

## TC ABSTRACT

### I. Basic project data

- Country/Region: **Latin American and the Caribbean countries**
- TC Name: **Technical management of the Institutional Capacity Strengthening Fund**
- TC Number: **RG-T2185**
- Team Leader/Members: **Jorge Von Horoch (IFD/ICS)**
- Indicate if: Operational support, client support, **knowledge generation & dissemination.**
- If Operational Support, TC give number and name of Operation Supported by the TC:
- Reference to Request: **N/A**
- Date of TC Abstract: **May 22, 2011**
- Beneficiary (countries or entities which are the recipient of the technical assistance):
- Executing Agency and contact name: **Jorge Von Horoch (IFD/ICS)**
- IDB Funding Requested: **\$450,600**
- Local counterpart funding, if any: **n/a**
- Disbursement period (which includes execution period): **18 months**
- Required start date: **June 15, 2012**
- Types of consultants (firm or individual consultants): **Individual**
- Prepared by Unit: **IFD/ICS**
- Unit of Disbursement Responsibility : **IFD/ICS**
- Included in Country Strategy: **n/a**
- GCI-9 Sector Priority: **Institutions for growth and social welfare**

### II. Objective and Justification

In September 2009, the Bank approved the “Institutional Capacity Strengthening Fund,” (ICSF) Fund with a special contribution of US\$75 million made by the Government of China. The ICSF was designed to support institutional capacity strengthening in all sectors. The main objective of this TC is to support the implementation of the Board of Directors’ instructions regarding the technical management of the ICSF. More specific objectives of this TC include: (i) providing support to the ICSF Technical Secretary in the reception and analysis of ICSF proposals; (ii) deepening the Bank’s knowledge and expertise on institutional capacity, across different sectors; (iii) providing appropriate follow-up for the projects given eligibility by the Fund; (iv) an annual meeting of experts on institutional capacity building to work with Bank specialists on issues relevant to the ICSF theme and provide feedback on ICSF-funded interventions; (v) monitoring and evaluation of the implementation of Bank operations funded by the ICSF, in coordination with SPD; (vi) supporting Bank specialists in the preparation of proposals for the ICSF, so regardless of their background or expertise, they can submit proposals that match the Fund’s scope and objectives; and (vii) providing the necessary resources to disseminate ICSF-funded operations’ results and lessons learned.

### III. Description of activities

The TC will be divided in three components:

- 1. Supporting the strategic and technical management of the Fund.** This component is divided in two main set of activities. The first one is related to the administrative tasks related to the technical management of the Fund. These activities comprise managing the reception and processing of proposals; content management of the Fund's website; logistics for the international experts' workshop; and preparation of data for the annual report. The second set of activities is related to the strategic and technical management of the ICSF. These activities comprise analysis of proposals; compilation of existing knowledge related to the thematic of the Fund; and the production of instruments to support the technical management of the ICSF. Some of the outputs for this component are: database of projects with information regarding all the proposals presented for funding to the ICSF; development of specific content for the Fund's website; draft version and analytical inputs for the annual report. The expected result of this component is to improve the quality of the Fund's strategic and technical management, and to comply with all administrative and reporting requirements of the Fund.
- 2. Knowledge activities.** This component aims at: improving the Bank's knowledge on institutional capacity and deepening its ability to manage and learn from Fund activities; receiving feedback regarding the strategic focus of the Fund and the instruments and technical eligibility process; developing toolkits to support team leaders with the preparation of proposals, regardless of their sector of origin; and developing methodologies to evaluate the impact of ICSF financed projects. Some of the outputs of this component are: a workshop with approximately 10 international experts; agenda and supporting material for the workshop and final report; toolkits to support the preparation of proposals; and methodology to assess impact of funded projects. Some of the expected results of this component are: improved knowledge regarding institutional capacity building topics within the Bank and across different sectors; and improved quality of the proposals presented to the Fund through a better understanding of institutional capacity issues by team leaders.
- 3. Disseminating results.** This component aims at contributing to the dissemination of the Fund's interventions and activities, including information regarding the progress and outcomes of the proposals financed with Fund resources. Some of the main activities of this component include the development of a module to showcase the Fund in the Bank's website to disseminate project information and knowledge related to the thematic of the Fund and in the Mapaméricas platform to monitor projects' execution and provide information to management; an annual report of ICSF activities to be presented to the Board; and a mission to China to present the annual report to Government authorities. Some of the deliverables of this component are: Fund's website; annual report; and presentation to the Government of China. The expected result of this component is to provide detailed information about Fund activities, and support monitoring of execution and identification of the impact of Fund interventions.

#### IV. Budget

##### Indicative Budget

Activity/Component	Description	IDB/Fund Funding	Counterpart Funding	Total Funding
<b>1. Supporting the strategic coordination of the Fund.</b>	Consultant to support the administrative management of the ICSF.	\$49,500	-	\$165,600
	Consultant to support technical and administrative management of the ICSF.	\$116,100	-	
<b>2. Knowledge activities.</b>	Workshop with international experts and Bank staff.	\$80,000	-	\$120,000
	Experts to provide concrete support on the development of toolkits and methodologies to assess ICSF interventions.	\$40,000	-	
<b>3. Disseminating results.</b>	Mapamericas component and Bank website.	\$70,000	-	\$115,000
	Annual report.	\$15,000	-	
	Mission to China.	\$30,000	-	
<b>4. Monitoring and evaluation and other administrative expenditures.</b>	Consultants to support the Fund's activities on an ad hoc basis.	\$50,000	-	\$50,000
<b>TOTAL</b>		<b>\$450,600</b>	<b>-</b>	<b>\$450,600</b>

#### V. Executing agency and execution structure

This TC will be executed by Bank staff (IFD/ICS).

#### VI. Project Risks and issues

There are no major risks identified with the execution of this TC.

## **VII. Environmental and Social Classification**

There are no environmental or social risks associated with the activities outlined in this operation, therefore its environmental classification is "C."