize  
(BL-T1056)**

Consultancy 1: Improvement of the quality and consistency of data provided by the IPSMIS

**TERMS OF REFERENCE****I. Background**

The objective of this Technical Cooperation is to improve the quality, analysis, application, and dissemination of information related to crime and violence in Belize, as well as to support the implementation of the IDB CAPS loan operation, through the design and implementation of an observatory for crime and violence and through data analysis and application training for public officials and other stakeholders. A secondary objective is to integrate Belize and its information systems into the Regional System of Indicators on Coexistence and Citizen Security (SES in Spanish / RIC in English – [www.seguridadregion.com](http://www.seguridadregion.com)) and into the Observatory managed by the Central America Integration System (SICA), known as OBSICA.

**II. Consultancy objective**

To identify the gaps and needs in the quality and standardization of IPSMIS information and to build guidelines and provide training to improve standardization and data collection and organization capacity.

**III. Main activities**

- Design a methodology for assessing the gaps and needs of the IPSMIS.
- Consult with key experts in assessing information systems (SES/CISALVA; IDB Observatory mapping project team).
- Define the scope of data collection and analysis activities in Belize (within and beyond IPSMIS).
- Conduct a needs assessment of the IPSMIS, including elements such as: software; hardware; conceptual design; classifications; links across agencies; transparency; usability; knowledge and skills of staff; institutional capacity; etc.
- Assess the compatibility of IPSMIS with other data systems in Belize, Central America (notably OBSICA), and the LAC region (notably the SES/RIC).
- Compare best practices for quality and consistency in crime information systems (based on IDB observatories study)
- Produce an analytic report on the gaps between IPSMIS' current status and best practices / full compatibility. Recommend methods and tools to improve in these areas.
- Propose a draft set of guidelines that would ensure more standardization in the method of data collection/registration within IPSMIS (e.g.: collection, classification, processing, analysis, management; data security; and transparency/dissemination).
- Disseminate these guidelines with the Government of Belize.
- Design training sessions for key staff (policy and data analysts) that covers basic required knowledge and specifically addresses knowledge/skills gaps identified in the study.
- Deliver these training sessions and track participants' increase in knowledge and skills.
- Serve as a technical expert as analysts begin to apply new skills in practice.

**IV. Reports / outputs (Optional)**

- Diagnostic study on needs and gaps in the quality and standardization of the IPSMIS
- Guidelines document for standardization of IPSMIS information
- Delivery of training sessions

**V. Schedule of payment (Optional)**

*TBD*

**VI. Coordination**

- *Team Leader or Coordinator:* Alexandre Veyrat-Pontet, Specialist
- *Department/Division :* IFD/ICS

**VII. Characteristics of the consultancy**

- Consultancy Category & Modality: International/National Individual Consultancy & Daily Rate
- Contract Duration : Days TBD over 12 months
- Place(s) of work: Belize

**VIII. Qualifications:**

- Academic Degree/level and years of professional experience: 10 years; graduate degree in public policy or social sciences, with expertise in public safety issues and information/data systems
- Language: English
- Areas of expertise : Data systems for public safety institutions
- Skills : Ability to design and deliver training that is appropriately adapted to the Belizean context.

**BELIZE****Improving Analytical Capacity for Crime and Violence Statistics in Belize  
(BL-T1056)**

Consultancy 2: Improvement of the quality and consistency of data provided by the IPSMIS

**TERMS OF REFERENCE****I. Background**

The objective of this Technical Cooperation is to improve the quality, analysis, application, and dissemination of information related to crime and violence in Belize, as well as to support the implementation of the IDB CAPS loan operation, through the design and implementation of an observatory for crime and violence and through data analysis and application training for public officials and other stakeholders. A secondary objective is to integrate Belize and its information systems into the Regional System of Indicators on Coexistence and Citizen Security (SES in Spanish / RIC in English – [www.seguridadyregion.com](http://www.seguridadyregion.com)) and into the Observatory managed by the Central America Integration System (SICA), known as OBSICA.

**II. Consultancy objective(s)**

To design and delivery training for the staff of Belize's Observatory on crime and violence, on data collection, processing, and analysis, as well to produce dissemination materials on best practices and on the Observatory's work.

**III. Main activities**

- Conduct learning needs assessment of GoB staff working with IPSMIS and/or Observatory (data and policy analysts)
- Design training workshops – including print and online material – to cover required knowledge elements (modules), with emphasis on areas of most learning needs.
- Design training material on international best practices and consistency on data and indicators, tailored for the Belize context.
- Deliver the training workshops to GoB staff and other stakeholders.
- Track learning progress of participants (pre/post-test)
- Write a report on training delivered and on progress achieved through the training.
- Prepare other awareness-raising products (photos, text for website, etc).

**IV. Reports / outputs (Optional)**

- Design of training materials (curriculum and online material)
- Delivery of training sessions
- Design and publication of dissemination / publicity products on best practices in data management and on the work of the Observatory

**V. Schedule of payment (Optional)**

*TBD*

**VI. Coordination**

- *Team Leader or Coordinator:* Alexandre Veyrat-Pontet, Specialist
- *Department/Division :* IFD/ICS

**VII. Characteristics of the consultancy**

- Consultancy Category & Modality: International/National Individual Consultancy & Daily Rate
- Contract Duration : Days TBD over 12 months
- Place(s) of work: Belize

**VIII. Qualifications:**

- Academic Degree/level and years of professional experience: 10 years; graduate degree in public policy or social sciences, with expertise in public safety issues and information/data systems
- Language : English
- Areas of expertise : Organizational development and training; data systems for public safety institutions; communications for policymakers
- Skills : Ability to design and deliver training that is appropriately adapted to the Belizean context

**BELIZE****Improving Analytical Capacity for Crime and Violence Statistics in Belize  
(BL-T1056)**

Consultancy 3: Improvement of the quality and consistency of data provided by the IPSMIS

**TERMS OF REFERENCE****I. Background**

The objective of this Technical Cooperation is to improve the quality, analysis, application, and dissemination of information related to crime and violence in Belize, as well as to support the implementation of the IDB CAPS loan operation, through the design and implementation of an observatory for crime and violence and through data analysis and application training for public officials and other stakeholders. A secondary objective is to integrate Belize and its information systems into the Regional System of Indicators on Coexistence and Citizen Security (SES in Spanish / RIC in English – [www.seguridadyregion.com](http://www.seguridadyregion.com)) and into the Observatory managed by the Central America Integration System (SICA), known as OBSICA.

**II. Consultancy objective(s)**

To coordinate the overall activities, resources, and reporting for the project BL-T1056, in collaboration with the IDB Project team.

**III. Main activities**

- Develop the detailed workplan and budget for the overall project.
- Plan and ensure implementation of all project activities.
- Manage financial resources, procurement, etc.
- Manage coordination among institutions in Belize, in the region, etc.
- Manage coordination between the IDB and GoB partners.
- Report on project activities and progress, based on the Results Matrix.
- Manage communications about the project.

**IV. Reports / outputs (Optional)**

- Regular (quarterly) project reports (financial and results)
- Final report

**V. Schedule of payment (Optional)**

*TBD*

**VI. Coordination**

- *Team Leader or Coordinator:* Alexandre Veyrat-Pontet, Specialist
- *Department/Division :* IFD/ICS

**VII. Characteristics of the consultancy**

- Consultancy Category & Modality: International/National Individual Consultancy & Daily Rate
- Contract Duration : Days TBD over 24 months
- Place(s) of work: Belize

**VIII. Qualifications:**

- Academic Degree/level and years of professional experience: 10 years; graduate degree in public policy or social sciences, with expertise in public safety issues and information/data systems
- Language : English
- Areas of expertise : Project coordination, with IDB experience preferred
- Skills : Ability to work in the Belizean institutional context.

**BELIZE****Improving Analytical Capacity for Crime and Violence Statistics in Belize  
(BL-T1056)**

Consultancy 4: Improvement of the quality and consistency of data provided by the IPSMIS

**TERMS OF REFERENCE****I. Background**

The objective of this Technical Cooperation is to improve the quality, analysis, application, and dissemination of information related to crime and violence in Belize, as well as to support the implementation of the IDB CAPS loan operation, through the design and implementation of an observatory for crime and violence and through data analysis and application training for public officials and other stakeholders. A secondary objective is to integrate Belize and its information systems into the Regional System of Indicators on Coexistence and Citizen Security (SES in Spanish / RIC in English – [www.seguridadyregion.com](http://www.seguridadyregion.com)) and into the Observatory managed by the Central America Integration System (SICA), known as OBSICA.

**II. Consultancy objective(s)**

To produce a final evaluation of the project BL-T1056.

**III. Main activities**

- Based on the Results Matrix, design a final evaluation of the program design, activities, results, implementation (including financial), best practices, and lessons learned.
- Conduct this evaluation.
- Produce an evaluation report including recommendations for the future.
- Share the findings of the evaluation with IDB and GoB stakeholders.

**IV. Reports / outputs (Optional)**

- Design/workplan for the evaluation
- Final evaluation report
- Dissemination workshop with relevant stakeholders

**V. Schedule of payment (Optional)**

*TBD*

**VI. Coordination**

- *Team Leader or Coordinator:* Alexandre Veyrat-Pontet, Specialist
- *Department/Division :* IFD/ICS

**VII. Characteristics of the consultancy**

- Consultancy Category & Modality: International/National Individual Consultancy & Daily Rate
- Contract Duration : Days TBD over 2 months
- Place(s) of work: Belize

**VIII. Qualifications:**

- Academic Degree/level and years of professional experience: 10 years; graduate degree in public policy or social sciences, with expertise in public safety issues and information/data systems
- Language : English
- Areas of expertise : Project evaluation, with IDB experience preferred
- Skills : Ability to work in the Belizean institutional context.



## PROCUREMENT PLAN

No. Ref.	Description and type of the procurement contract	Estimated contract Cost US\$	Procurement method <sup>1</sup>	Review (ex-ante or ex-post)	Source of financing and percentage		Prequalification (Yes/No)	Estimated dates		Status	Comments
					IDB %	Local / other %		Publication of specific procurement notice	Completion of contract		
<b>1</b>	<b>GOODS</b>										
	N/A										
<b>2</b>	<b>WORKS</b>										
	N/A										
<b>3</b>	<b>NON-CONSULTING SERVICES</b>										
	Travel – International/local dialogue	<b>10,000</b>									
<b>4</b>	<b>CONSULTING SERVICES (Individual)</b>										
4.1	Component 1: Quality and Consistency of IPSMIS Information:	<b>30,000</b>									
	4.1.a. Diagnostic study: gaps in IPSMIS info & compatibility	5,000	IICC	n/a	100%	0%	No	N/A	Feb 2014	Pending	
	4.1.b. Development of guidelines for standardized registration of incidents of crime and violence	10,000	IICC	n/a	100%	0%	No	N/A	Feb 2014	Pending	
	4.1.c. Design and delivery of training for relevant personnel of these entities on the collection and organization of data	15,000	IICC	n/a	100%	0%	No	N/A	Feb 2014	Pending	
4.2	Component 2: Institutional Capacity of the Observatory for Data Management and Analysis:	<b>25,000</b>									
	4.2.a. Design of training material (including on-line material) for the Observatory's personnel	10,000	NICQ	n/a	100%	0%	No	N/A	Jul 2014	Pending	
	4.2.b. Training workshops for the Observatory's personnel	10,000	NICQ	n/a	100%	0%	No	N/A	Jul 2014	Pending	
	4.2.c. Design of dissemination products for policy-makers and stakeholders	5,000	NICQ	n/a	100%	0%	No	N/A	Jul 2014	Pending	
4.3	Component 3: Project Coordination and Management:	<b>30,000</b>									
	4.3.a. Overall project coordination & support to BL-L1040	25,000	NICQ	n/a	100%	0%	No	N/A	Jan 2014	Pending	

<sup>1</sup> **Goods and Works:** ICB: International competitive bidding; **LIB:** limited international bidding; **NCB:** national competitive bidding; **PC:** price comparison; **DC:** direct contracting; **FA:** force account; **PSA:** Procurement through Specialized Agencies; **PA:** Procurement Agents; **IA:** Inspection Agents; **PLFI:** Procurement in Loans to Financial Intermediaries; **BOO/BOT/BOOT:** Build, Own, Operate/Build, Operate, Transfer/Build, Own, Operate, Transfer; **PBP:** Performance-Based Procurement; **PLGB:** Procurement under Loans Guaranteed by the Bank; **PCP:** Community participation procurement. **Consulting Firms:** **QCBS:** Quality- and Cost-Based Selection **QBS:** Quality-Based Selection **FBS:** Selection under a Fixed Budget; **LCS:** Least-Cost Selection; **CQS:** Selection based on the Consultants' Qualifications; **SSS:** Single-Source Selection. **Individual Consultants:** **NICQ:** National Individual Consultant selection based on Qualifications; **IICC:** International Individual Consultant selection based on Qualifications.