

REQUEST FOR EXPRESSIONS OF INTEREST **CONSULTING SERVICES**

Selection # as assigned by e-Tool: RG-T3325-P002

Selection Method: Simplified Competitive Selection

Country: Dominica

Sector: Trade and Investment

Funding – TC #: **ATN/CO-17346-RG**

Project #: **RG-T3325**

TC name: *Improving Climate Resiliency in Dominica through Foreign Direct Investment (FDI)*

Description of Services: *Site Selection consulting firm for strengthening the capacity Invest Dominica Authority to attract sustainable investments*

Link to TC document: <https://www.iadb.org/en/project/RG-T3325>

Compete Caribbean Partnership Facility (CCPF) and The Inter-American Development Bank (IDB) is executing the above-mentioned operation. For this operation, the IDB intends to contract consulting services described in this Request for Expressions of Interest. Expressions of interest must be delivered using the IDB Portal for Bank Executed Operations (<http://beo-procurement.iadb.org/home>) by: *September 22, 2019*, 5:00 P.M. (Washington D.C. Time).

The consulting services (“the Services”) include:

- (i) Investment trend analysis
- (ii) Competitiveness/location benchmarking analysis
- (iii) Developing Dominica’s value proposition
- (iv) Investment Promotion Strategy for Attracting Sustainable Investments and Capacity Building Action Plan
- (v) Database of prospective investors for the niche opportunities in updated Strategy
- (vi) Conceptualization, execution and evaluation of an Inward Visit by Site Selectors/Boutique Investment Forum
- (vii) Training and remotely delivered technical support over the first 1 year of implementation of the updated Strategy

The duration of the consultancy is approximately 24 months.

Eligible consulting firms will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policy for the Selection and Contracting of Consulting firms for Bank-executed Operational Work](#) - GN-2765-1. All eligible consulting firms, as defined in the Policy may express an interest. If the Consulting Firm is presented in a Consortium, it will designate one of them as a representative, and the latter will be responsible for the communications, the registration in the portal and for submitting the corresponding documents.

The IDB now invites eligible consulting firms to indicate their interest in providing the services described below in the draft summary of the intended Terms of Reference for the assignment. Interested consulting firms must provide information establishing that they are qualified to perform the Services (brochures,

description of similar assignments, experience in similar conditions, availability of appropriate skills among staff, etc.). Eligible consulting firms may associate in a form of a Joint Venture or a sub-consultancy agreement to enhance their qualifications. Such association or Joint Venture shall appoint one of the firms as the representative.

Interested eligible consulting firms may obtain further information during office hours, 09:00 AM to 05:00 PM, (Washington D.C. Time) by sending an email to: COURTNEYL@IADB.ORG OR VALARIEP@IADB.ORG

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The Consulting Firm will carry out the following key activities that will facilitate the achievement of the project objective:

- (i) Conduct an inception mission to Dominica, liaise with IDA, CCPF and local stakeholders, and review background documents to develop a more in-depth understanding of the assignment.
- (ii) Prepare an Inception Report and a Work Plan for executing the assignment.
- (iii) Conduct a comprehensive industry and trend analysis (First Interim Report).
- (iv) Conduct a comprehensive competitiveness/location benchmarking analysis (Second Interim Report).
- (v) Prepare an Investment Promotion Strategy for Attracting Sustainable Investments (with attached Information and Sales Pack), and a Capacity Building Action Plan for IDA that should include a mix of structured training as well as remotely delivered technical support over a period of approximately 1 year.
- (vi) Present the draft Strategy and Action Plan to and obtain feedback from stakeholders and finalize, incorporating feedback.
- (vii) Provide access to an updated database of prospective investors for the niche opportunities identified.
- (viii) Design, deliver and evaluate structured training and capacity building to IDA; and commence remote technical support.
- (ix) Prepare concept note and budget for the Inward Visit by Site Selectors/Boutique Investment Forum.
- (x) Manage the execution and evaluate the success of the Inward Visit by Site Selectors/Boutique Investment Forum, and support IDA in implementing the follow-up actions.
- (xi) Prepare a Final Report on the execution of the assignment that also evaluates the technical support delivered over the 1-year period.