

**LATIN AMERICA AND THE CARIBBEAN COMMUNITY OF PRACTICE ON  
MANAGING FOR DEVELOPMENT RESULTS (COPLAC-MfDR) – PHASE III**

**RG-T2286**

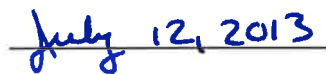
**CERTIFICATION**

I hereby certify that this operation was approved for financing under the Public Capacity Building Korea Fund for Economic Development (KPC) through a communication received on March 14, 2013 and signed by Mr. Jangro Lee, Director of the International Bureau, Ministry of Strategy and Finance of the Republic of Korea. Also, I certify that resources from the Public Capacity Building Korea Fund for Economic Development (KPC) are available for up to US\$995.000 in order to finance the activities described and budgeted in this document. This certification reserves resources for the referenced project for a period of four (4) calendar months counted from the date of eligibility from the funding source. If the project is not approved by the IDB within that period, the reserve of resources will be cancelled, except in the case a new certification is granted. The commitment and disbursement of these resources shall be made only by the Bank in US dollars. The same currency shall be used to stipulate the remuneration and payments to consultants, except in the case of local consultants working in their own borrowing member country who shall have their remuneration defined and paid in the currency of such country. No resources of the Fund shall be made available to cover amounts greater than the amount certified herein above for the implementation of this operation. Amounts greater than the certified amount may arise from commitments on contracts denominated in a currency other than the Fund currency, resulting in currency exchange rate differences, for which the Fund is not at risk.



Sonia M. Rivera  
Chief

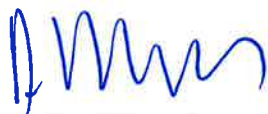
Grants and Cofinancing Management Unit  
ORP/GCM



Date

**APPROVAL**

Approved:



Ana Rodriguez-Ortiz  
Sector Manager

Institutions for Development Sector  
IFD/IFD



Date

## Technical Cooperation Document

### I. Basic Information of the TC

Country/Region:	Regional
TC Name:	Latin America and the Caribbean Community of Practice on Managing for Development Results (CoPLAC-MfDR)-Phase III
TC Number:	RG-T2286
Associated Loan/Guarantee Name:	n/a
Associated Loan/Guarantee Name:	n/a
Team Leader/Members:	Mario Sanginés (IFD/ICS), Team Leader; Jorge Kaufmann (IFD/ICS); Guillermo Antonio Eschoyez (LEG/SGO); Seongbak Wi (IFD/FMM); Sandra Rodriguez (IFD/ICS); y Blanca Torrico (IFD/ICS)
Date of Fund approval authorization:	March 14, 2013
Indicate if: Operational Support, Client Support, or Research & Dissemination	Research and Dissemination
Donors providing funding:	Public Capacity Building Korea Fund for Economic Development
Beneficiary (countries or entities which are the recipients of the technical assistance):	All Latin American and the Caribbean Countries
Executing Agency and contact name	Inter-american Development Bank
IDB Funding Requested:	US\$995,000
Local counterpart funding, if any:	n/a
Disbursement period:	30 months
Required start date:	September 2013
Types of consultants:	Individual consultants
Prepared by Unit:	Institutional Capacity of the State Division (IFD/ICS)
Unit of Disbursement Responsibility:	ICS
TC Included in Country Strategy:	n/a

### II. Objectives and Justification of the TC

The Latin-America and the Caribbean Community of Practice on Managing for Development Results (CoPLAC-MfDR) was launched as part of the PRODEV Special Program to complement its capacity building efforts at the country level with a regional instrument for policy dialogue and exchange of good practices<sup>1</sup>. In addition to leveraging the impact of the PRODEV technical cooperation program, CoPLAC-MfDR was designed to become a forum where a variety of different actors from both the public and private sectors are involved in discussions on government performance and accountability. In its first year of activity, CoPLAC-MfDR brought together the region's budget directors and established the Network of Budgeting for Results. Over the years, CoPLAC-MfDR expanded its size and scope to include networks focused on other key functions of government (such as planning) and networks for

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<sup>1</sup> GN-2346-2, which created the PRODEV Special Program, set the basis for CoPLAC-MfDR by calling for the use of its Complementary Expenses Account for, among other things, setting up a regional policy dialogue on MfDR (Paragraph 27).

constituencies that have much to contribute to the MfDR debate (such as the private sector). At this point, it has evolved into a community of eight distinct networks encompassing all critical aspects of public policy design, implementation, monitoring and evaluation with a common focus on development effectiveness. The active membership of the different networks has grown steadily, including high-level government authorities, academics, practitioners, members of CSOs, and representatives from the private sector. The following table summarizes the networks currently part of CoPLAC-MfDR:

Network	Year	Objective	Membership
Budgeting for Results Network	2005	Focused on promoting results-based budgeting, is the LAC counterpart of the OECD Senior Budget Officials Network.	Restricted to Budget Directors or equivalent.
Monitoring and Evaluation Network	2005	Debate current trends in monitoring and evaluation of public policies, programs and projects. This is a joint venture with the World Bank.	Open to a wide variety of participants including public officials, academics, practitioners, etc.
Parliamentarian Forum on MfDR	2006	Discuss key role of Congresses in the budget process.	Restricted to Presidents and Vice-Presidents of the Budget or Finance Committees.
Civil Society on MfDR Network	2006	Bring together non-governmental organizations that are interested in enhanced social oversight of public planning and budgeting, and improved transparency and accountability.	Open to a wide variety of members from Civil Society Organizations.
Sub-National Government Network	2008	Discuss budget, planning, and monitoring and evaluation issues at the sub-national level.	Open to governors, mayors, and high-level technical officials from subnational governments.
Planning Network	2010	Explore frontier issues in strategic medium- and long-term planning.	Restricted to Ministers and Vice-Ministers of Planning or equivalent
National Public Investment Systems Network	2010	Discuss the role of public investment in results-based management and improve the quality of public investment.	Restricted to Directors of Public Investment or equivalent.
Private Sector and MfDR Network	2010	Promote private sector involvement in promoting MfDR under the premise that an effective government is a precondition for a competitive private sector. This is a joint venture with ECLAC.	By invitation according to a predetermined set of criteria.

In addition to these regional networks, CoPLAC-MfDR also carries out two key activities: (i) help establish **national networks** in topics related to MfDR to strengthen dialogue and the implementation of the agenda at the country level. To date, the CoPLAC-MfDR has supported six national level networks: Costa Rica, Dominican Republic, Peru, Mexico, Honduras, and Panama, with the intention to continue supporting 2 or 3 new networks per year; (ii) carry out important **extra-regional activities** in coordination with sister networks supported by other multilateral development banks. These include collaboration through the OECD meetings as well as direct partnerships with the African Community of Practice on MfDR (AfCop) and the Asia-Pacific Community of Practice on MfDR (APCop), including a partnership with the latter that has so far included two joint conferences (the first took place in Philippines in 2012 and the second in Mexico in 2013) and other forthcoming activities.

The CoPLAC-MfDR has so far been highly successful in promoting the agenda for results-based management in the Region. Not only has membership consistently risen, but the participant evaluations are invariably positive, suggesting that the events are of high value for a wide variety of participants. Furthermore, an external evaluation of PRODEV undertaken by the OECD mentions that the CoPLAC-

MfDR “generates interest, support, and social capital in the Region, and has developed and disseminated MfDR knowledge and good practices.” It continues, “Most importantly, however, the CoPLAC-MfDR has been well-received and is justified as it has made a positive contribution to building social capital and demand for MfDR in the Region.”

CoPLAC-MfDR’s outcomes in the period 2006-2012 are the exchanges among Budget Directors, which helped to the reforms to implementation of Budgeting for Results in Peru and Paraguay; the South-South co-operation, for example, supporting visits of LAC government officials to learn about experiences in other countries of the Region, as it was the case of Dominican Republic officials who went to Colombia to study about the Public Investment National System. There are also examples regarding exchanges among congressmen belonging to Finance Committees in the analysis of the use of performance indicators and evaluations in the budget discussion.

The CoPLAC-MfDR is governed by an Executive Committee that is integrated by the elected presidents of the various networks. Each network has its own governance system effective for two to three years. Most of them are ruled by a president, two vice presidents, and national coordinators. However, the Civil Society Network has two Co-Chairs and national coordinators. The day-to-day management is in the hands of a Executive Secretariat that has the responsibility of programming and organizing all the events (including both logistical and technical/thematic aspects), ensuring that the instructions of the Executive Committee are carried out, prepare or commission specific technical documents and other material, manage a website through which many of the events are broadcast live, and other activities related to the continuity and growth of the community of practice.

As one of the most advanced OECD countries in terms of budgeting and planning institutions, Korea has been a strong supporter of the CoPLAC-MfDR since 2010, having contributed over \$ 1.9 million through the Korean Institute of Public Finance (KIPF) and the Ministry of Strategy of Finance (MOSF) to support expansion and consolidation of the community of practice. The first joint effort was through project RG-X1095 for US\$ 570,000 and the second was through RG-X1112 for US\$ 1,360,000. In addition to the financial support, Korean officials from the MOSF, the KIPF, and the National Assembly of Korea have participated in CoPLAC-MfDR activities in LAC and in Korea, developing a broad exchange of knowledge and good practices. For this reason, the Bank considers that obtaining funding from the Korea Public Capacity Building Fund for this project will help deepen the long-standing partnership existing between the IDB and Korea in this area.

**The objective of the proposed operation is to strengthen the CoPLAC-MfDR and to promote its sustainability in the long run.** The requested funding will support the consolidation and expansion of networks or clusters from 2013 to 2015 and will broaden participation and membership. In addition, it will serve as a platform for sharing the rich Korean experience on MfDR with our region. Some of the key *fiscal-related* areas where the CoPLAC-MfDR will help disseminate knowledge are budgeting, planning, public investment, financial public management, monitoring and evaluation, and project management.

### III. Description of activities/components and budget

The financing from the Public Capacity Building Korea Fund for Economic Development, alongside contributions from PRODEV and other sources, will finance the operation, expansion, and consolidation of the CoPLAC-MfDR for a period of two years through the following three components:

#### **Component 1: Events to share best practices on MfDR**

This component will support the organization of CoPLAC-MfDR events at the regional, national, and interregional levels, including the participation of members in those events. The regional seminars are annual meetings of the eight regional networks and the Executive Committee which take place in different countries of the region; the national seminars are organized locally by the existing national chapters; and the interregional seminars are organized with sister communities of practice in Asia-Pacific or Africa and alternate from region to region.

For a period of two years, this component will fully or partly finance 16 regional network meetings, 2 Executive Committee meetings, 2 interregional conferences, two LAC-Korea regional conferences, and up to three seminars of national CoPLAC-MfDR chapters. The funding will be directed towards: (i) logistical support, including a conference venue, interpretation services, audiovisual facilities, printing and distribution of documents, catering, etc.; (ii) speaker fees; (iii) consultant services for developing technical content and other specialized services; (iv) travel, lodging and subsistence expenses for speakers, experts, consultants, and participants<sup>2</sup>; and (v) miscellaneous expenses associated with the organization of the events.

The expected products of this component, over a period of two years, are:

- Eighteen Regional Events, two for each one of the eight Regional Networks and two for the CoPLAC-MfDR Executive Committee, organized in different countries of LAC;
- Two Interregional Seminars with Communities of Practice in Asia-Pacific and Africa, as part of an alternating process between the three regions;
- Two Regional Seminars in Korea with MoSF and KIPF as counterparts for the participants from LAC;
- Six National Seminars, organized for launching new National Networks or for the already established networks throughout the region.

Given the fact that visits to developed countries to meet experts, participate in seminars, and learn from exemplary cases may be necessary activities for the success of particular projects, the localization of these activities should not be limited to the borders of the borrowing countries. These could be carried out – for example – also in Korea and United States, among other countries.

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<sup>2</sup> Not for all CoPLAC-MfDR members. Only the principal or his/her delegate from the networks with closed membership and those members of the open networks who are part of the event's agenda.

On the other hand, the participation of people and/or entities from other member countries of the Bank (non-borrowing member's countries) could also be financed as long as the main reason of their participation is to benefit the borrowing member countries of the Bank

### **Component 2: Publications, Social Network and Communications**

The knowledge gathered from the Seminars through the presentation of good practices and knowledge sharing is disseminated to the CoPLAC-MfDR members and the public at large through printed or electronic publications, videoconferences, live streaming of the seminars, and the social media site. In addition, new opportunities for enhancing knowledge through original research and publications are constantly identified and pursued.

The activities foreseen for this component include: (i) Commissioning and publishing new research and technical work, including a Source Book of best practices on MfDR in the region; (ii) respond to networks' requests for studies on specific areas of the working agenda of the year; (iii) organize videoconferences throughout the year at the networks' request, primarily for discussing papers and presentations on specific topics that are part of the agenda of the year; (iv) maintain the social media site as a vehicle to reach more members and provide information about events, publications, live streaming, and connect with peers in the site; and (v) live streaming of seminars.

The expected products of this component are:

- MfDR Sourcebook on Best Practices published
- Two studies on topics raised by networks
- Four discussion papers on topics raised by networks
- Four videoconferences per year
- Live broadcast of at least four regional and interregional seminars per year

In the coming three months it will be prepared a complete and detailed publications plan, with a clear timeline for the next 24 months. For example, it will established in each publication which area, topic or issue, and which knowledge gap it could help bridge. It will be also taken in consideration PRODEV's publication plan, to avoid duplications between CoPLAC-MfDR planned books and papers and those programmed by PRODEV. Finally, in the CopLAC-MfDR's publications plan it will identify which publications will be Bank-publication and thus these should follow Bank-protocols.

### **Component 3: CoPLAC-MfDR Executive Secretariat**

This component supports the operation of the CoPLAC-MfDR Executive Secretariat, which is housed in the IDB. The Executive Secretariat is comprised of an Executive Secretary, an events management consultant, a communications and social media consultant, and an administrative assistant, and is responsible for coordinating and organizing all of the various events and activities of the community of practice.

The main activities carried out by the Executive Secretariat include: (i) Program and organize, on average, 12 seminars and events plus coordination meetings with stakeholders, international organizations, and various other entities each year. This includes, coordinating with the President of the network and his committee regarding the content of the event, setting the agenda, overseeing the technical content of the material and presentations, coordinating all logistical aspects (venue, accommodations, equipment, etc.) directly or with the IDB office in the country, supervising travel arrangements, defining the lists of participants, handling all the correspondence, and maintain the minutes and other documentation from the events; (ii) Identify requirements from the networks regarding technical material and research and commission their preparation; (iii) ensure the completeness and availability of all knowledge material derived from the CoPLAC-MfDR activities for members and the public at large; and (iv) identify and carry out activities for the promotion, expansion and consolidation of the community of practice, in coordination with its Executive Committee.

The key expected result of this component is maintaining a high level of quality and member satisfaction as reflected by the participant evaluations of each event. This information, along with all other key activities of the CoPLAC-MfDR, will be made available by the Executive Secretary in an annual report.

The Executive Secretary is propose by the Bank and is approved by the Executive Committee integrated by presidents and vice presidents of the networks elect by the countries.

### Results Matrix

Impact Indicator	Unit	Baseline	Target	Means of Verification
Increased knowledge to implement national and sub-national MfDR reforms in at least 5 countries of LAC	Country	0	5	Case studies commissioned by COPLAC-MfDR near the end of the project, presenting evidence that knowledge derived from COPLAC-MfDR was used in the process of design and implementation of MfDR-related reforms
Results Indicators	Unit	Baseline	Target	Means of Verification
Annual increase in the number of members	Percentage	0%	10%	Annual Reports by the Technical Secretariat
Documented instances of south-south cooperation within LAC and with other regions	Documented cases	0	6	Annual Reports by the Technical Secretariat
Good practices in MfDR from Korea shared and disseminated in LAC	Cases of good practices in MfDR	0	4	Annual Reports by Technical Secretariat
Satisfaction of members with the quality of the events	Minimum percentage rating "satisfied" or above	n/a	80%	Annual Reports by Technical Secretariat based on post-event surveys
Sustainability: % of the funding financed by PRODEV + others	Percentage	50%	60%	Annual Reports by Technical Secretariat

Output Indicators	Unit	Baseline	Target	Means of Verification
<b>Component 1: Events on MfDR</b>				
Regional network meetings	Meetings	0	16	Annual Reports by Technical Secretariat
Inter-Regional Seminars	Seminars	0	2	Annual Reports by Technical Secretariat
Regional seminars in Korea	Seminars	0	2	Annual Reports by Technical Secretariat
National Seminars	Seminars	0	6	Annual Reports by Technical Secretariat
<b>Component 2: Publications, social media, communications</b>				
MfDR Sourcebook on Best Practices	Sourcebook	0	1	Publication on CoPLAC-MfDR website
Studies on topics raised by networks	Studies	0	2	Publication on CoPLAC-MfDR website
Discussion papers on topics raised by networks	Discussion Papers	0	4	Publication on CoPLAC-MfDR website
Videoconferences with networks	Videoconference	0	4	Annual Reports by Technical Secretariat
Live broadcasts of seminars and events	Live broadcast	0	8	Annual Reports by Technical Secretariat
<b>Component 3: Executive Secretariat</b>				
Annual Activity Report	Report	0	2	Annual Reports presented to Executive Committee

### Indicative Budget

Components	Requested Funding			PRODEV <sup>1</sup>			Others <sup>2</sup>	Total Funding
	Year 1	Year 2	Total	Year 1	Year 2	Total		
1. Events	400,000	200,000	600,000	260,000	440,000	700,000	245,000	1,545,000
2. Publications, social media & communications	85,000	70,000	155,000	10,000	80,000	90,000	160,000	405,000
3. CoPLAC Executive Secretariat	0	200,000	200,000	220,000	20,000	240,000	110,000 <sup>3</sup>	550,000
Other and contingencies	20,000	20,000	40,000	10,000	10,000	20,000	25,000	85,000
<b>Total</b>	<b>505,000</b>	<b>490,000</b>	<b>995,000</b>	<b>500,000</b>	<b>550,000</b>	<b>1,050,000</b>	<b>540,000</b>	<b>2,585,000</b>

<sup>1</sup> PRODEV contributions originate in its Sub-Account C, which is a part of the overall PRODEV OC allocation that operates as a Bank-executed activity under code ADM/OC-9177-RS. Given that the Account C funds have already been authorized for use in activities including support of CoPLAC-MfDR (GN-2346-4), they are not part of the funding requested through this TC abstract, which requests new funding only from the Public Capacity Building Korea Fund. The table above shows all CoPLAC-MfDR sources of funds, including PRODEV and other sources, for purposes of comprehensiveness and transparency.

<sup>2</sup> Others<sup>2</sup> refers to the World Bank and ECLAC. Amounts for PRODEV and Others are estimates based on past commitments to the CoPLAC-MfDR. Final amounts are contingent upon availability from the referred sources. These funds will not affect the global achievement of the objectives of this TC; however, the lack of this source of financing would imply the reduction of the number of activities to be carried out.

<sup>3</sup> World Bank-financed Web specialist.

#### **IV. Executing agency and execution structure**

The Bank is the proposed executing agency for this regional TC. Currently, the Bank executes both the PRODEV contribution to CoPLAC-MfDR and the Phase II of the Korean contribution (RG-X1112). The administrative support for the execution of the TC comes from PRODEV, which is part of IFD/ICS. The justification of the Bank's execution is that by mean of this operation the Bank will continue to strengthen the CoPLAC-MfDR, as it did through the projects RG-X1095 and RG-X1112, both of which were also executed by the Bank. One of the main reason why de Bank is the executing agency is because its regional characteristic.

**Procurement:** for the contracting of non-consulting services and goods and when contracting consulting firms, the Project team will follow Corporate Policy and procedures (GN-2303-20); and, in the case of individual consultants, the Human Resources selection procedures (AM-650).

#### **V. Major issues**

There are three risks being faced by this CT: (i) the creation of "parallel" networks supported by other donors; (ii) "lost motivation", i.e. that activities do not receive the desired response level in countries; and (iii) "sustainability risk", measured as a reduction in the resources available from other sources, including PRODEV.

These risks are being mitigated by the following actions: (i) intensive coordination with other donors and promotion of the CoPLAC-MfDR as the premier results-based management community of practice in the region, including the formal accreditation of some of its networks as counterparts of equivalent communities in other regions in the world; (ii) ongoing production of high-quality outputs that are relevant to the needs of LAC countries, thereby promoting continued interest and ownership; and (iii) continued coordination with PRODEV to ensure the allocation of resources to the community of practice as foreseen in the PRODEV creation document (GN-2346-2), as well as continued outreach to other funding sources. It will be designed a concrete plan to address this issue.

#### **VI. Exceptions to Bank policy**

There are no exceptions to Bank policy.

#### **VII. Environmental and Social Strategy**

There are no environmental or social risks associated with the activities outlined in this operation, consequently, its environmental classification is "C." See IDBDocs No. [37815649](#) y [37815656](#) and.

##### **Required Annexes:**

Annex I. Terms of Reference. IDBDocs No. [37877401](#)

Annex II. Procurement Plan. IDBDocs No. [37877020](#)

## SAFEGUARD POLICY FILTER REPORT

This Report provides guidance for project teams on safeguard policy triggers and should be attached as an annex to the PP (or equivalent) together with the Safeguard Screening Form, and sent to ESR.

1. Save as a Word document. 2. Enter additional information in the spaces provided, where applicable. 3. Save new changes.

<b>PROJECT DETAILS</b>	<b>IDB Sector</b>	REFORM / MODERNIZATION OF THE STATE-MANAGEMENT FOR DEVELOPMENT RESULTS
	<b>Type of Operation</b>	Other Lending or Financing Instrument
	<b>Additional Operation Details</b>	
	<b>Investment Checklist</b>	Institutional Development Investment
	<b>Team Leader</b>	Sangines, Mario F. (MARIOS@iadb.org)
	<b>Project Title</b>	LAC Community of Practice on Management for Development Result III
	<b>Project Number</b>	RG-T2286
	<b>Safeguard Screening Assessor(s)</b>	Jorge Kaufmann (jkaufmann@iadb.org)
	<b>Assessment Date</b>	2013-06-04
	<b>Additional Comments</b>	

<b>SAFEGUARD POLICY FILTER RESULTS</b>	<b>Type of Operation</b>	Technical Cooperation	
	<b>Safeguard Policy Items Identified (Yes)</b>	No issues identified	
	<b>Potential Safeguard Policy Items(?)</b>	No potential issues identified	
	<b>Recommended Action:</b>	Operation has not triggered any Policy Directives. Complete Project Classification Tool. Submit Safeguard Policy Filter Report, PP (or equivalent) and Safeguard Screening Form to ESR.	

	<b>Additional Comments:</b>	
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<b>ASSESSOR DETAILS</b>	<b>Name of person who completed screening:</b>	Jorge Kaufmann (jkaufmann@iadb.org)
	<b>Title:</b>	
	<b>Date:</b>	2013-06-04

## SAFEGUARD SCREENING FORM

This Report provides a summary of the project classification process and is consistent with Safeguard Screening Form requirements. The printed Report should be attached as an annex to the PP (or equivalent) and sent to ESR.

1. Save as a Word document. 2. Enter additional information in the spaces provided, where applicable. 3. Save new changes.

<b>PROJECT DETAILS</b>	<b>IDB Sector</b>	REFORM / MODERNIZATION OF THE STATE-MANAGEMENT FOR DEVELOPMENT RESULTS
	<b>Type of Operation</b>	Other Lending or Financing Instrument
	<b>Additional Operation Details</b>	
	<b>Country</b>	REGIONAL
	<b>Project Status</b>	
	<b>Investment Checklist</b>	Institutional Development Investment
	<b>Team Leader</b>	Sangines, Mario F. (MARIOS@iadb.org)
	<b>Project Title</b>	LAC Community of Practice on Management for Development Result III
	<b>Project Number</b>	RG-T2286
	<b>Safeguard Screening Assessor(s)</b>	Jorge Kaufmann (jkaufmann@iadb.org)
	<b>Assessment Date</b>	2013-06-04
	<b>Additional Comments</b>	

<b>PROJECT CLASSIFICATION SUMMARY</b>	<b>Project Category:</b> C	<b>Override Rating:</b>	<b>Override Justification:</b>
			<b>Comments:</b>
	<b>Conditions/ Recommendations</b>	<ul style="list-style-type: none"> <li>No environmental assessment studies or consultations are required for Category "C" operations.</li> <li>Some Category "C" operations may require specific safeguard or monitoring requirements (Policy Directive B.3).Where relevant, these operations will establish safeguard, or monitoring requirements to address environmental and other risks (social, disaster, cultural,</li> </ul>	

		<p>health and safety etc.).</p> <ul style="list-style-type: none"> <li>• The Project Team must send the PP (or equivalent) containing the Environmental and Social Strategy (the requirements for an ESS are described in the Environment Policy Guideline: Directive B.3) as well as the Safeguard Policy Filter and Safeguard Screening Form Reports.</li> </ul>
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<b>SUMMARY OF IMPACTS/RISKS AND POTENTIAL SOLUTIONS</b>	<b>Identified Impacts/Risks</b>	<b>Potential Solutions</b>

<b>ASSESSOR DETAILS</b>	<b>Name of person who completed screening:</b>	Jorge Kaufmann (jkaufmann@iadb.org)
	<b>Title:</b>	
	<b>Date:</b>	2013-06-04

## Annex 1

### Terms of Reference (Short term consultants)

Component / Activity	Background	Objective	Contract Type, Timeline, Selection Criteria	Activities	Outputs
Component 2  One to three annual discussion papers by network	The purpose of this component is to identify, study in detail, and systematize knowledge and information about the success factors in the implementation of MfDR in LAC.	Preparation of thematic discussion papers upon countries' demand.	Individual international consultants (4).  Master's degree in public administration, economics or similar fields.  Over 10 years of experience in public sector modernization.	Preparation of 1 thematic research paper each including policy recommendations on the particular area for LAC policy makers and practitioners.  Travel may be required.	Preparation of draft thematic research papers.  Preparation of final thematic research paper, with executive summary incorporating comments from internal review.  PowerPoint presentations for the workshop (1 per paper).
Component 2  Source Book of best practices on MfDR in the Region	The purpose of this component is to identify, study in detail, and systematize knowledge and information about the success factors in the implementation of MfDR in LAC.	Preparation of an inventory of successful cases in innovation of MfDR cases.	Individual consultant to integrate a panel to select cases.  Master's degree in public administration, economics or similar fields  Over 5 years of experience in public sector modernization in OECD and/or Latin American countries.  Spanish and English essential	Preparation and management of international call for proposals.  Review and selection of best cases.	Inventory of successful cases on MfDR-related innovation in LAC and countries outside the region.

## Annex 1

### Terms of Reference

#### (Long term consultants)

Component / Activity	Background	Objective	Contract Type, Timeline, Selection Criteria	Activities	Outputs
Component 1, 2, and 3 Executive Secretary	The purpose of this component is to identify, study in detail and systematize knowledge and information about the success factors in the delivery of innovative MfDR service in LAC	Coordinate CoPLAC-MfDR activities while acting as Executive Secretary of the CoPLAC.  Manage budgetary resources and donations from third parties to the CoPLAC-MfDR.	Individual International consultant.  Master's degree in public administration, economics.  Over 10 years of experience in public sector modernization and MfDR.  Spanish and English essential	Design and conduct the relevant meetings for each CoPLAC-MfDR cluster.  Promote the creation and consolidation of national networks in the countries of the region.  Coordinate the publication of CoPLAC-MfDR-related documents and studies.  Design and execute joint activities with APCoP and AfCoP	8 annual networks meeting.  CoPLAC-MfDR membership growth 10 % annually.  <b>Reports and products</b>  Progress report on CoPLAC-MfDR 2013 activities.  Consolidation of CoPLAC/MfDR
Component 1 and 3 Event Management	The purpose of this component is to assist in organizing training and promotion activities for the CoPLAC-MfDR regional and national networks	To assist in designing, organizing, executing, and evaluating training and promotion activities such as: Workshops, seminars, and conferences.	Individual international consultant  Over 10 years of experience organizing events  Over 5 years of experience working for international organizations  Spanish and English essential	Support CoPLAC-MfDR activities, training and promotion events; seminars, conferences, workshops, etc.  Engage logistical services for the aforementioned activities, as necessary.  Prepare the materials needed for the activities that will be	Training and outreach material (printed and electronic)  Publications  National and regional seminars, forums, and workshops.

				conducted.	
Component 1, 2 and 3  Communications and Social Media	The purpose of this component is to support CoPLAC-MfDR training, promotion, and outreach strategies, to prepare materials to promote managing for results, and to coordinate the various communication services and/or human resources	To design, execute, monitor, and evaluate the communication activities promoted by CoPLAC-MfDR (workshops, seminars, meetings, and conferences).	Individual international consultant  Over 10 years of experience in communications  Over 5 years of experience working for international organizations	Design, develop, and maintain CoPLAC-MfDR's social media site.  Live streaming conferences, forums, seminars, and workshops organized by CoPLAC-MfDR.  Produce and edit short videos.  Written communication addressed to CoPLAC-MfDR members.  Cooperate and supervise editing, design, and printing of CoPLAC-MfDR publications.  Evaluate the results and impact of communication activities.	CoPLAC-MfDR's publications  CoPLAC-MfDR's Website in IDB's Website  CoPLAC-MfDR's social networks site  CoPLAC-MfDR's presence in Facebook, LinkedIn, Wikipedia  Live broadcasting of CoPLAC-MfDR events  Production of videos for CoPLAC-MfDR's social networks site

PROCUREMENT PLAN FOR NON-REIMBURSABLE TECHNICAL COOPERATIONS									
Country: Regional					Executing agency: Inter-American Development Bank				
Project number: RG-T2286					Title of Project: Latin America and the Caribbean Community of Practice on Managing for Development Results				
Period covered by the plan: 2013-2015									
Threshold for ex-post review of procurements:				Goods and services (in US\$):		Consulting services(in US\$):			
Item Nº	Ref. AWP	Description (1)	Estimated contract cost (US\$)	Procurement Method (2)	Review of procurement (ex-ante or ex-post) (3)	Source of financing and percentage		Estimated date of the procurement notice or start of the contract	Comments
						IDB %	Local/other %		
1		<b>Component 1: Events</b>	600,000			100	0		
		Tickets	280,000	IDB Travel Agency and Country Office	Ex-post			October-13	
		Hotels	320,000	PC	Ex-post			October-13	
2		<b>Component 2: Publications, Social Network and Communications</b>	155,000			100	0		
		Consultants for papers	110,000	IICQ	Ex-post			June-14	
		Consultants for publications	25,000	PC	Ex-post			December 14	
		Consultans for translations	10,000	PC	Ex-post			July-14	
		Website improvements and maintainance	10,000	PC	Ex-post			November-13	
3		<b>Component 3: CoPLAC-MfDR Executive Secretariat</b>	200,000			100	0		
		Consultant	200,000	IICQ	Ex-post			November-14	
4		<b>Contingencies</b>	40,000						
Total			955,000	Prepared by:			Date: June 28 2013		
(2) <b>Goods and works:</b> PC: Price comparison; (2) <b>Individual consultants:</b> IICQ: International Individual Consultant Selection Based on Qualifications; SSS: Single Source Selection. (3) <b>Ex-ante/ex-post review:</b> In general, depending on the institutional capacity and level of risk associated with the procurement, ex-post review is the standard modality. Ex-ante review can be specified for critical or complex process.									