

Country: BARBADOS

Project: EDUCATION SECTOR ENHANCEMENT PROGRAMME (EDUTECH 2000) PHASE IIA4

Sector: CONSTRUCTION

Abstract: TENDER FOR CONSTRUCTION OF THE CARRINGTON-ERDISTON PRIMARY SCHOOL

Loan No. 1154/OC-BA

The Government of Barbados has secured financing in the form of a loan from the Inter-American Development Bank (**IDB**) toward the cost of Edu-Tech 2000. All operations financed by this loan will be carried out in accordance with the conditions of the loan contract between the **IDB** and the Government of Barbados. It is intended that part of the proceeds of this financing will be applied to eligible payments under the contract for civil works, including Renovations and Refurbishments to Primary Schools for **Phase II** of the Programme. Participation in tendering is restricted to contractors from member countries of the **IDB**.

In order to achieve the objectives of the Programme, it is necessary that the existing school plants be generally refurbished and prepared for the installation of computers and other media equipment. For this project, an amalgamation of two schools on a new site is being accomplished at the same time. Renovation is required of an existing two storey coral stone structure including ensuring the integrity of windows, doors and roofs, rewiring and upgrading of electrical and plumbing installations, ventilation and repair of walls and fixtures (approximately 4,000 sq. ft.). Additionally there will be demolition of other unusable structures and construction of substantial new sections (approximately 23,000 sq. ft. mainly of classroom areas) on the site as well as the necessary landscaping, repairs and/or provision of pavement, drainage and attention to the general safety and security of the premises.

Interested tenderers are now invited to submit sealed tenders for the project. The pre-tender estimate for the above referenced school is of **BD\$ 5,721,545**.

Drawings, **specifications and bills of quantities**, and the **form of tender** may be obtained from the office of the Project Manager of the Education Project Implementation Unit at the first address below, between 0900 and 1600 hours, Monday through Friday. This office will also be responsible for responding to all enquiries on the documents and drawings. A non-refundable fee of **BD\$ 200** will be charged for each set of the documents collected. The method of payment must be in the form of a certified check or an International money order, made payable to the Accountant General, or in cash. Tenderers may arrange an appointment by phone, to visit the site/s and familiarize themselves with the nature of the works and the conditions of the site.

A pre-tender meeting will be held on Wednesday, 6 October 2004 at the Ministry of Education Youth Affairs and Sports, Constitution Road, in the Main Conference Room at 1400 hours. All tenderers should be present at this meeting in order to be made fully aware of procedures and other information relevant for successfully completing tender documents for approval.

Any contractor seeking to be considered for this award, will be required to complete tender documentation including the pre-qualification application, which calls for information on: the financial, legal and technical qualification of the firms, personnel and machinery available for the project, contracts executed, ongoing contracts, and current obligations and litigation. Pre-qualification status achieved on any previous Edutech 2000 tender is not relevant to this tender. Priced tender submissions will not be opened until the pre-qualification applications and the updated pre-qualification information have been fully assessed.

Tenderers should be aware that the Labor Clauses (public contracts) Act, Cap 349, applicable to the tenderer, also apply to any contract made in respect of the tenderer. Full details of the conditions of the Act, Cap 349 may be obtained from the Chief Labor Officer, second address provided below. Tenderers should submit the certificate required by paragraph 3 of the schedule to the act with their tender.

All **corporate** tenderers must include with their pre-qualification form, a copy of the company's **certificate of incorporation**, as evidence of the fact that the company is an existing registered company as at the date of **tender**. Failure to provide this certificate will render the tender void. The **certificate** must be in the name of the tenderer.

Local tenderers are advised that the **certificate of incorporation** referred to above, means a certificate of incorporation issued under the 1985 Companies Act of Barbados or where applicable a **certificate of continuance** and/or a **certificate of amalgamation** or a **certificate of amendment**. Certificates must be dated after 31 December 1984.

Any firm incorporated outside of Barbados, which is awarded a contract, will be required to be registered in Barbados as an **external company** under the "Companies Act of Barbados".

Bids must be accompanied by a bid security of no less than **2** per cent of the value of the bid, in the form specified in the **special instructions to bidders** provided in the tender documentation.

A two envelope procedure will therefore be utilized. Every tenderer shall submit, as indicated below, two sealed envelopes containing the following:

--Envelope 1: numbered "1" and labeled "Pre-qualification Application". This envelope should contain the completed pre-qualification form with the certificate of incorporation attached.

--Envelope 2: numbered "2" and labeled "Tender". This envelope should contain the tender itself, including the priced bill of quantities, the bid security, certificate of labor rates and the completed and signed form of tender.

Envelopes 1 and 2, should then be placed in an outer envelope clearly marked with the tender subject and appropriately addressed.

At the first public ceremony of the opening of tenders, which shall take place at the address specified below, envelope No. 1 shall be opened and it shall be verified whether the tenderers have included the documents required for pre-qualification. If the envelopes do not contain the required documentation, that fact will be recorded in the minutes of the opening, along with the description of the missing or incomplete information. Upon completing these procedures, the first ceremony shall be adjourned, and envelopes No. 2 shall remain sealed.

Once the pre-qualification has been completed and approved by the Bank and the Special Tenders Committee, appropriate notice shall be given of the place date and time of the second public ceremony. In this second ceremony, envelopes No. 2 of the firms not pre-qualified shall be released for return unopened. Envelopes No. 2 of the firms that pre-qualified shall be opened, the price of each offer shall be read and a record of the prices and most relevant details of the tenders shall be made in the minutes following. These submissions shall then be evaluated and the results subsequently submitted to the Special Tenders Committee for its recommendation.

The successful tenderer will be required to enter a contract drawn up by or in a form approved by the Solicitor General or another Legal Officer in the Public Service. A surety for the due performance of the contract will be required by one of these methods:
--by way of a deposit with the Treasury of a sum of or approved securities equivalent to the value of ten per cent of the contract price; or

--by way of a bank or accredited insurance company whose liability shall be no less than 10 per cent of the contract price. The cost of obtaining such a surety shall be the responsibility of the contractor, who need not specifically make arrangements for sureties unless and until his tender has been accepted; or

--by way of satisfactory personal sureties

Submissions comprising pre-qualification forms and tenders on the appropriate form of tender, along with completed bills of quantities should be placed in separately sealed envelopes marked "Education Sector Enhancement Programme (EDUTECH) PhaseIIA-4 – Construction of the Carrington-Erdiston Primary School" and identified as "Pre-qualification Information" or "Tender" as appropriate and both returned to the third address below, by 1630 hours, on Wednesday, 20 October 2004.

Submissions received after this time and date will not be considered. Packages should be placed in the tenders' box located at the Central Purchasing Department by the specified closing time and date. The pre-qualification submissions will be opened at the Central Purchasing Department in the presence of bidder's representatives who choose to attend on Thursday, 21 October 2004, at 1030 hours (Barbados time). Bidders will be notified of the subsequent public opening of the tenders of those firms successfully pre-qualified. This opening will be scheduled to take place after completion of the pre-qualification assessment.

No tender will be considered unless it complies with the conditions set out in the notice.

The Government of Barbados does not bind itself to accept the lowest or any tender.

(1) Education Project Implementation Unit
Office of the Project Manager
Elsie Payne Complex, Constitution Rd.
Bridgetown, Barbados
Tel: (1-246) 430-2890

(2) Chief Labor Officer
National Insurance Building
Fairchild St.
Bridgetown, Barbados

(3) Special Tenders Committee
The Chairman
Central Purchasing Department
Fontabelle
St. Michael, Barbados

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