

BARBADOS
EDUCATION SECTOR ENHANCEMENT PROGRAMME PHASE III
Education
PRIMARY SCHOOL RENOVATION AND REFURBISHMENT
Loan No. 1154/OC-BA

The Government of Barbados has secured a loan from the Inter-American Development Bank (IDB) toward the cost of Edu-Tech 2000. All operations financed by this loan will be carried out in accordance with the conditions of the loan contract between the IDB and the Government of Barbados. It is intended that part of the loan proceeds be applied to eligible payments under the contract for civil works, including renovation and refurbishment of primary schools for Phase III of the program.

In order to achieve the objectives of the program, it is essential that existing school plants be generally refurbished and prepared for the installation of computer and other media equipment. It is intended to proceed with such refurbishment of a further ten primary schools planned for this third phase of the program.

Sealed tenders are now invited from interested tenderers for the first three of these schools of the Education Sector Enhancement Programme (Edu-Tech 2000) Phase III; namely, renovation and refurbishment of Bay Primary, Saint Lucy Primary and West Terrace Primary Schools. Participation in tendering is restricted to contractors from IDB's member countries.

The scope of works for the project involves two types of schools: those built before and after 1982. The older units range in size from 6,000 to 8,000 sq. ft (560 m² to 740 m²) and are constructed of either timber or concrete block walls supporting timber framed roofs covered with corrugated iron sheeting; the floors are of timber struts clad with pine planks. The newer units are approximately 14,000 sq. ft or 1300 m² and feature concrete block with steel reinforcing, steel framed roofs covered with corrugated iron sheets, and floors of reinforced concrete slabs.

Renovation works will include ensuring the integrity of windows, doors and roofs, rewiring and upgrading electrical and plumbing installations and ventilation, repair of walls and fixtures, repairs to and/or provision of adequate pavement and drainage. Additionally, there will be the construction of certain new elements and attention to the necessary general security of premises. The pre-tender estimates for the above-referenced schools are as follows:

- Lot 1 - Bay Primary: BDS\$ 2,582,503.36
- Lot 2 - Saint Lucy Primary: BDS\$ 2,224,706.05
- Lot 3 - West Terrace Primary: BDS\$ 2,306,245.19

Separate tenders must be submitted for each lot/school. Tenderers submitting tenders for more than one lot/school may indicate a price discount to be applied to each lot/school based on the award of a combination of lots/schools. The employer will only consider such an alternative offer if bids are submitted for the individual lots.

Drawings, specifications and bills of quantities, and the bid form may be obtained from the office of the Project Manager, Education Project Implementation Unit (first adress below), between the hours of 0900 and 1600 hours, Monday through Friday. This office will also be responsible for responding to all inquiries on the documents and drawings.

A non-refundable fee of BDS\$ 200 will be charged for the documents of each lot collected. The method of payment must be in the form of a certified check or an international money order, made payable to the Accountant General.

Tenderers may arrange an appointment to visit the site(s) and familiarize themselves with the nature of the works and the conditions of any or each site by contacting the Education Project Implementation Unit at the telephone number listed below.

A pre-tender meeting will be held at 1400 hours on Wednesday, 8 January 2003, at the Main Conference Room of the Ministry of Education Youth Affairs and Sports (first address). All tenderers should be present at this meeting in order to be made fully aware of the procedures and other information relevant for successfully completing tender documents for approval.

Tenderers should be aware that the provisions of the Labor Clauses (Public Contracts) Act: CAP 349 shall, in so far as they are applicable to the tender, apply to any contract made in respect of the tender. Full details of the conditions of the Act may be obtained from the Chief Labor Officer, Old National Insurance building, Fairchild St., Bridgetown. Tenderers should submit the certificate required by paragraph 3 of the schedule of the Act with their tender.

All corporate tenderers must include with their bids a copy of the company's Certificate of Incorporation as evidence of the fact that it is an existing registered company as of the submission date. The certificate must be in the name of the tenderer. Failure to provide such certificate will render the tender void.

Local tenderers are advised that the above-referred certificate means a Certificate of Incorporation issued under the 1985 Companies Act of Barbados or, where applicable, a Certificate of Continuance and/or a Certificate of Amalgamation, or a Certificate of Amendment. Certificates must be dated after 31 December 1984. Any firm incorporated outside of Barbados, which is awarded a contract, will be required to be registered in Barbados as an external company under the Companies Act of Barbados.

Contractors seeking to be considered for award, but whose firms are not yet prequalified, will be required to complete tender documentation including the prequalification application which calls for information on the financial, legal and technical qualification of the firms, personnel and machinery available for the project, contracts executed, ongoing contracts, and current obligations and litigation. Contractors already prequalified will submit the same form inserting any updated information from the period subsequent to their last submission in the relevant sections, also ensuring that they provide any new financial statements. Priced tender submissions will not be opened until the prequalification applications and the updated prequalification information have been fully assessed.

A two-envelope procedure will therefore be utilized. Every tenderer shall submit, as indicated below, two sealed envelopes containing the following:

- Envelope No. 1: The completed prequalification form labeled either "Prequalification Application" (from not yet prequalified firms) or "Updated Information" (from already prequalified firms)
- Envelope No. 2: The tender itself, with respective price quotation

At the first public ceremony of the bid opening, which shall take place at the date, time and place specified below, envelope No. 1 shall be opened, and it shall be verified whether the tenderers have included the documents required by the tendering specifications. If the envelopes do not contain the required documentation that fact will be recorded in the minutes of the opening, along with the description of the missing or incomplete information, and envelope No. 2 shall be returned unopened to the respective tenderers. Upon completing these procedures, the first ceremony shall be adjourned, and envelopes No. 2 of the tenderers that have presented all the required information shall remain sealed.

The prequalification of tenderers and the assessment of previously submitted prequalification data are expected to be completed within 30 days of the date of bid submission. Once the

prequalification has been completed and approved by the IDB and the Special Tenders Committee, appropriate notice shall be given of the place, date and time of the second public ceremony. In this second ceremony, envelopes No. 2 shall be returned unopened to the firms not prequalified. Envelopes No. 2 of the firms that did prequalify shall be opened, the price of each offer shall be read and a record of the prices and most relevant details of the tenders shall be made in the minutes.

Bids must be accompanied by a bid security of 2 per cent of the bid value in the form specified in the special instructions to bidders provided in the tender documentation. The successful tenderer(s) will be required to enter into a contract drawn up by or in a form approved by the Solicitor General or another approved Legal Officer in the Public Service.

A surety for the due performance of the contract will be required by way of one of the following methods: (a) a deposit with the treasury of a sum of money or approved securities to the value of 10 per cent of the contract price; or (b) a bank or accredited insurance company whose liability shall be no less than 10 per cent of the contract price (the cost of obtaining such a surety shall be the responsibility of the contractor, who need not specifically make arrangements for such surety unless and until the tender has been accepted); or (c) satisfactory personal sureties.

Submissions comprising prequalification forms (new or updated) and tenders on the appropriate form, along with completed bills of quantities, should be placed in separately sealed envelopes marked "Education Sector Enhancement Programme (Edu-Tech 2000) Phase III - Renovation and Refurbishment of (name/s of) Primary School(s)", and identified as "Prequalification Information" or "Tender", as appropriate, and delivered to the Chairman, Special Tenders Committee, at the second address below, by 1630 hours on Wednesday, 29 January 2003. Submissions received after this time and date will not be considered. Packages should be placed in the tenders box located at the Central Purchasing Department. The package containing the tender (as opposed to the prequalification form) should be enclosed with an inner sealed envelope, but with the name of the firm submitting also marked on it. The outer envelope should not identify the firm.

The prequalification submissions will be opened at the Central Purchasing Department, in the presence of the bidder's representatives who choose to attend, at 1030 hours (Barbados time) on Thursday, 30 January 2003. Bidders will be notified of the subsequent public opening of the tenders of those firms successfully prequalified. This bid opening is expected to take place one month after opening of prequalification submissions. No tender will be considered unless it complies with the conditions set out thereinbefore. The Government of Barbados does not bind itself to accept the lowest or any tender.

(1) Ministry of Education Youth Affairs and Sports
Education Project Implementation Unit
Attn: Project Manager
Elsie Payne Complex, Constitution Rd.
Bridgetown, Barbados
Tel: (246) 430-2890

(2) Special Tenders Committee
Attn: Chairman
Central Purchasing Department
Fontabelle, Saint Michael, Barbados

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